

UNC Performance Assurance Committee (PAC) Agenda

10:30 Tuesday 10 July 2018

at Elexon, 350 Euston Road, London NW1 3AW

- 1. Introduction and Status Review**
 - 1.1. Confirm quorate status
 - 1.2. Apologies for absence
 - 1.3. Note of Alternates
 - 1.4. Review of Minutes (12 June 2018)
- 2. Monthly Review Items**
 - 2.1. Risk Register Review
 - 2.2. Issues Register
 - 2.2.1. PAC10 - Product Class 2 and 3 Meter Read Submission Performance
 - 2.2.2. New issues
 - 2.3. Project Plan
 - 2.4. Assumptions Register
 - 2.5. Ofgem Update
 - 2.6. Review of Monthly PARR Reports
 - 2.7. Review of PAC Terms of Reference
- 3. Annual Work Plan and Budget**
 - 3.1. Draft Work Plan and Budget Actions Update
- 4. Communications Plan**
- 5. Any Other Business**
 - 5.1. Review of the Performance Assurance Framework - All
 - 5.2. Smart Meters (exchanges and read submission statistics) – All
 - 5.3. PAC related Modifications
- 6. Review of Outstanding Actions**
- 7. Next Steps**
 - 7.1. Key Messages - PAFA
- 8. Diary Planning**

Action Table (as at 12 June 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PAC 0501	08/05/18	2.1	Xoserve (FC) to investigate Schedule 33 data with Electralink/TRAS and see if this data could be shared with Xoserve.	Xoserve (FC)	Carried forward
PAC 0506	08/05/18	7.0	PAFA (NV) to track and record all actions that have been resolved and actioned by date to produce an audit trail.	PAFA (NV)	Carried forward
PAC 0601	12/06/18	2.1	Xoserve (RH) to investigate the status of the sites with a standard correction factor and MAMCoP.	Xoserve (RH)	Pending
PAC 0602	12/06/18	2..1	Xoserve (FC) to provide feedback via the Customer Account Managers on the Shippers performance with a RAG status, including the current level of engagement with each Shipper.	Xoserve (FC)	Pending
PAC 0603	12/06/18	2.2.2	Shipper Member (JW) to circulate the amended Draft Modification - Transfer Class 2 and 3 sites to Class 4, to all PAC members prior to 25 June 2018 meeting for feedback in readiness for the July Panel.	Shipper Member (JW)	Pending
PAC 0604	12/06/18	2.3	PAFA (NV) to combine the Project Plan into a detailed framework document to clearly show how the process is defined – <i>which must be published at least 5 business days prior to the next PAC meeting in July.</i>	PAFA (NV)	Pending
PAC 0605	12/06/18	2.3	Xoserve (FC) to provide information regarding the pre Nexus USRV process.	Xoserve (FC)	Pending
PAC 0606	12/06/18	2.3	Xoserve (RH) to investigate the current EBCC defined process EBCR framework structure and provide feedback.	Xoserve (RH)	Pending
PAC 0607	12/06/18	5.5	Xoserve (FC) to write to Ofgem and summarise what actions have been taken so far and request the assistance of Ofgem with the	Xoserve (FC)	Pending

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 12 June 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			resolution to the consumption adjustment issue.		