

RbD Audit Sub Committee Minutes

Thursday 27 July 2006

Elexon, 350 Euston Road, London

Attendees

Julian Majdanski (Chair)	JM	Joint Office of Gas Transporters
Lorna Dupont	LD	Joint Office of Gas Transporters
Alex Travell	AT	E.ON (Member)
Sham Afonja	SA	RWE Npower
Linda Whitcroft	LW	xoserve
James Boraston	JB	RWE Npower (Alternate)
Richard Fairholme	RF	E.ON UK
Alan Raper	AR	National Grid UKD
Mark Jones	MJ	Scottish and Southern (Member)

Apologies

Simon Howe	RWE Npower (Member)
Savita Shaunak	EdF Energy (Member)

1. Status Review

JM welcomed members to the meeting, which was not quorate.

1.1. Minutes from April 2006 RbD Audit Sub Committee

The following comments were received:

- It was not noted that the April meeting had not been quorate

The Minutes of the previous meeting were approved.

1.2. Review of Actions from April 2006 RbD Audit Sub Committee

The actions were reviewed (see Action Table Appendix 1).

2. Feeder Processes for 2006 Audit

LW advised that three responses had been received (from RWE npower, British Gas, and Scottish & Southern), which had been analysed and were presented in tabular form. As the representative from E.ON (AT) was present his order of preference was also sought so that a final decision could be taken. AT advised that E.ON's preference was:

- 1) DM Reconciliation
- 2) NDM Reconciliation

3) Financial Adjustments.

As this order reflected the results from the other responses a final decision was therefore made to include these three areas in the next audit.

3. Appointment of Auditor for 2008 onwards

For 2008 onwards, a decision will need to be made either to appoint a new Auditor or to extend the existing appointment. It was noted that an appointment could only be extended twice and as the appointment of E & Y had already been extended once any further extension would be a final one. During the discussion it was noted that familiarity with the systems and processes to be audited would be of some benefit in deciding to keep the same Auditor for a further term.

AT observed that it might be sensible to await the results of the Ofgem consultation on RbD before making a decision, as this might conclude a need for widening the scope of the Audit to refocus on specific inputs rather than the usual routine areas of how the data is processed.

LW advised that changing the scope of the audit would require a new tender and that the group may need to discuss this further in October as the appointment process can be quite involved and time consuming, she noted that additional meetings may also be required.

However if the scope remained unchanged there would be nothing to discuss in October. It was agreed that JM would write out in advance of the next meeting seeking a view as to whether to hold the meeting.

Action: JM to write out in advance of the next meeting

4. AOB

No other business was brought to the attention of the group.

5. Diary Planning for Sub Committee

Unless notified to the contrary the next meeting will be Thursday 26 October 2006, Novotel, Birmingham International Airport. (following the Distribution Workstream):

Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
RbD0401	27.04.06	2	LW to confirm why AQ Data for specific dates was not available.	xoserve (LW)	LW confirmed that this data is held and will be available. Action: Completed
RbD0402	27.04.06	2	LW to write to NW, requesting permission to release report to wider audience.	xoserve (LW)	Action Completed
RbD0403	27.04.06	2	JM to contact two members not present and seek their acceptance of the report.	Joint Office (JM)	Action Completed
RbD0404	27.04.06	3	LW to confirm date by which the Feeder Process selection needed to be confirmed.	xoserve (LW)	Decision made at this meeting (27/07/06) Action: Completed
RbD0405	27.04.06	3	JM to write to members (including members not present) to advise of the short list of Feeder Processes, and to seek each member's order of choice for inclusion in the next audit.	Joint Office (JM)	Action Completed
RbD0406	27.04.06	4	LW to confirm the process for appointing/reappointing the auditor.	xoserve (LW)	Extension of existing contract arranged through the P & L department. Action: Completed
RbD0706	27.07.06	3	JM to write out in advance of the next meeting as to whether to hold the meeting	Joint Office (JM)	