

**UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document**

10:00 Wednesday 03 July 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

<https://www.blenheimcourtsolihull.co.uk>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

***The Workgroup Report is due to be presented to the UNC Modification Panel by
17 October 2019***

1.0 Introduction and Status Review

1.1 Approval of minutes (05 June 2019)

2.0 Review of Outstanding Actions

3.0 Prioritisation of Issue Log

4.0 Consideration of Phase 2 Modification

5.0 Consideration of Safe Control of Operations (SCO) Review

6.0 Development of Request Workgroup Report

7.0 Next Steps

8.0 Any Other Business

9.0 Diary Planning

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Contact Details: enquiries@gasgovernance.co.uk

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Action Table (as at 05 June 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0404	11/04/19	3.0	Joint Office (BF) to include a recommendation in the Workgroup Report that the Offtake Committee to consider establishing a sub-committee to take forward the recommendations from this Review group.	Joint Office (BF)	Carried Forward
0601	05/06/19	2.0	Cadent (DD) to provide a one-page document setting out the aim and objectives of the CNI workshop and a broad outline of the discussion topics for the September meeting.	Cadent (DD)	Pending
0602	05/06/19	4.0	Workgroup to consider the issues in rows 17-26 of the issues log and agree the next steps at the next meeting.	ALL	Pending

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