

**UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document**

10.00 Wednesday 26 September 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

1.0 Introduction and Status Review

1.1 Approval of minutes (21 August 2018)

2.0 Site Drawings

3.0 Redundant Assets Update

4.0 Minimum Requirements for the Supplemental Agreement Update

5.0 Issues Spreadsheet 'Quick Wins' Review

6.0 CNI/Site Drawings Update

7.0 Shared Sites Update

8.0 Outstanding Actions

9.0 Next Steps

10.0 Any Other Business

11.0 Diary Planning

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Action Table (as at 21 August 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0704	13/07/18	5.0	To find out supporting governance arrangements for policy documents – is there a collective policy of how you would change things. DD to seek a view from IGEM on whether or not their provisions could/should be expanded to include technical drawing requirements.	All & Cadent (DD)	Carried Forward
0801	21/08/18	2.	<i>Reference Site Drawing Workshop</i> – National Grid (SR) to liaise with interested parties with a view to setting up a workshop; establish a high-level Terms of Reference and scope; and to initially identify the various drawing platforms in use today.	National Grid (SR)	Pending
0802	21/08/18	2.	<i>Reference Site Drawing Workshop</i> – All DNOs to provide contact details to SR in order to facilitate action 0801.	All DNOs	Pending
0803	21/08/18	3.	<i>Reference Redundant Assets</i> – All DNOs to check their respective lease agreements with their company lawyers and look to provide a view on whether in their opinion the lease agreements take precedent over OAD provisions (or visa versa).	All DNOs	Pending
0804	21/08/18	3.	<i>Reference Redundant Assets</i> – Cadent (DD) to provide a flow diagram to help highlight the rules and process steps involved (including enhanced economic test details), especially around a 12/24 month (or no specified number) provision.	Cadent (DD)	Pending
0805	21/08/18	3.	<i>Reference Redundant Assets</i> – National Grid (EB/SR) to look to identify a potential disputes process for consideration at the next Workgroup meeting.	National Grid (EB/SR)	Pending
0806	21/08/18	5.	<i>Reference Issues Spreadsheet</i> – All parties to review the spreadsheet and provide suitable feedback for consideration at the next Workgroup meeting.	All parties	Pending
0807	21/08/18	7.	<i>Reference Shared Sites</i> – National Grid (EB) to provide a high-level assessment of the potential OAD related impacts and to provide a tabulated view for consideration at the next meeting.	National Grid (EB)	Pending

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