

**Uniform Network Code Committee**  
**Minutes of the 156<sup>th</sup> Meeting held on Thursday 16 February 2017**  
**at Elexon, 350 Euston Road, London NW1 3AW**

**Attendees**

**Voting Members:**

<b>Shipper Representatives</b>	<b>Transporter Representatives</b>
Green (AG), Total A Margan (AM), British Gas R Fairholme (RF), Uniper S Mulinganie (SM), Gazprom	C Warner (CW), National Grid Gas Distribution D Lond (DL), National Grid NTS H Chapman (HC), Scotia Gas Networks J Ferguson (JF), Northern Gas Networks R Pomroy (RP), Wales & West Utilities

**Non-Voting Members:**

<b>Chairman</b>	<b>Ofgem Representative</b>	<b>Consumer Representative</b>
A Plant (AP), Chair	R Elliott (RE), Ofgem	S Moore (SMo), Citizens Advice

**Also in Attendance:**

F Cottam, (FC) Xoserve; J Philips (JP), National Grid NTS; L Jenkins (LJ), Deputy Chair; R Fletcher (RF), Secretary; R Hinsley (RH), Xoserve; R Mercer (RM), Flow Energy and S Britten (SB), Cornwall Energy.

**156.1 Note of any alternates attending meeting**

None.

**156.2 Apologies for Absence**

A Love (AL), ScottishPower

**156.3 Minutes and Actions from the previous meeting**

The Minutes from 19 January 2017 meeting were approved.

**Action UNCC0101** – Xoserve to provide a presentation and recommendations on the RbD audit process, including the process to be adopted should an audit be required.

RH provided a presentation on the RbD audit process. See discussion on item 156.4 d) below. **Action Closed.**

**156.4 Matters for the Committee's Attention**

a) UNC / DSC Committee considerations

LJ provided an overview of the nomination process for the DSC Committees and the progress made to date to establish membership.

b) *Performance Assurance Committee – updated “Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme” for approval*

Members unanimously agreed to consider this item at short notice.

LJ presented the proposed amendments to the “Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme” and requested members to approve the proposed changes.

AG asked if there is a conflicts of interest statement for those who were not directly employed by an organisation they were nominated by. LJ advised that the employer is asked to confirm they won't compromise the individual when they undertake activities as a PAC member. AG was concerned that this wouldn't apply if a member moved company and/or their role changed or status changed within a business. SM wanted to understand how sensitive information is going to be managed for members who were not directly employed, would the individual or the nominating organisation be liable for disclosing information. LJ felt these concerns would be managed by the employer's code of conduct for directly employed members or by individual contracts for contracted employees.

SM asked how the budget is to be managed, how are PAC prevented from spending unjustified costs. JF advised the information will feed into the CDSP budget and this will be managed by the Contract/Change Committee budget process and would be consulted upon.

LJ advised that PAC would consult with the industry on the requirements and the reasons to spend money and that this would need to be balanced against the Change Budget. If PAC have consulted the spend should happen, it would be down to the Change Committee to prioritise the spend against its budget.

SM was still concerned that the skill set of PAC was technical and centred around settlement but not necessarily financial, so they should be given a spending limit and need to apply for additional spend.

AG was against allocating a budget to PAC, this was outside the principles of Code committees and that they should be required to consult with the industry on tasks they wished to undertake and it should be down to the industry in conjunction with the FGO process to allocate appropriate funding.

Members unanimously agreed to defer consideration of the *“Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme”* to the next meeting.

c) AUGÉ – consideration/approval of Table of Volumes

Following deferral of this item at the January 2017 meeting, FC confirmed that no other proposals had been provided and asked members to approve the proposals to carry forward the previous year’s values in the Table of Volumes.

Members voted unanimously to carry forward of the previous year’s Table of Volumes values.

d) Deferral of the 2017/18 RbD Audit

RH provided a presentation explaining the process and scope of the RbD audit and requested members to confirm if they wished an audit to be undertaken.

FC advised that it would be difficult to undertake an audit, as by the time the auditor had been identified, the RbD regime would have been superseded by the arrangements implemented by Nexus and therefore any Audit would be retrospective in nature.

AM wanted to understand the indicative costs of an audit. RH advised that this is Transporter information and the last audit was done 10 years ago and wouldn’t provide a reasonable expectation of likely costs.

AP advised that AL had raised concerns at the January meeting which by and large had been answered by this presentation and that AL had confirmed that she was now content for the audit to be deferred.

Members voted unanimously to defer the 2017/18 RbD audit.

e) UK Link User Agreement for approval

RH presented the UK Link User Agreement for approval which was a supporting document for the implementation of Modification 0565A - Central Data Service Provider: General framework and obligations.

Members voted unanimously to approve UK Link User Agreement.

f) UNC Subcommittee update

Members agreed to defer this item to the March meeting.

g) UNC Related documents (FGO amendments) for approval

Members agreed to defer this item to the March meeting.

**155.5 Any Other Business**

a) *Modification 0518S - Shipper Verification of meter and address details following system meter removals – implementation delay*

Members agreed to defer this item to the March meeting.

**155.6 Next Meeting**

Thursday 16 March 2017, immediately after the UNC Modification Panel meeting.

**Action Table (16 February 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
UNCC 0101	19/01/17	155.4 (d)	Xoserve to provide a presentation and recommendations on the RbD audit process, including the process to be adopted should an audit be required.	Xoserve (RH)	Closed