

**TRANSCO NETWORK CODE MODIFICATION PROPOSAL No. 0463**  
"Amendment to the Must Read requirements for Supply Points re-classified as Monthly Read"  
Version 1.0

**Date:** 30/04/2001

**Proposed Implementation Date:**

**Urgency:** Non-Urgent

**Justification**

To allow shippers reasonable time to obtain meter readings following change of meter read frequency. Change of meter read frequency may happen at any time through the year by user election or by a user revision of the Annual Quantity (AQ), however, the AQ revisions are concentrated around the annual review process, which takes effect on 1 October.

**Nature of Proposal**

To revise the "must read requirement" specifically for meters where the Read Frequency has been revised from "non-Monthly Read" to "Monthly Read" and therefore allow shippers a reasonable time to submit a first meter reading under the new read frequency, and avoid incurring the unnecessary cost of a "must read charge" from Transco.

**Purpose of Proposal**

The Network Code, as currently drafted, specifies that a "monthly read meter" must be read not less than once every 4 months (M3.4.1(i)). Where a meter point has been redesignated as a monthly read meter, either by election of the user (M3.1.7(b)(ii)) or more usually by revision of the Annual Quantity above 293,000 kWh (10,000 Th) (M3.1.7(b)(i)), the must read requirement takes effect immediately wherever the meter has not been read within the 3 months preceding the change of meter reading frequency. In practice the user will receive a must read notice at the end of the month in which the change of frequency has taken effect, in many cases before the "normal" cyclic reading will have been taken.

This modification proposal seeks to reset the clock for the must read requirement commensurate with the change of reading frequency, ie that the must read requirement is for a reading to be submitted within 4 months of the change to "monthly read", rather than from the date of the last reading.

**Consequence of not making this change**

Transco will initiate a meter reading to be taken under the must read requirements at the end of the month in which the change of read frequency takes effect. In many cases this will be prior to a normal cyclic reading being taken by the shippers meter reading agency and will therefore levy an unnecessary charge to the shipper for this service.

**Area of Network Code Concerned**

Section M, paragraph 3.4.1(i) to be amended to:-

for each Relevant Monthly Read Meter, not less frequently than once every 4 calendar months from the later of the last reading date or from such date as the Relevant Monthly Read Meter becomes a Monthly Read Meter;

**Proposer's Representative**

Mike Young (British Gas Trading)

**Proposer**

Mike Young (British Gas Trading)

**Signature**

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