

REVIEW PROPOSAL 25

SITWORKS CONFIRMATION PROCESS

TERMS OF REFERENCE

Composition of workgroup

The work group will consist of:-

Steven Brown	Quadrant Gas
Name	Eastern Electric
Name	Alliance Gas
NAME	Business Gas Trading
Name	Total
Carole Connolly	TransCo
David Cole	TransCo
John Lockett / Matt Golding	TransCo
Darren White	TransCo
Chris Warner	TransCo

Review Proposal

The current Siteworks process on SPA requires the Shipper to give 14 days notice prior to Registration of a Supply Point which includes a new Supply Meter Point. This falls in line with the 14 day requirement for confirmations on existing sites.

Where a Proposed Supply Point is comprised entirely of New Supply Meter Points (i.e. there is to be no aggregation with an existing Supply Meter Point), the 7 day objection period is not required and there are no issues regarding correct aggregations.

It is therefore proposed that the process be reviewed so as to allow TransCo to facilitate an automatic confirmations to take place on the siteworks substantial completion date. This could be an automatic process based on the data held on the Interim Siteworks screen i.e. the system checks the status of the siteworks job and automatically confirms the Proposed Supply Point on the date of substantial completion. This would save the considerable effort by both parties in ensuring that a confirmation has been made prior to substantial completion.

Work to be undertaken

1. This proposal will review the benefit to both parties of an automatic confirmation process. The group should therefore identify the benefits and drawbacks that will result to the industry.
2. Establish the new rules/procedures that will be required to cater for situations where the Shipper, although requesting siteworks, does not have a Contract with the End User.
3. Agree the Nomination Timescales i.e. the lead time required by TransCo to receive a Nomination from the Shipper following provision of the Siteworks Reference, MPR Number and Postcode to the Shipper.
4. Ensure all the 'What If' scenarios are identified and incorporated into the system design and procedures.
5. Identify the system changes required within SPA to facilitate automatic confirmation of siteworks jobs.
6. Identify the procedures required for Districts to maintain the substantial completion date thus ensuring continuity on the Confirmation Process.

Work out of scope

As the proposed changes to the siteworks process have an impact on both the current competitive market and the future Domestic Competition Implementations there will be a review of all siteworks aspects.

Timescales

It is proposed that the workgroup complete their review over a 3 month period to facilitate the gathering of the relevant information for the Network Code Modifications and the system re-design.