

UNC Performance Assurance Committee (PAC) Agenda
10:30 Tuesday 13 August 2019
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW
<http://www.elexon.com/aboutelexon/locationMap.aspx>

- 1. Introduction and Status Review**
 - 1.1 Confirm Quorate Status
 - 1.2 Apologies for absence
 - 1.3 Note of Alternates
 - 1.4 Review of Minutes (09 July 2019 and 17 July 2019)
- 2. Review of Outstanding Actions**
- 3. Committee Matters**
 - 3.1 For Attention**
 - 3.1.1. Modification 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (MJ)
 - 3.1.2. Modification 0674 – Performance Assurance Techniques and Controls (MB)
 - 3.1.3. Modification 0677R – Shipper and Supplier Theft of Gas Reporting Arrangements (CW)
 - 3.1.4. Standards of Service Liabilities Reporting (RH)
 - 3.1.5. PAC Reporting Change Proposals Update (JR)
 - 3.1.6. NDM Sample Data Update (FC/JR)
 - 3.2 For Decision**
 - 3.2.1. Annual Review – For approval
- 4. Monthly Review Items**
 - 4.1 Risk & Issues Register Review (PAFA)
 - 4.2 Review of Monthly PARR Reports (inc. Dashboard update) (PAFA)
- 5. Any Other Business**
 - 5.1 Meter Read Capacity for Class 3 Supply Points – Update (JR)
 - 5.2 REC and performance assurance – Update (AJ)
- 6. Next Steps**
 - 6.1 Key Messages – PAFA
- 7. Diary Planning**

PAC Action Table (as at 09 July 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0103	08/01/19	2.	<i>Reference the Count of Outstanding Consumption Adjustments as at 21/12/2018 (Pot 1 only) - Xoserve (FC) to look to identify what contact has been made with Shippers and what if any, corrective actions have been put in place- <u>and to also provide additional information in order to better assess Shipper adjustment requests and their associated materiality aspects.</u></i>	Xoserve (FC)	Carried Forward (Update due 13 August 2019)
PAC 0502	11/05/19	2.	<i>Reference Broken / Faulty Meter Flags Information Provision – PAFA (SR) to investigate whether the associated information (split by AMR and SMART) can be teased out of the system and reported to the PAC (accepting that there may also be some commercial sensitivity issues involved).</i>	PAFA (SR)	Carried Forward (Update due 13 August 2019)
PAC 0602	11/06/19	3.1.3	<i>Reference UNC Modification 0664 - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 – Joint Office (RH) to look to request an extension to the current Workgroup Reporting date at the 20 June 2019 Panel meeting.</i>	Joint Office (RH)	Carried forward
PAC 0605	11/06/19	4.2.1	<i>Reference PARR Dashboard Report for 2A.5 Read Performance – Product Classes 1 & 2 – PAFA (SR) to focus attention on the Top 4 poor performing organisations, with a view to issuing letters in due course (applicable to Shippers in PC2 only).</i>	PAFA (SR)	Carried forward
PAC 0701	04/07/19	2.0	PAFA to draft response and circulate to all.	PAFA (SR)	Pending
PAC 0702	09/07/19	2.0	All PAC members to provide responses and comments to SR regarding the draft PAC response to the ICoSS letter by Friday 12 July 2019.	All PAC Members	Pending
PAC 0703	09/07/19	2.0	PAFA (SR) to contact ICoSS to investigate if the associated documentation can be published or not. SR will provide feedback at the extraordinary teleconference on being held on 17 July 2019.	PAFA (SR)	Pending

PAC 0704	09/07/19	2.0	Xoserve (JR) to refresh the faulty meter read data set to include the product classes.	Xoserve (JR)	Pending
PAC 0705	09/07/19	2.0	Xoserve (NC/FC) to provided information regarding the Class 3 AQ calculation issue affecting 177,000 Shippers that have moved into Class 3, where the AQ has been understated.	Xoserve (NC/FC)	Pending
PAC 0706	09/07/19	2.0	Xoserve (NC) and the PAFA (SR) to ascertain if the Top 3 Shippers are the same in both of the Class 4 data extracts, of 293,000 kWh and above, and the Customer Advocate Managers (CAMs) to contact each Shipper regarding their performance.	Xoserve (NC)	Pending
PAC 0707	09/07/19	2.0	Xoserve (NC) to confirm if the Top 3 Class 1 Shippers presently have a MAM allocated to them or potentially a MAM in common.	Xoserve (NC)	Pending
PAC 0708	09/07/19	2.0	Xoserve (NC) to include the data for the Top 3 Shippers in each category as an update each month from now on, as a standing agenda item.	Xoserve (NC)	Pending
PAC 0709	09/07/19	2.0	Xoserve (NC) to arrange for the CAM's to contact the Shippers that had not responded to the NDM Sample data request and for this data to be refreshed and re-presented at the September PAC meeting.	Xoserve (NC)	Pending
PAC 0710	09/07/19	2.0	PAFA (SR) to contact SPAA and MRA regarding the dispute process and provide feedback on findings at the August meeting.	PAFA (SR)	Pending
PAC 0711	09/07/19	3.2.1	PAFA (SR) and Xoserve (NC) to confirm if their respective data sets in relation to the Read Performance in the PC1 market are the same, and if any Shippers are not included, then the CAMs are to write to them concerning the materiality aspect.	PAFA (SR)	Pending
PAC 0712	09/07/19	5.5	Xoserve (DN) to inform the PAFA when the 2A.5 PARR Report will be delivered with PAFA access.	Xoserve (DN)	Pending
PAC 0713	09/07/19	5.5	Xoserve (DN) to inform the PAFA when the 2A.5 PARR Report will be delivered and how this interacted with the Shipper MI tool.	Xoserve (DN)	Pending
PAC 0714	09/07/19	6.0	Joint Office (RH) to discuss with MJ the wording within the adopted Modification, to ensure it clearly states that MJ is the Proposer and not PAC.	Joint Office (RH)	Pending

