

# Governance Workstream Minutes

## Thursday 20 September 2007

### 350 Euston Road, London

#### Attendees

Tim Davis (Chair) (TD) Joint Office of Gas Transporters  
Alex Barnes (AB) BG Group  
Brendan Cooper (BC) Gaz de France  
Beverley Grubb (BG) Scotia Gas Networks  
Christian Hill (CH) RWE Npower  
Christiane Sykes (CS) Statoil UK  
Chris Warner (CWa) National Grid UKD  
Chris Wright (CW) British Gas Trading  
Clare Temperley (CT) Gemserv  
John Bradley (JB) Joint Office of Gas Transporters  
Jonathan Dixon (JD) Ofgem  
Julian Majdanski (JM) Joint Office of Gas Transporters  
Richard Fairholme (RF) E.ON UK  
Ritchard Hewitt (RH) National Grid NTS  
Simon Trivella (ST) Wales & West Utilities

#### 1.0 Introduction and Status Review

##### 1.1 Minutes from Previous Workstream

Were accepted without amendment.

##### 1.2 Review of Actions

None

#### 2.0 Modification Proposals

None

#### 3.0 Topics

BG asked for Topic 012 (legal text aspects of current rules) to be placed on hold. This was agreed.

#### 4.0 Any Other Business

JD asked that legal text be provided in a more comprehensive manner i.e. clearly laying out the changes in context with underlines and strike-outs of the existing section rather than just including the changed paragraphs. The Transporters agreed to pass-on this request to their legal departments. JD also indicated that a statement explaining the rationale for the approach taken to the proposed drafting changes would be useful. The Transporters agreed, in principle, to provide this to Ofgem.

RF suggested that a note be sent out drawing attention to the recently published Urgent Modification Proposals Guidance Note and a reference be attached to the template. The JO agreed to do this.

**Action GOV 1026: JO to notify Users of the recent publication of the Guidance Note on Urgent Proposals and provide a link from the standard template.**

In response to questions, JD outlined the reasons why Modification Proposal 0170 had been granted urgent status. Whilst there was a single party that had prompted this Proposal, Ofgem viewed that it was a general Proposal that could be applied to more than one party. The Workstream acknowledged the reasons behind the decision.

**5.0 Next Meeting**

18 October 2007, following the UNC Committee meeting.

**Action Log – UNC Governance Workstream 20 September 2007**

<b>Action Ref</b>	<b>Meeting Date(s)</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner*</b>	<b>Status Update</b>
GOV 1026	20/09/07	4.0	Notify Users of the recent publication of the Guidance Note on Urgent Proposals and provide a link from the standard template.	JO (TD)	

\* key to initials of action owners TD = Tim Davis