
Offtake Committee Minutes
Wednesday 1st February 2006
held at Ofgem, 9 Millbank, London

Attendees

John Bradley (Chair)	(JB)	Joint Office
Dennis Rachwal (Secretary)	(DR)	Joint Office
Beverley Grubb (member)	(SF)	Scotia Gas Networks
Mark Freeman (nominated member)	(MF)	National Grid UKD
Liz Spierling (member)	(LS)	Wales and West Utilities
Paul Roberts (nominated member)	(PR)	National Grid NTS
Iain Ward	(IW)	National Grid DNCC
Robert Cameron-Higgs (member)	(RCH)	Northern Gas Networks
Bethan Winter	(BW)	National Grid DNCC

1. Status review

The minutes from 30-Nov-05 were accepted. The Committee was quorate for decision making since all relevant transporters were represented.

2. Inter-transporter Matters of Implementation

None

3. Matters for Review in Offtake Subsidiary Documents

Offtake Communications Document (referred to in OAD Section M);

The Committee unanimously agreed to implement the Offtake Communications Document v1.01, as amended by the paper agreed 30-Nov-05. Thus this document now formally takes account of UNC Modification 045 on provision of interruption information, National Grid's name change, and corrects some errors from version 1.0

Action OC1003 Joint Office (DR) to publish version 1.01 of the Offtake Communications Document on the [Joint Office](#) web site.

4. Schedule of Future Meetings

Date: Wednesday 28 February 2006

Time: to follow on from Offtake Arrangements Workstream that commences at 13:00 hours

Venue: National Grid House, Warwick.