

## RbD Audit Sub Committee Minutes

Thursday 24 July 2008

31 Homer Road, Solihull

### Attendees

Julian Majdanski (Chair)	JB	Joint Office of Gas Transporters
Bob Fletcher	BF	Joint Office of Gas Transporters
Brian Durber	BD	E.ON UK ( <b>Member</b> )
James Boraston	JB	RWE Npower ( <b>Member</b> )
Linda Whitcroft	LW	xoserve
Mark Jones	MJ	Scottish and Southern Energy ( <b>Member</b> )
Simon Trivella	ST	Wales and West Utilities
Joel Martin	JM	Scotia Gas Networks
Fiona Cottam	FC	xoserve
John Costa	JC	EDF Energy

### Apologies

Marie Clark	MC	Scottish Power ( <b>Member</b> )
Rochelle Hudson	RH	Centrica ( <b>Member</b> )
Mitch Donnelly	MD	Centrica
Jenny Booth	JB	Ofgem

## 1. Status Review

JM welcomed members to the meeting.

### 1.1. Minutes from April 2008 RbD Audit Sub Committee

The Minutes of the previous meeting were approved.

### 1.2. Review of Actions from the April 2007 RbD Audit Sub Committee

**Action RbD1204:** Joint Office to add agenda item to UNC Committee Agenda regarding sub-committee membership and Terms of Reference.

**Action Update:** JM reported that membership was limited to RbD Users, for decision making purposes in relation to the RbD audit. However, attendance at meetings was open though voting is restricted to members.

FC confirmed the DNs appoint the Auditor, though the RbD committee recommend an Auditor to the DNs.

**Action Complete.**

**Action RbD0401:** RWE to raise a Review Proposal to consider future gas industry audits, the proposal is to be presented at the Distribution Workstream.

**Action Update:** Proposal raised by Wales and West Utilities and now approved by Ofgem

**Action Complete.**

## 2. RbD Audit Governance Arrangements

JM reported that Proposal 0211 had been approved by Ofgem on 18/07/08 and implemented with effect from 22/07/08, this allows suspension of the audit. The RbD Audit Sub committee recommended that the UNC committee suspend any audit for 2009.

Members and attendees were requested to ensure that their Panel Member representative was made aware of this recommendation.

**3. AOB**

None

**4. Initial Diary Planning for Sub Committee**

Thursday 23 October 2008, 13:00 31 Homer Road, B91 3LT

**Action Table (Appendix 1)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
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