DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN 4955 | | | |
| Change Title: | Amendment of MDD PSR Needs Codes and Needs Code Descriptions | | | |
| Date Raised: | 28/05/2019 | | | |
| Sponsor Representative Details: | Organisation: | Wales & West Utilities | | |
| Name: | Richard Pomroy | | |
| Email: | Richard.Pomroy@wwutilities.co.uk | | |
| Telephone: | 029 2027 8552 or 07812 973337 | | |
| Xoserve Representative Details: | Name: | Simon Harris | | |
| Email: | Simon.Harris@xoserve.com | | |
| Telephone: | 0121 623 2455 | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| Other | Suppliers |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Change Description: | This change has been raised to implement SPAA CP 471 Amendment of MDD PSR Needs Codes and Needs Code Descriptions which will amend the MDD to align the energy PSR Needs Codes and Needs Codes Descriptions with those used in Water. The corresponding electricity change will be implemented in April 2020. Ideally this change will come in on the same date but there is no April release so February 2020 is the preferred date. The amendments amount to 4 description enhancements (for Needs Codes 19, 20, 23 and 27), 1 Needs Code to be discontinued (code 10) and replaced by 2 new Needs Codes (35 and 36), 1 new code (37) directly related to water dependency. There are no changes to file format structures however updates will be required to the allowable values within the file format. System updates will in turn be required to allow the new values to be accepted and recorded. Suppliers will need to cleanse their data due to one Needs Code 10 “hearing and speech impairment” ceasing to be used, and being replace by new Needs Codes 35 hearing impairment and 36 speech impairment. The proposed amendment to SPAA schedule 18 (MDD) are attached.    The proposed process for this change is:   * + 07 June – ChMC initial discussion and request to send straight to DSG   + 17June – Discussed at DSG   + 10 July – ChMC discussion post DSG (request to issue out a Detailed Design CP)   + 12July – Detailed Design CP issued out for 10 working day representation   + 07 August – ChMC approval of change   This timescale is to align with the February 2020 release. | |
| Proposed Release: | Release X: Feb 2020 | |
| Proposed Consultation Period: | 10 Working Days | 20 Working Days |
| 30 Working Days | Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | This change will enable consistent codes to be used across energy and water and will mean that customers will no longer need to register on both energy and water Priority Service Registers. This will improve customer service for vulnerable customers which is key area of focus for GDNs. |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | Significant benefits will be realised when the change in introduced and then incrementally as new customers come on to the register |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | Implementation of SPAA SCP 471 |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations

|  |  |  |  |
| --- | --- | --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* | | |
| Approve | Reject | Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY | | |

# A6: Funding

|  |  |  |
| --- | --- | --- |
| Funding Classes: | Shipper | XX % |
| National Grid Transmission | XX % |
| Distribution Network Operator | XX % |
| IGT | XX % |
| Other <please specify> | XX % |
| Service Line(s) |  | |
| ROM or funding details: |  | |
| Funding Comments: | Xoserve and WWU are discussing the correct DSC Service Area for this change; it could potentially be DSC Service Area 1 – Manage Supply Point Registration, which is 100% Shipper funded; however, the funding split may be different for this individual change. | |

# A7: ChMC Recommendation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 20 Working Days | |
| 30 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | XX/XX/XXXX | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | Click here to enter a date. | |
| Comms Ref(s): |  | |
| Number of Responses: |  | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

Version Control

# Document

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| Version | Status | Date | Author(s) | Remarks |
|  |  |  |  |  |

# Template

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| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |