

UNC Distribution Workgroup Minutes
Thursday 23 August 2018
at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Kully Jones (Secretary)	(KJ)	Joint Office
Chris Barker*	(CB)	BUUK
Chris Warner	(CW)	Cadent
David Mitchell	(DM)	SGN
Edward Fyfe	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
John Cooper*	(JC)	BUUK
Kate Mulvany	(KM)	British Gas
Lesley Bowen*	(LB)	EDF
Lorna Lewin	(LL)	Orsted
Mark Jones	(MJ)	SSE
Matthew Payne	(MP)	SGN
Megan Coventry	(MC)	SSE
Nirav Viyas	(NV)	Gemserve
Rachel Hinsley	(RH <i>i</i>)	Xoserve
Radhika Kalra*	(RK)	EON
Richard Pomroy*	(RP)	Wales & West Utilities
Shaheeni Vekaria	(SV)	Utility Warehouse
Shanna Key*	(SK)	Northern Gas Networks
Shelley Rouse	(SR)	Gemserve
Simon Harris*	(SH)	Xoserve
Steve Mulinganie	(SM)	Gazprom
Steven Britton	(SB)	Cornwall Insight
Steve Ladle	(SL)	Gemserve

**via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/230818>

1. Introduction and Status Review**1.1. Approval of Minutes (26 July 2018)**

The minutes from the previous meeting were approved.

1.2. Modification(s) with Ofgem

In the absence of an Ofgem representative there was no update provided.

2. Workgroups

- 2.1. **0663S - Extending the data comprised under the definition of Supply Point Premises Data (TPD V5.18.1) including iGT Modification 114 - Extending the data available to Suppliers under K24.3(I)**
(Report to Panel 20 October 2018)
<https://www.gasgovernance.co.uk/0663>
- 2.2. **0649S – Update to UNC to formalise the Data Enquiry Service Permissions Matrix**
(Report to Panel 20 September 2018)
<https://www.gasgovernance.co.uk/0649>
- 2.3. **0647 – Opening Class 1 reads to Competition**
(Report to Panel 20 September 2018)
<https://www.gasgovernance.co.uk/0647>
- 2.4. **0660S - Amendment to PARR permissions to allow PAC to update with UNCC approval**
(Report to Panel 20 September 2018)
<https://www.gasgovernance.co.uk/0660>

3. Issues

No new issues were raised.

4. Review of Outstanding Action(s)

0701: Wales & West Utilities (RP) to provide an update on the status of the SPAA Open Forum Change Proposal 0443.

Update: Richard Pomroy (RP) provided an update on the status of the SPAA Open Forum Change Proposal 0443, stating that the proposal was discussed on 22 August 2018 but he did not attend the meeting. CB reported that a joint SPAA, UNC and IGT UNC Workgroup was recommended to take forward the proposals and identify any further issues and alternative options. RP explained that there are 2 types of issues. One in relation to provision of information from Suppliers and the other in relation to the method by which data is provided to the CDSP and the Portal. He also expressed a view that in his opinion no changes to other Codes are required.

A brief discussion took place on the appropriate forum for this change to be discussed and whether this should be discussed and developed through DSC Change Management and the Design Specification Group (DSG) or the SPAA Working Group. RP suggested that the approach taken for the recent PSR changes should be followed.

Feedback from the SPAA expert group indicates that new file formats and data items would be needed to deliver the solution and it is not considered to be ideal to try and adapt existing arrangements.

Steve Mulinganie (SM) raised an issue in relation to the commercial implications in the context of fulfilment of Supplier obligations under the SPAA, particularly as not all parties are signatories to SPAA. RP stated that Suppliers and Shippers are expected to liaise to enable the Supplier to provide the information to the CDSP and Transporters.

Kate Mulvany (KM) signalled that the impact on Suppliers would be significant requiring a root and branch assessment of proposed systems and communication route to ensure confidence on ring-fencing the data and understanding the limitations and permissions. There is a huge risk of fines and reputational damage to Suppliers due to GDPR risks.

A brief discussion took place on the Portal in relation to data control and processes. Concern was raised about the potential use of extracted data. RP reassured Workgroup participants that contract level detail would not be shared and any communication via email or text would be of a generic nature and contain specific details.

Both SM and Lorna Lewin (LL) were concerned about Transporters liaising directly with Suppliers as this may pre-determine the outcomes and was not the desired contractual and licence route, consideration needs to be given concerning the differences between Electricity and Gas licensed parties.

It was suggested that the Distribution Workgroup considers this as a standing agenda item and a formal issue is raised on the UNC Issues Register. Action 0701 was therefore considered to be closed. **Closed**

New Action 0801: Joint Office to raise a new issue on the UNC Issues Register in relation to SPAA Change Proposal 0443.

New Action 0802: Joint Office to contact SPAA to understand what is needed in relation to a Joint Workgroup.

5. Any Other Business

5.1. Modification 0666 (Urgent) - Establishment of a CSS Bid Group for CDSP central switching system bid activities

Chris Warner (CW) raised a question in relation to the planned meeting on 28 August 2018 in relation to the Modification 0666 (Urgent) - Establishment of a CSS Bid Group for CDSP central switching system bid activities. He queried why it was being held on that day and why it was a face to face meeting.

BF explained that the timetable for this Modification was set by Ofgem as it was agreed as Urgent. He confirmed that Joint Office would consider moving the meeting start time from 10:30 to 9:30 to allow industry parties to attend the UIG meeting due to held on the same day.

New Action 0803: Joint Office to consider if the 0666 (Urgent) Workgroup meeting due to be held on Tuesday 28 August 2018 can be moved to an earlier time.

5.2. Modification 0632S Shipper asset details reconciliation

Rachel Hinsley (RH) reported that Xoserve had some additional data as at 10 July 2018 which would be made available to Workgroup participants. It was agreed that the report would be published on the Distribution Workgroup meeting page for September.

New Action 0804: Xoserve (RH) to provide a report on 0632S Shipper asset details reconciliation.

5.3. Change of CDSP representation

RH informed the Workgroup that this was likely to be her last attendance at the Distribution Workgroup and that Ellie Rogers would be representing the CDSP at future meetings. BF on behalf of the Workgroup thanked Rachel for her contributions.

6. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 27 September 2018	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Standard Agenda
10:30 Thursday 25 October 2018	Elexon, 350 Euston Road, London NW1 3AW	Standard Agenda
10:30 Thursday 22 November 2018	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Standard Agenda

Action Table (as at 23 August 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0701	26/07/18	5.4	Wales & West Utilities (RP) to provide an update on the status of the SPAA Open Forum Change Proposal 0443.	Wales & West Utilities (RP)	Closed
0801	23/08/18	4.0	Joint Office to raise a new issue on the UNC Issues Register in relation to SPAA Change Proposal 0443.	Joint Office	Pending
0802	23/08/18	4.0	Joint Office to contact SPAA to understand what is needed in relation to a Joint Workgroup.	Joint Office	Pending
0803	23/08/18	5.0	Joint Office to consider if the 0666 (Urgent) Workgroup meeting due to be held on Tuesday 28 August 2018 can be moved to an earlier time.	Joint Office	Pending
0804	23/08/18	5.0	Xoserve (RH) to provide a report on 0632S Shipper asset details reconciliation.	Xoserve (RH)	Pending