**Disclosure Request Report**

**DSC CoMC Consent for Disclosure of Information**

**Principle that the Supplier Portfolio data (as defined in the Data Portfolio Matrix DES and API portfolio view) disclosure rule applies to other delivery mechanism e.g. reports.**

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| --- | --- |
| Prepared by | Andy Miller |
| Submitted for | Decision. |
| Decision details | The CoMC is requested to determine whether the general disclosure permission associated with DES and API portfolio data can be extended to other delivery mechanisms for supply meter points within the Supplier portfolio. |
| Reference | DRR 2 |
| Date | 14 November 2018 |

1. **Introduction and background**

UNC modification 0649S Update to UNC to formalise the Data Enquiry Service Permissions Matrix, and iGT UNC modification 115 Update to IGT UNC to formalise the Data Permissions Matrix, established the Data Permissions Matrix (DPM) and delegated authority for disclosure of data to parties on the DMP to the DSC Contract Management Committee (CoMC).

Supplier id is linked to a supply meter point with effective from and to dates. It is from this id that the portfolio view is established. The Supplier id is provided at each confirmation event and can be updated independently of a change of Shipper event. All supply meter points in a live confirmation have a Supplier id.

The DPM sets out the data items available to Suppliers in their DES and API portfolio view.

1. **Proposal**

The CoMC is requested to approve the principle that if data is available to a Supplier in their DES and API portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

For the avoidance of doubt the proposal does not include data in the Supplier community views in the DPM or any data Supplier are permitted to receive that is not shown in the DES and API portfolio views.

1. **Data items**

The proposed data items from Supplier DES and API portfolio view are shown in Appendix A.

1. **Privacy Impact Assessment**

Where the disclosure of information includes the processing of personal data a Privacy Impact Assessment may be required.

Xoserve has considered the various tests that may be applied and considers that none of these are met and so a Privacy Impact Assessment is not required.

The tests (and answers) applied in determining whether a Privacy Impact Assessment was required were:

1. Will the project involve the collection of new information about individuals?

No

1. Will the project compel individuals to provide information about themselves?

No

1. Will information about individuals be disclosed to organisations or people who have not previously had routine access to the information?

No, Suppliers already have access to a number of supply point information services.

1. Are you using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?

No

1. Does the project involve you using new technology that might be perceived as being privacy intrusive? For example, the use of biometrics or facial recognition.

No

1. Will the project result in you making decisions or taking action against individuals in ways that can have a significant impact on them?

No

1. Is the information about individuals of a kind particularly likely to raise privacy concerns or expectations? For example, health records, criminal records or other information that people would consider to be private.

No

1. Will the project require you to contact individuals in ways that they may find intrusive?

No

1. Will the disclosure of information utilise new technology for Xoserve?

No.

1. Will the disclosure include information that identifies a vulnerable customer?

No

1. Will the disclosure release mass data to a party?

No

1. Will the disclosure include information that identifies an occurrence of theft of gas.

No

1. Will the disclosure require a fundamental change to Xoserve business

No

1. **Commercial model**

Suppliers take the DES service under a commercial contract with Xoserve which is largely based upon the DSC (this followed on from the Non-Code User Pays arrangements.

Suppliers will take the API service under a similar contract which will include the necessary confidentiality provisions.

Suppliers will take portfolio reporting services under a similar contract which will include the necessary confidentiality provisions.

Xoserve may look to rationalise these contracts in future to become a single framework contract with separate service schedules.

1. **Method of delivery of portfolio reporting services**

This will be agreed with the relevant Supplier and could include; email reports, USB delivery, shared area delivery etc.

1. **CoMC determinations**

The CoMC is requested to approve the principle that if data is available to a Supplier in their API portfolio view that it can be delivered by other mechanisms e.g. portfolio report.

**Appendix A. Proposed Supplier portfolio view data items**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATA ITEM** | **DES PORTFOLIO** | **API COMMUNITY** | **API PORTFOLIO** | **Supplier Portfolio** |
| Meter Point Reference Number | Yes | Yes | Yes | Yes |
| LSP | Yes | No | No | Yes |
| Address | Yes | Yes | Yes | Yes |
| Postcode | Yes | Yes | Yes | Yes |
| Network Name | Yes | Yes | Yes | Yes |
| Network Short Code | Yes | Yes | Yes | Yes |
| SMP Status | Yes | Yes | Yes | Yes |
| Current Shipper | Yes | No | No | Yes |
| Current Shipper Short Code | Yes | No | No | Yes |
| Current Supplier | Yes | Yes | Yes | Yes |
| Current Supplier Short Code | Yes | Yes | Yes | Yes |
| Previous Shipper | N/A | No | No | No |
| Previous Shipper Short Code | N/A | No | No | No |
| Incoming Shipper | N/A | No | No | No |
| Incoming Shipper Short Code | N/A | No | No | No |
| Incoming Supplier | Yes | Yes | Yes | No |
| Incoming Supplier Short Code | Yes | Yes | Yes | No |
| Previous Supplier Short Code | Yes | No | No | Yes |
| Previous Supplier | Yes | No | No | Yes |
| Logical Meter Number | Yes | No | No | Yes |
| Confirmation Reference Number | Yes | No | No | Yes |
| Confirmation Effective Date | Yes | No | No | Yes |
| Withdrawal Status | Yes | Yes | Yes | Yes |
| Withdrawal End Date | N/A | No | No | No |
| Market Sector Code | Yes | Yes | Yes | Yes |
| Meter Link Code | Yes | No | No | No |
| Supply Meter Point Class | Yes | No | No | No |
| Interruption Contract Exists | Yes | Yes | Yes | Yes |
| LDZ ID | Yes | Yes | Yes | Yes |
| Exit Zone | Yes | No | No | Yes |
| Network Owner EFD | Yes | No | No | Yes |
| Network Exit Agreement Indicator | No | No | No | No |
| Priority Consumers Indicator | Yes | No | No | Yes |
| Meter Read Batch Frequency | Yes | No | No | Yes |
| Bypass Fitted | Yes | No | No | Yes |
| Seasonal Large Supply Point Indicator | No | No | No | No |
| Twin Stream Site Indicator | Yes | Yes | Yes | Yes |
| UPRN | Yes | Yes | Yes | Yes |
| CSEP ID | Yes | Yes | Yes | Yes |
| Shared SMP Indicator | Yes | No | No | Yes |
| Transistional Meter Point | No | No | No | No |
| Last Inspection Date | N/A | No | No | No |
| Special Needs Notes | N/A | No | No | No |
| DM/NDM Indicator | N/A | No | No | No |
| Confirmation Rejection Information | N/A | No | No | No |
| Confirmation Objection Information | N/A | No | No | No |
| Supply Meter Point AQ | Yes | Yes | Yes | Yes |
| Formula Year SMP AQ | Yes | Yes | Yes | Yes |
| CSEP Max AQ | Yes | No | No | Yes |
| Original SMP AQ | Yes | No | No | Yes |
| Current Year Minimum | Yes | No | No | Yes |
| SMP SOQ | Yes | Yes | Yes | Yes |
| Formula Year SMP SOQ | Yes | Yes | Yes | Yes |
| CSEP SOQ | Yes | No | No | Yes |
| MNEPOR | No | No | No | No |
| SMP SHQ | Yes | No | No | Yes |
| Related Meter Point Reference Number(s) | Yes | No | No | Yes |
| MSN | Yes | Yes | Yes | Yes |
| Title | Yes | No | No | Yes |
| Forename | Yes | No | No | Yes |
| Surname | Yes | No | No | Yes |
| Job Title | Yes | No | No | Yes |
| Contact Number | Yes | No | No | Yes |
| Type | Yes | No | No | Yes |
| Formula Year SMP AQ | No | No | No | No |
| Effective Date | No | No | No | No |
| SMP SHQ | No | No | No | No |
| Formula Year SMP SOQ | No | No | No | No |
| End User Category Code | No | No | No | No |
| EUC Effective Date | No | No | No | No |
| Interruption Bid Number | Yes | No | No | Yes |
| Contract Start Date | Yes | No | No | Yes |
| Contract End Date | Yes | No | No | Yes |
| Tranche Number | Yes | No | No | Yes |
| Interruptible Capacity | Yes | No | No | Yes |
| Interruptible Days | Yes | No | No | Yes |
| Interruption Option Price | Yes | No | No | Yes |
| Interruption Exercise Price | Yes | No | No | Yes |
| Shipper Bid Reference | Yes | No | No | Yes |
| Location ID | Yes | No | No | Yes |
| Manufacturer | Yes | No | No | Yes |
| Model | Yes | No | No | Yes |
| Meter Type | Yes | Yes | Yes | Yes |
| Year of Manufacture | Yes | No | No | Yes |
| Installation Date | Yes | No | No | Yes |
| Device Status | Yes | Yes | Yes | Yes |
| Number of Dials | Yes | Yes | Yes | Yes |
| Units | Yes | No | No | Yes |
| Imperial Indicator | Yes | Yes | Yes | Yes |
| Meter Mechanism | Yes | Yes | Yes | Yes |
| Meter Capacity | Yes | Yes | Yes | Yes |
| Location | Yes | No | No | Yes |
| Correction Factor | Yes | No | No | Yes |
| Gas Act Owner | Yes | No | No | Yes |
| MAM Short Code | Yes | Yes | Yes | Yes |
| MAM EFD | Yes | No | No | Yes |
| SMSO ID | Yes | Yes | Yes | Yes |
| SMS Operating Entity EFD | Yes | Yes | Yes | Yes |
| DCC Service Flag | Yes | Yes | Yes | Yes |
| DCC Service Flag EFD | Yes | Yes | Yes | Yes |
| Installing Supplier | Yes | Yes | Yes | Yes |
| Installing Supplier Short Code | Yes | Yes | Yes | Yes |
| First SMETS Installation Date | Yes | Yes | Yes | Yes |
| IHD Install Status | Yes | Yes | Yes | Yes |
| Meter Serial Number | No | No | No | No |
| Reason Code | No | No | No | No |
| Effective Date | No | No | No | No |
| Meter Type | No | No | No | No |
| Manufacturer | No | No | No | No |
| Model | No | No | No | No |
| Year of Manufacture | No | No | No | No |
| Number of Dials | No | No | No | No |
| Meter Capacity | No | No | No | No |
| Correction Factor | No | No | No | No |
| Meter Mechanism | No | No | No | No |
| Imperial Indicator | No | No | No | No |
| Units | No | No | No | No |
| Location | No | No | No | No |
| Opening Read | No | No | No | No |
| Opening Read Uncorrected | No | No | No | No |
| Opening Read Corrected | No | No | No | No |
| Opening Read Date | No | No | No | No |
| Closing Read | No | No | No | No |
| Closing Read Uncorrected | No | No | No | No |
| Closing Read Corrected | No | No | No | No |
| Closing Read Date | No | No | No | No |
| Meter Read Date | No | No | No | No |
| Meter Read Type | No | No | No | No |
| Meter Read | No | No | No | No |
| Meter Round the Clock | No | No | No | No |
| Convertor Read | No | No | No | No |
| Convertor Round the Clock | No | No | No | No |
| DRE Number | Yes | No | No | Yes |
| Installation Date | Yes | No | No | Yes |
| Device Status | Yes | No | No | Yes |
| Model | Yes | No | No | Yes |
| Manufacturer | Yes | No | No | Yes |
| Telemetered Site Indicator | Yes | No | No | Yes |
| AMR Indicator | Yes | Yes | Yes | Yes |
| AMR Effective Date | Yes | No | No | Yes |
| Correction Factor | Yes | No | No | Yes |
| Effective Date | Yes | No | No | Yes |
| Serial Number | Yes | No | No | Yes |
| Dials Corrected | Yes | No | No | Yes |
| Manufacturer | Yes | No | No | Yes |
| Year of Manufacture | Yes | No | No | Yes |
| Model | Yes | No | No | Yes |
| Device Status | Yes | No | No | Yes |
| Isolation Status | No | Yes | Yes | Yes |
| AMR Service Provider | No | Yes | Yes | Yes |
| Latest Meter Read Date | No | Yes | Yes | Yes |
| Latest Meter Read Type | No | Yes | Yes | Yes |
| Latest Meter Read Value | No | Yes | Yes | Yes |