DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN4930 | | | |
| Change Title: | Requirement to inform Shipper of Meter Link Code Change | | | |
| Date Raised: | 26/04/2019 | | | |
| Sponsor Representative Details: | Organisation: | Xoserve | | |
| Name: | Satpal Kalsi | | |
| Email: | [sat.kalsi@xoserve.com](mailto:sat.kalsi@xoserve.com) | | |
| Telephone: | 0121 623 2644 | | |
| Xoserve Representative Details: | Name: | Simon Harris | | |
| Email: | [Simon.Harris@xoserve.com](mailto:Simon.Harris@xoserve.com) | | |
| Telephone: | 0121 623 2455 | | |
| Change Status: | ☐ Proposal | | ☐ With DSG | ☒ Out for Review |
| Voting | | ☐ Approved | ☐ Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | ☐ Distribution Network Operator |
| ☐ NG Transmission | ☐ IGT |
| ☐ Other | <If [Other] please provide details here> |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Change Description: | Pre-Nexus implementation, when a Meter Link Code was amended, a K15 record was sent to the Shipper within an MRI file. A shipper has identified that this is no longer happening and is reliant on these updates. This was not called out as a requirement and was missed during implementation.  We now require any amendment to the Meter Link Code to update the current Shipper via a K15 record (with an MRI file).  This is expected to cover the manual amendment of Prime/Sub to freestanding and vice versa as all meter points are created as Freestanding.  This change was originally a Change Request but due to external impacts has been converted into a Change Proposal. | |
| Proposed Release: | As soon as practical | |
| Proposed Consultation Period: | ☒ 10 Working Days | ☐ 20 Working Days |
| ☐ 30 Working Days | ☐ Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | Customer Satisfaction: Shippers will be able to identify change of Meter Read Provision and Impacts to Billing |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Immediately following implementation |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | None |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations

|  |  |  |  |
| --- | --- | --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* | | |
| ☐ Approve | ☐ Reject | ☐ Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY | | |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | Shipper | 100 % |
| ☐ National Grid Transmission | XX % |
| ☐ Distribution Network Operator | XX % |
| ☐ IGT | XX % |
| ☐ Other Xoserve | XX % |
| Service Line(s) | DSC Service Area 1: Manage Supply Point Registration | |
| ROM or funding details: |  | |
| Funding Comments: | It is expected that this change can be delivered under existing DSC service lines. | |

# A7: ChMC Recommendation – 8th May

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve | ☐ Reject | | ☐ Defer |
| Industry Consultation: | ☐ 10 Working Days | | ☐ 20 Working Days | |
| ☐ 30 Working Days | | ☐ Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | ☐ No |
| Date Issued: | 14/06/2019 | |
| Comms Ref(s): | 2346.7 - RJ - PO | |
| Number of Responses: | Three responses: two approvals and one rejection | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | ☐ Shipper | | | Please select. |
| ☐ National Grid Transmission | | | Please select. |
| ☐ Distribution Network Operator | | | Please select. |
| ☐ IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | ☐ No | ☐ Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

Section C: DSG Discussion

# C1: Delivery Sub-Group (DSG) Recommendations

|  |  |  |  |
| --- | --- | --- | --- |
| DSG Date: | 03/06/2019 | | |
| DSG Summary: | SH gave an overview of the Change being pre-Nexus implementation, when a Meter Link\code was amended, a K15 record was sent to a shipper within an MRI file. A shipper has identified that this is no longer happening and is reliant on these updates for effective operational processing. This was not called out as a requirement for Nexus and was missed during implementation. We now require any amendment to the Meter Link Code to update the current Shipper via a K15 record (with an MRI file).  SH suggested to DSG that there is only one solution option put forward, this is to re-instate notification of Meter Link Code changes via MRI File 9 (K15 Record). This involves for change in the Meter Link Code; MRI (K15) will be triggered whenever there was a link code change in the system i.e. Prime to Freestanding or vice versa. This is done by the users manually at the back of exceptions. A new trigger is required to be developed to issue MRI (K15) files to the Shippers for the Meter Link Code changed in UK Link post Nexus Go Live.  Furthermore there are assumptions such as:   * Market Trials costs are not considered. * Performance Testing will not be required.   EL asked a question to SH. They are seeing a scenario where the UK Link code is being updated by a party other than the Shipper. The supplier should know about that update?  SH responded to the question that the updates conducted to the prime and subs team, the CDSP does receive the notification from the Shippers to request the Meter Link Code is changed. This notification is normally sent to the CDSPs prime & sub team usually via email. SC then asked if all Shippers would be getting the MRI capability. SH responded that at the moment it won’t be, due to the communication normally sent via email, but that the Shippers will receive estimated readings where the Meter Link Code is changed.  EL asked what the benefit of this solution is and how many of these primary subs are currently being seen.  SH stated the release type is minor and a brand new trigger to the MRi file to Shipper and Link file and MRI file. Furthermore from a process point of view, this solution affects SPA.  SH stated the questions regarding numbers for Link Code Changes post NEXUS will be taken away and hopefully response given back after ChMC.  Action for SH: To obtain the number of Link Code changes that have occurred post nexus and also how many primary subs and current and outstanding.   * P&S Supply Meter Points in UKL = **1,570**   + P = **431**   + S = **1,139** * Meter Link Code changes processed since NEXUS go-live = **447**   + Freestanding to P or S = **10**   + P or Sub to Freestanding = **437**   *Accurate as of 05/06/2019* | | |
| Capture Document / Requirements: | N/A | | |
| DSG Recommendation: | ☐ Approve | ☐ Reject | ☐ Defer |
| DSG Recommended Release: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY | | |

Section D: High Level Solution Options

# D1: Solution Options

|  |  |
| --- | --- |
| Solution Option Summary: | For **XRN4930** two variants of the high level solution have been put forward.  These variants relate to whether retrospective MRI updates are needed to be triggered or not.  ***1)*** *Re-instate notification of Meter Link Code changes via MRI File (K15 record) with retrospective files*  For Option 1, the production of a trigger to send the MRI File (K15 record) to the current Shipper whenever the Meter Link Code is amended within UKL will be created. This solution also includes the production of MRI (K15 record) for all Meter Link Code changes that have occurred post NEXUS go-live.  ***2)*** *Re-instate notification of Meter Link Code changes via MRI File (K15 record)*  For Option 2, the production of a trigger to send the MRI File (K15 record) to the current Shipper whenever the Meter Link Code is amended within UKL will be created.  **Details of the HLSO;**  The High Level Solution Option can be [**found here**](https://www.xoserve.com/media/4384/23467-xrn4930-high-level-solution-option.pdf)  **Additional Information**  As part of DSG discussions, information was requested to help support ChMC decision regarding if we should proceed with the XRN into delivery, details are attached.  The High Level Solution Option Supporting Slides can be [**found here**](https://www.xoserve.com/media/4385/23467-xrn4930-high-level-solution-option-supporting-slides.pdf) |
| Xoserve preferred option:  (including rationale) | **2)** Re-instate notification of Meter Link Code changes via MRI File (K15 record) |
| DSG preferred solution option:  (including rationale) | TBC (Monday 17th June 2019) |
| Consultation closeout: | 28/06/2019 |

Section E: Industry Response Solution Options Review

# E1: Organisation’s preferred solution option

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | Gazprom Energy |
| Name: | Alison Neild |
| Email: | alison.neild@gazprom-energy.com |
| Telephone: | 01618290039 |
| Organisation’s preferred solution option, including rationale taking into account costs, risks, resource etc. | Our preferred solution would be Option 2 to implement the MRI trigger on meter link code change for all changes going forward. We do not feel there is a need to do this for the historical changes.  We acknowledge the query around the volume of sites and the fact that this is also reducing, however we support the implementation of the MRI solution as: • File formats provide an industry audit trail of what has happened with a site • Manual email is prone to human error and we have had instances where no email has been received • Shipper not involved in the process of changing the meter configuration therefore reliant on CDSP informing us. • Where the process is missed and communication has not been sent this can lead to erroneous meter rental charges | |
| Implementation Date: | Approve | |
| Xoserve preferred solution option: | Approve | |
| DSG preferred solution option: | Approve | |
| Publication of consultation response: | N/A | |

# E2: Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | Thank you for your detailed response and support of Solution Option 2, we will pass this onto ChMC for consideration. |

# E1: Organisation’s preferred solution option

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | EDF Energy |
| Name: | Eleanor Laurence |
| Email: | eleanor.laurence@edfenergy.com |
| Telephone: | 07875117771 |
| Organisation’s preferred solution option, including rationale taking into account costs, risks, resource etc. | Organisation’s preferred solution option, including rationale taking into account costs, risks, resource etc. We reject both solutions as this data is not something we require as a Shipper and it’s materiality is exceedingly low based on numbers provided. If a Shipper does require this data then we feel that this should be dealt with on an individual basis with CDSP and not as an industry solution. | |
| Implementation Date: | Reject | |
| Xoserve preferred solution option: | Reject | |
| DSG preferred solution option: | Reject | |
| Publication of consultation response: | N/A | |

# E2: Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | Thank you for your comments; we'll raise them for consideration at Change Management Committee in July. |

# E1: Organisation’s preferred solution option

|  |  |  |
| --- | --- | --- |
| User Contact Details: | Organisation: | ScottishPower |
| Name: | Claire Roberts |
| Email: | Clairelouise.Roberts@ScottishPower.com |
| Telephone: | 01416145930 |
| Organisation’s preferred solution option, including rationale taking into account costs, risks, resource etc. | ScottishPower's preferred option is Re-instate notification of Meter Link Code changes via MRI File (K15 record) | |
| Implementation Date: | Approve | |
| Xoserve preferred solution option: | Approve | |
| DSG preferred solution option: | Approve | |
| Publication of consultation response: | N/A | |

# E2: Xoserve’ s Response

|  |  |
| --- | --- |
| Xoserve Response to Organisations Comments: | Thank you for your comments. |

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1 | Proposal | 26/04/2019 | Xoserve | Transferred onto a Change Proposal from a Change Request |
| 2 | Proposal | 03/05/2019 | Xoserve | Funding section updated |
| 3 | With DSG | 14/05/2019 | Xoserve | Updated following ChMC outcome on 8th May 2019 |
| 4 | With DSG | 11/06/2019 | Xoserve | CP updated with DSG Discussions from 3rd June 2019 |
| 5 | Out for Review | 14/06/2019 | Xoserve | Solution Options added to section D for June Change Pack |
| 6 | Voting | 04/07/2019 | Xoserve | Change Pack reps added, ready for ChMC solution option and release decision in July |

# Template

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |