

Retrospective Updates: Supporting Summary Document for BRD

	Who Can Update the Data & From When?					Financial Adjustment		
	Current Shipper		Previous Shipper (s)					
Data Item	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date	Impact of the Update	Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	BRD Section
Meter Asset:								
- Metric/Imperial indicator	Yes	The date the asset was fitted (if prior to Code Cut Off Date (LiS) the effective date must be LiS date).	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2
- Number of dials	Yes	The date the asset was fitted (if prior to Code Cut Off Date (LiS) the effective date must be LiS date).	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2
- Asset installation/removal (inc. isolated & re-established)	Yes	The correct date the asset was fitted/removed (if prior to Code Cut Off Date (LiS) the effective date must be LiS date)	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2
- Asset exchange	Yes	The correct date the asset was exchanged (if prior to Code Cut Off Date (LiS) the effective date must be LiS date).	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2

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- Meter status	Yes	Actual date of change to asset status (if prior to Code Cut Off Date (LiS) the effective date must be LiS date.	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2
- Read factor	Yes	The date the asset was fitted (if prior to Code Cut Off Date (LiS) the effective date must be LiS date.	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2
- Read units	Yes	The date the asset was fitted (if prior to Code Cut Off Date (LiS) the effective date must be LiS date.	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.2

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Meter Reading:								
- Transfer reading	Yes, via the SAR process	Date of transfer read	No	N/A	The transfer read will affect rec charges for the previous Shipper	Yes	Yes	8.4
- Start/fix reading	Yes	The date the meter was fitted if within their period of ownership	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership.	Yes	Adjustment processed following a separate request	8.2 or 8.6
- Final/Removal reading	Yes	The date the meter was fitted if within their period of ownership	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership	Yes	Adjustment processed following a separate request	8.2 or 8.7
- Cyclic reading	Yes	Date of reading	Yes	Yes	May affect reconciliation	Yes	Yes	8.4

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Meter Point / Supply Point:								
-Address: Post Code which changes LDZ	Yes	Date the meter point was set up	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.5
- Meter Point effective date (MPRN creation)	Yes	Date the meter point was set up	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.6
- Meter Point Status (live/dead)	Yes	Actual effective date of change to status	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.3
- Duplicate Meter Point	Yes	Effective date of duplicate MPRN	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Yes Adjustment processed following a separate request	8.7

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Data Item	Allowed to Update?	Update Effective date	Allowed to Update?	Update Effective date	Impact of the Update	Auto Adjust. Current Shipper?	Auto Adjust. Previous Shipper?	BRD Section
- Conversion factor	Yes	Date meter point was set up	No	N/A	The charges for previous Shipper may be affected if effective date within their period of ownership. For impact on existing reads & consumptions see BRD section 8.8.	Yes	Adjustment processed following a separate request	8.3

Note: See BRD for detailed business rules & requirements for each of the above scenarios

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Data Item	Current Shipper	Current Shipper: Update Effective date	Previous Shipper	Previous Shipper: Update Effective date	Comments
Meter Asset:					
Meter Mechanism	Yes	The date the meter was fitted / changed (smart)	No	N/A	
Asset Serial Number	Yes	Fix date	No	N/A	
Asset Model	Yes	Fix date	No	N/A	
Asset Type	Yes	Fix date	No	N/A	
Asset Location	Yes	Fix date	No	N/A	
Asset Manufacturer	Yes	Fix date	No	N/A	
Asset Year of Manufacturer	Yes	Fix date	No	N/A	
Meter Point / Supply Point:					
Address - which would not change LDZ	Yes	within 2 days from date of receipt	No	N/A	
Address - which does not change LDZ	Yes	within 2 days from date of receipt	No	N/A	
Supplier ID	Yes	From effective date of change	No	N/A	No effective date required
Meter Asset Manager (MAM) ID	Yes	From effective date of change	No	N/A	Effective date provided in file

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Gas Act Owner (GAO)	Yes	From effective date of change	No	N/A	
Meter Read Agency (MRA)	Yes	From effective date of change	No	N/A	
Market Sector Code	Yes	From effective date of change	No	N/A	
Emergency Contact Details	Yes	From effective date of change	No	N/A	Effective date provided in file
End Consumer Contact details	Yes	From effective date of change	No	N/A	
End Consumer Special Conditions	Yes	From effective date of change	No	N/A	

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Data Item	Comments
Meter Asset:	
Meter Point / Supply Point:	
Meter Read Frequency	
Confirmation effective date	
Withdrawal date	
Confirmation end date	
Annual Quantity (AQ)	
SOQ & SHQ	
Product	