

User Pays User Group Minutes

Monday 14 April 2014

via teleconference

Attendees

Helen Cuin (Chair)	(HC)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Darren Jackson	(DJ)	Xoserve
Katie Ballard	(KB)	Total Gas & Power
Paul Orsler	(PO)	Xoserve

Meeting documentation can be found at: <http://www.gasgovernance.co.uk/up/140414>

1.0 Introduction and Status Review

HC welcomed participants to the meeting. As the meeting was not quorate the following business was addressed informally as a User Pays User Group meeting.

1.1 Minutes

The minutes of the previous meeting (10 March 2014) were accepted.

1.2 Actions

None outstanding.

2.0 Discuss voting outcomes of the BERs for User Pays Changes CO007 iGT Data Preparation and CO008 iGT Data Provision

DJ confirmed that during the voting period some points of clarity were requested as part of the communication/voting process but no official votes had been provided. He clarified that as the voting period had concluded with no votes received, it is therefore assumed that the BERs have been formally accepted.

DJ reported that the BERs have been reissued with a new service schedule and Ofgem has received a copy of the ACS changes for decision. Once the Authority's decision has been confirmed Xoserve will notify Shippers ahead of the first invoice. Regular updates on the progress of both solutions will be made to the industry.

DJ confirmed that the Service Requests would be issued to Shippers as soon as possible; he suggested that Xoserve would prepopulate the service request for Shippers to review and offer feedback.

A further meeting may be requested if deemed necessary.

3.0 Any Other Business

DJ confirmed Xoserve have conducted some process reviews in response to internal audits. The intention will be to update and enhance user access to the data enquiry system and Xoserve will be looking to hold a User Pays Group meeting to share changes when some of the forms are ready.

4.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Meetings will take place as follows:

Time/Date	Venue		Programme
09:30 Monday 14 July 2014	Via teleconference	UPUC	<i>To be confirmed</i>
09:30 Monday 10 November 2014	Via teleconference	UPUC, followed by UPCEG	<i>To be confirmed</i>
09:30 Monday 08 December 2014	Via teleconference	UPUC	<i>To be confirmed</i>