DSC Change Completion Report (CCR)



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| **Change Title** | NDM Sample Data – Mod 0654 Delivery |
| **Change reference number (XRN)** | 4770 |
| **Xoserve Project Manager**  | Jason Singh |
| **Email address** | jason.singh@xoserve.com |
| **Contact number** | 0121 623 285 |
| **Target Change Management Committee date** | 08/05/2019 |
| **Date of Solution Implementation** | 23/04/2019 |
| **Section 1: Overview of Change Delivery** |
| Following the approval of Modification 0654S / IGT110V - Mandating the provision of NDM sample data; this XRN has been created to deliver the system and reporting requirements.  In summary the modification requirements are (refer to mod for full details): * Data cuts are to be provided to the CDSP in line with one of the following submission frequencies:
* Monthly – By the 5th BD of each month (CDSPs preferred option to support continuous review of algorithm performance)
* Quarterly – By the 5th BD of January, April, July and October each year
* Twice Yearly – By the 5th BD of April and October each year
* The format used is that outlined in Mod 0654 and in line with the Third Party Supplied NDM Sample Data Guidance and File Format Document and with the specified file naming to the specified mailbox
* The sample is a cross section of all EUCs or the single EUC held by that Shipper where they are >25k supply points and cover GT and IGT where applicable
* A PAC report is to be provided to monitor Shipper participation and ensure the data is provided in a timely manner
* The report will be run a minimum of twice a year with the opportunity for PAC to request adhoc reports
* Reports will be run no later than 1st May and 1st November
* Where a Shipper as >25,000 and hasn’t submitted either a monthly, quarterly or twice yearly sample they will be included in the report and will have a 0% shown for their submission
* Where the Shipper provides a monthly or quarterly sample the report will show the latest submissions information.

The change was delivered to the agreed scope via a BO report via modification to UKLink to the baselined plan.

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| **Xoserve Service Area** | **Xoserve Service Line** | **(+/-) Projected Change in Annual Cost** | **(+/-)Actual Change in Annual Cost**  |
| DSC Service Area 15: Demand Estimation  | None currently identified | None currently identified | NA internal resource costs |

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| **Section 2: Confirmed Funding Arrangements** |
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| **Gas Industry Participant** | **BER Share of Cost** | **Actual Share of Cost** | **BER Cost Value** | **Actual Cost Value** |
| **Shippers** | N/A | N/A | N/A | N/A |
| **IGTs** | N/A | N/A | N/A | N/A |
| **DNOs** | N/A | N/A | N/A | N/A |
| **Transmission** | N/A | N/A | N/A | N/A |
| **DN’s & IGT** | N/A | N/A | N/A | N/A |

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| **Section 3: Provide a summary of any agreed scope changes** |
| N/A – Project was delivered to the agreed scope |
| **Section 4: Detail any changes to the Xoserve Service Description** |
| NA  |
| **Section 5: Provide details of any revisions to the text of the UK Link Manual** |
| N/A |
| **Section 6: Lessons Learnt** |
| None currently identified |

**Please send completed form to:** **box.xoserve.portfoliooffice@xoserve.com**

**Document Version History**

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| --- | --- | --- | --- | --- |
| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| V0.1 | Draft | 30/04/19 | Stacey Gearing |  |
| V1.0 | Approved  | 30/04/19 | Stacey Gearing  | Minor modifications following PDS review / approval |

**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 17/07/18 | Rebecca Perkins | Template approved at ChMC on 11th July |
| 3.0 | Approved | 19/12/18 | Heather Spensley | Moved onto Xoserve’s new Word template in line with new branding |