ChMC is scheduled to convene on Wednesday 7th November. Below is a summary of the agenda items and the actions for Committee members relating to each agenda item; all material is available here: <https://www.gasgovernance.co.uk/DSC-Change/120918>

**New Change Proposals - Initial Review**

**2.1. XRN4785 SSN Error Proofing**

This change proposal is sponsoredby National Grid Transmission.

National Grid is receiving an increasing number of complaints relating to SSN where Shippers are being locked out of their accounts.

There is an option which allows the problem to be resolved in day is a data fix by Xoserve to reset Single Sided Nominations to zero. Other than a data fix, an after the day invoice amendment can be done but this is very complex because of the fact it depends on what the TSO flowed as well as what was nominated. As well as imbalance charges, cash-out charges have to be amended down to SAP –it is not possible to establish Shipper intent and this could lead to challenges as to how charges are derived.

A tactical solution to reduce the amount of Shippers being impacted by the issue of being locked out of their accounts would be to implement functionality where by the EIC code is automatically populated. This will help Shippers avoid entering non valid codes.

This is linked to XRN4787 (Rescheduling of SSN**)**, which is looking for a more enduring resolution to the issue of missing Single Sided Nominations.

This is a restricted class change to National Grid Transmission; therefore, National Grid Transmission will be asked whether to vote for the change to proceed into development.

**2.2. XRN4786 – Provision of Gemini Data to Ofgem**

This change proposal is sponsored by National Grid Transmission.

National Grid are required by License to provide data to the regulator (Ofgem) for the purposes of fulfilling any formal Request For Information (RFI) that may be needed to support the regulator in performing their ongoing market monitoring activities.

This is a restricted class change to National Grid Transmission; therefore, National Grid Transmission will be asked whether to vote for the change to proceed into development.

**2.3. XRN4795 Amendments to PARR Scheduling (Mod 520A)**

This change proposal has been raised by Npower. The purpose of this change is to amend PARR (Mod0520A) reporting with the following:

1. Reporting to only provide the data for those Users that have a portfolio and are relevant to be shown

2. Provide reporting at M-1 where possible (currently M-2 for some reports)

3. Amend read performance report to report the total number of reads received for the month per class (currently only provides positive reporting where all expected reads have been received for the month per supply point/class)

This is a restricted class change to Shipper Users; therefore, Shipper Users will be asked whether to vote for the change to proceed

**2.4 XRN4787 Rescheduling of SSN**

This change proposal is sponsored by National Grid Transmission.

This change is the enduring solution associated with the requirements associated with XRN4785 SSN Error Proofing. This would address the functionality that results in the issues with SSN not being able to reschedule / stops having a DSN active at the same time.

This is a restricted class change to National Grid Transmission; therefore, National Grid Transmission will be asked whether to vote for the change to proceed into development.

**2.5 XRN4789 Updating Shipper Reporting Packs**

This change proposal is sponsored by EON.

The purpose of this change is to improve the content and the glossary of the Shipper Reporting Packs. There are numerous requirements included within the respective Change Proposal. The following bullet points summarise the requirements:

* Rewriting the glossary to make it more of a glossary rather than a guidance document
* Report dates and reporting periods – the reports don’t include a data period or a creation month so it would be good to add timings into each description in the glossary so parties are clear the periods covered and the month of issue
* Splits should be done by threshold and not class
* Improving the navigation on the Shipper Pack
* Should any data extracts e.g. correction factors / blank MAM IDs be on a single data tab or amalgamated data tab so that the reporting is consistent, currently a different approach is taken for the data items

This is a restricted class change to Shipper Users; therefore, Shipper Users will be asked whether to vote for the change to proceed to DSG.

**2.6 XRN4790 Introduction of winter read consumption reports & associated obligation (Mod0662)**

This change proposal is proposed by Npower.

The change seeks to introduce a number of industry reports, to be sent to users and the performance assurance committee (PAC)to provide visibility and support to the winter consumption process that is linked to the production of accurate WAR bands for supply points in EUCs 03 – 08. These reports would highlight to users when a read has not been submitted in either of the relevant windows, allowing the user to take action and submit a read in the following month. Furthermore, reports for the Performance Assurance Committee would also highlight when reads were not successfully submitted, with an additional obligation being placed on users to undertake a data update to allow the winter annual ratio to be calculated.

This is a restricted class change to Shipper Users; therefore, Shipper Users will be asked whether to vote for the change to proceed to DSG.

**2.7 XRN4800 TSO Visibility of Systems Balance at Interconnection Points**

This change proposal is sponsored by National Grid Transmission

National Grid would like Xoserve to provide some options for providing a service that will allow TSO (other than National Grid) the ability to view the total requested energy input and output for their specific Interconnector Point (IP) at any time. This would need to be made available at aggregate level, in a manner that allows these TSOs the ability to self-serve the necessary information. This is data that is already provided to TSOs but is impacted in scenarios where B2B services are interrupted.

This is a restricted class change to National Grid Transmission; therefore, National Grid Transmission will be asked whether to vote for the change to proceed into development.

**2.8. XRN4801 – Additional Information to be made visible on DES**

This change proposal is sponsored by Npower.

The purpose of this change is to present additional data within DES to enable Shippers to resolve queries more quickly and easily regardless of whether the MPRN is still within their period of registration. As an overview, the additional data would include the indication of the original reading and the replaced read, last actual read for previously registered user, increased level of data available on previously registered supplies, and the enhancement of corrector information.

This is a restricted class change to Shipper Users; therefore, Shipper Users will be asked whether to vote for the change to proceed to DSG.

**3. New Change Proposals - Post Initial Review (None)**

**3.1 XRN4747 Smart Meter Upgrade Notification Report**

In the ChMC meeting on 10th October 2018, it was decided to defer this change and submit it for an industry consultation with duration of 10 days. The consultation closed on 26th October 2018 and one response was received which approved the change in principle.

This is a restricted class change to Shipper Users; therefore, Shipper Users will be asked whether to vote for the change to proceed to DSG.

**4. New Change Proposals - Post Solution Review**

**4.1. XRN4653 National Grid Transmission iConversion Report**

Xoserve will present the one solution for this change, and request National Grid Transmission to approve the solution option.

**4.2. XRN4706 National Grid Gas Test Support & Consultancy on Connectivity between Xoserve and Gemini**

Xoserve will present the one solution for this change, and request National Grid Transmission to approve the solution option.

**4.3. XRN4691 – 4694 CSEPs iGT and GT File Formats**

This change was deferred at the previous ChMC meeting on 10th October due to ongoing discussions about the funding arrangements for the change; ChMC will be requested to develop the discussion of the funding arrangements.

**4.4 XRN4725 – New Read Reason Type for LIS Estimate Readings**

A Solution Review Change Pack for this change is currently in progress, and will close on 9th November. ChMC will be requested to approve a solution option for this change.

**5. Xoserve DSC Implementation Plan**

Within the DSC Implementation Plan, there are two outages to communicate to ChMC. In addition, there is one documentation change for ChMC to retrospectively approve regarding additional clarification being added to the C41 AQ correction record; the approval is retrospective because this change was implemented as part of Release 3 After the distribution of the Change Pack for this documentation change, one response was received which approved the change.

**6.0 Approval of Change Documents**

**6.1. XRN4328 CCR – Report of iGT Meter Points where the confirming Shipper is not the elected Shipper**

The Change Completion Report for the above change will be presented for ChMC for approval.

**6.2 XRN4354 – Request for new DNO report of nested CSEPs hierarchy report (CCR)**

The Change Completion Report for the above change will be presented for ChMC for approval.

**6.3. XRN4361 – UKL Release 2 Delivery**

The Change Completion Report for Release 2 will be presented to ChMC for approval.

**7.0 Release Approvals**

**7.1 Release 2 Project Dashboards**

The latest position of Release 2 will be presented for information purposes. Release 2 is currently in the closedown stage, and is expected to receive approval to close at ChMC. The overall RAG status of the project is green; this status considers delivery to plan, risks/issues, cost and resources.

**7.2 Release 3 Update**

The latest position of Release 3 – Track 1 and Track 2 - will be presented for information purposes. The overall RAG status of the project is green; however, risks and issues have an amber RAG status due to the ongoing issues with XRN4534 (Amendment to RGMA Validation Rules for Meter Asset Installation Date).

**7.3 February 2019 Minor Release Timetable**

A high level timeline, including the end to end change stages, of the February Minor Release will be presented for information purposes.

**7.4. Release June 2019 Timetable**

A high level overview of the timeline for the Major June 2019 Release will be presented for information purposes.

**7.5. September 2019 Release – XRN4665 (Creation of new End User Categories)**

A high level overview of the timeline for the Major September 2019 Release will be presented for information purposes.

**7.6. Release November 2019 – Proposed Scope**

The proposed scope of the adhoc September 2019 release will be presented to ChMC for information purposes.

**7.7 Change Assurance Update**

The Xoserve Change Assurance team will present an overview of Xoserve’s recent Change Assurance activities for Xoserve’s projects and programmes.

**8.0 CSS Consequential Update (CSS Update)**

The latest position of CSS will be presented for information purposes.

**9. XRN4695 UIG Taskforce Update**

The latest position of UIG will be presented for information purposes. This will include the latest news on Sprint 3 and Sprint 4. A plan on a page, a project dashboard and an overview of the UIG Taskforce funding will also be presented.

**10. Amendment Invoice Update**

This will be a late paper. The latest position of the issues associated with the amendment invoice will be presented for information purposes.

**11. Horizon and Future Release Change Planning**

**11.1 ‘Bubbling Under’ Report**

The bubbling under report highlighting potential future work for Xoserve will be presented.

**11.2 Gemini Horizon Planning**

A POAP for Gemini related change will be presented for information purposes.

**11.3 UK Link Changes Plan on a Page**

A POAP for UK Link related changes will be presented for information purposes.

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**13.0 Finance and General Change Budget Update**

The Finance and General budget will be discussed. We would invite Committee members to familiarise themselves with this document prior to Wednesday to enable any questions to be asked within the meeting.

**15.0 Any Other Business (all for information purposes)**

**15.1 IX Update**

The slides will be discussed regarding the IX update.

**15.2 KVI Change Management Survey Feedback**

The responses to the KVI Change Management Survey will be presented to ChMC. Xoserve’s responses to the customer suggestions will also be presented.