

**UNIFORM NETWORK CODE MODIFICATION PANEL**  
**MINUTES OF THE FIRST MEETING HELD ON TUESDAY**  
**3 MAY 2005**

**Members Present:**

**Transporter Representatives:** C Warner & R Hewitt (Transco)

**User Representatives:** P Broom (Gaz de France), M Young (BGT), S Ladle (Total Gas & Power Ltd), C Sykes (EON UK plc) & S Parmar (Statoil).

**Ofgem Representative:** J Dixon

**Consumers Representatives:**

**Joint Office:** T Davis (Chairman), J Majdanski (Secretary)

**1.1 Note of any alternates attending meeting.**

C Warner for D McLaughlin, D Halsey, I Davies & C Gorman (Transco).

**1.2 Record of apologies for absence.**

D. McLaughlin, D Halsey, I Davies & C Gorman (NGT)

**1.3 Consider, Approve & Record invitees to meeting.**

The Panel voted UNANIMOUSLY to approve G Collins (Cornwall Consulting) & M Curtis of E=MC<sup>2</sup>, as invitees to Panel meetings.

**1.4 Agree short notice agenda.**

The Panel voted UNANIMOUSLY to approve the agenda on short notice.

**1.5 Consider and approve Chairman's Guidelines.**

After a brief discussion where it was noted the only changes were to reflect the move to UNC, the Panel voted UNANIMOUSLY to approve the Chairman's Guidelines.

**1.6 Consider Subject Matter Experts.**

- a) After a brief discussion the Panel voted UNANIMOUSLY to approve the Terms of Appointment (with a clarification to how they are amended by the Panel) and the Code of Conduct.
- b) The Panel voted also UNANIMOUSLY to approve the following as subject matter experts:- P. Lucas, D. Chalmers, J. Pereira, C. Thorneywork, L. McGoldrick, D. Harrison, P. Mills-Baker, N. King, D.

Hawkin and A. Jennings, although noting that the latter was currently on maternity leave and unavailable at present.

#### **1.7 Consider Workstreams.**

The Panel voted UNANIMOUSLY to approve the following workstreams:- Distribution (previously Supply Point & Billing), Transmission (previously NT&T), Governance and Offtake Arrangements.

#### **1.8 Consider and approve form of Modification Proposal.**

The Panel recommended changes to the proposal layout and then voted UNANIMOUSLY to approve the form of Modification Proposal with the inclusion of these changes. (Finalised pro-forma proposal attached).

#### **1.9 Consider and approve form of Review Proposal.**

The Panel voted UNANIMOUSLY to approve the form of the Review Proposal.

#### **1.10 Consider pre-existing Modification Proposals.**

- a) The Panel considered existing proposals covered by the UNC transitional rules and established their renumbering in chronological order.
- b) Proposal 007 (0728) "Provision & Maintenance of Large Firm Supply Point Emergency Contact Information by the Gas Transporter"  
Following discussion, the panel voted UNANIMOUSLY for P. Lucas to be approved as SME for this Proposal.

#### **1.11 Consider any new, non-urgent Modification Proposals.**

- a) Proposal 017 Amendments to the Provisions Governing "failure to obtain readings"  
Following a presentation from C Warner (Transco), the panel voted UNANIMOUSLY for the proposal to proceed to consultation and UNANIMOUSLY for P. Lucas to be approved as SME for this Proposal.

#### **1.12 Any Other Business.**

After a brief discussion regarding the frequency of meetings, the Panel decided to continue with one per month and trial teleconferencing if any additional meeting was required.

#### **1.13 Conclude Modification Meeting.**

The Panel noted the date and time of the next Modification Panel meeting as 10.00hrs on Thursday 19 May 2005.

**CODE MODIFICATION PROPOSAL No.**  
**"title"**  
**Version .**

**Date:**

**Proposed Implementation Date:**

**Urgency:**

**Proposer's preferred route through modification procedures and if applicable, justification for Urgency**

**Nature and Purpose of Proposal (including consequence of non implementation)**

**Basis upon which the Proposer considers that it will better facilitate the achievement of the Relevant Objectives, specified in Standard Special Condition A11.1 & 2 of the Gas Transporters License**

**Any further information (Optional), likely impact on systems, processes or procedures, Proposer's view on implementation timescales and suggested legal text**

**Code Concerned, sections and paragraphs**

**Proposer's Representative**

**Proposer**

**Signature**