DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

# A1: General Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Reference: | XRN4922 | | | |
| Change Title: | Review of the CSSC (Central Switching Service Consequential Changes) Shipper Business Requirements Document | | | |
| Date Raised: | 10/04/2019 | | | |
| Sponsor Representative Details: | Organisation: | Xoserve | | |
| Name: | Emma Lyndon | | |
| Email: | [emma.j.lyndon@xoserve.com](mailto:emma.j.lyndon@xoserve.com) | | |
| Telephone: | 0121 7592 2538 | | |
| Xoserve Representative Details: | Name: | Michael Payley | | |
| Email: | [michael.payley@xoserve.com](mailto:michael.payley@xoserve.com) | | |
| Telephone: | 0121 623 2361 | | |
| Change Status: | Proposal | | With DSG | Out for Review |
| Voting | | Approved | Rejected |

# A2: Impacted Parties

|  |  |  |
| --- | --- | --- |
| Customer Class(es): | Shipper | Distribution Network Operator |
| NG Transmission | IGT |
| Other |  |

# A3: Proposer Requirements / Final (redlined) Change

|  |  |  |
| --- | --- | --- |
| Change Description: | The purpose of this Change Proposal is to facilitate an industry review, across Shipper organisations, for the CSSC Shipper Business Requirements Document.  It was agreed at the DSC Change Management Committee meeting on 10th April 2019 that further industry consultation is required before ChMC can make an approval decision.  The first step is to include the Shipper BRD within the April 2019 Change Pack for an initial review, and then it’ll return to ChMC in May for discussion on any responses collected during the consultation period, and potentially an approval from ChMC will be sought.  The Shipper BRD can be found here:    It is important to note that the above BRD is not the final version. The above document presents the requirements identified during High Level Design; the BRD will evolve during Detailed Design; therefore, the **only** purpose of the Change Pack review is to gather review comments for the high level design. | |
| Proposed Release: | N/A – Documentation Review Only | |
| Proposed Consultation Period: | 10 Working Days | 20 Working Days |
| 30 Working Days | Other [Specify Here] |

# A4: Benefits and Justification

|  |  |
| --- | --- |
| Benefit Description: | N/A – Documentation Review Only |
| *What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?* |
| Benefit Realisation: | N/A – Documentation Review Only |
| *When are the benefits of the change likely to be realised?* |
| Benefit Dependencies: | N/A – Documentation Review Only |
| *Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.* |

# A5: Final Delivery Sub-Group (DSG) Recommendations – N/A

|  |  |  |  |
| --- | --- | --- | --- |
| Final DSG Recommendation: | *Until a final decision is achieved, please refer to section C of the form.* | | |
| Approve | Reject | Defer |
| DSG Recommended Release: | Release X: Feb/Jun/Nov XX or Adhoc DD/MM/YYYY | | |

# A6: Funding – N/A

|  |  |  |
| --- | --- | --- |
| Funding Classes: | Shipper | XX % |
| National Grid Transmission | XX % |
| Distribution Network Operator | XX % |
| IGT | XX % |
| Other <please specify> | XX % |
| Service Line(s) |  | |
| ROM or funding details: |  | |
| Funding Comments: | This section is not applicable as there are no delivery costs. | |

# A7: ChMC Recommendation – 10th April 2019

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Change Status: | Approve ( to proceed for an initial review within the April Change Pack) | Reject | | Defer |
| Industry Consultation: | 10 Working Days | | 20 Working Days | |
| 30 Working Days | | Other [Specify Here] | |
| Expected date of receipt for responses (to Xoserve) | 30/04/2019 | | | |

|  |  |  |
| --- | --- | --- |
| DSC Consultation Issue: | Yes | No |
| Date Issued: | 12/04/2019 | |
| Comms Ref(s): | 2293.3 – RJ – ES | |
| Number of Responses: | TBC | |

# A8: DSC Voting Outcome

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Solution Voting: | Shipper | | | Please select. |
| National Grid Transmission | | | Please select. |
| Distribution Network Operator | | | Please select. |
| IGT | | | Please select. |
| Meeting Date: | Click here to enter a date. | | | |
| Release Date: | Release X: Feb / Jun / Nov XX or Adhoc DD/MM/YYYY or NA | | | |
| Overall Outcome: | No | Yes | If [Yes] please specify <Release> | |

Please send the completed forms to: [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com)

# Change Representation (to be completed by User and returned for response)

|  |  |  |  |
| --- | --- | --- | --- |
| User Contact Details: | Organisation: | npower | |
| Name: | Amie Charalambous | |
| Email: | Gas.Codes@npower.com | |
| Telephone: | 07917271763 | |
| Representation Status: | *Comments* | | |
| Representation Publication: | Publish | | Private |
| Representation Comments: | Whilst we understand of the intent of the proposal further detail around the proposed business processes outlined within the BRD are required, in particular sections 4 and 5. | | |
| Xoserve Response | Thank you for your comments. We would like to reiterate that these BRDs are a product of the High Level Design Workshops, and their detail will therefore be enhanced during Detailed Design. | | |

Version Control

# Document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 1 | Draft | 10/04/2019 | Xoserve | Initial Draft |
| 2 | Out for Review | 12/04/2019 | Xoserve | Send out for review following the ChMC meeting on 10th April 2019 |

# Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Status | Date | Author(s) | Remarks |
| 3.0 | Superseded | 17/07/2018 | Emma Smith | Template approved at ChMC on 11th July 2018. |
| 4.0 | Superseded | 07/09/2018 | Emma Smith | Minor wording amendments and additional customer group impact within Appendix 1. |
| 5.0 | Superseded | 10/12/2018 | Heather Spensley | Template moved to new Word template as part of Corporate Identity changes. |
| 6.0 | Approved | 12/12/2018 | Simon Harris | Cosmetic changes made. Approved at ChMC on the 12th December 2018. |