

# Rough Order of Magnitude (ROM) Request and Response

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## 1. Purpose of a ROM

The DSC CDSP Service Document – Change Management Procedure sets out the expectations of the ROM process.

4.6.2 Subject to paragraph 4.6.3, within 10 Business Days after receiving a ROM Request, the CDSP shall send to the Customer and the Committee a report (Rough Order of Magnitude Report or ROM Report) setting out (so far as the CDSP is able to assess at the time):

(a) a high level indicative assessment of the impact of the Potential Service Change on the CDSP Service Description and on UK Link;

(b) the CDSP's opinion as to whether the Potential Service Change would be a Restricted Class Change, would have an Adverse Impact on any Customer Class(es) or would be a Priority Service Change, where applicable;

(c) the CDSP's approximate estimate of:

(i) the Costs (or range of Costs, where options under paragraph (e) are identified) of Implementing the Potential Service Change;

(ii) the impact of the Potential Service Change on Service Charges; and

(iii) the period of time required for Implementation;

(d) any material dependencies of Implementation on other Proposed Service Changes or other likely Priority Questions; and

(e) if it is apparent to the CDSP that there are likely to be materially different options as to how to Implement the Potential Service Change, a high level description of such options.

## 2. ROM Request – To be completed by the customer

Please populate the details below and send to [box.xoserve.portfoliooffice@xoserve.com](mailto:box.xoserve.portfoliooffice@xoserve.com), to enable the CDSP to undertake the impact assessment to provide the ROM Response (section below).

*Please note, the ROM requestor may be asked for further details if it is believed that request is not clear and additional information is required in order to provide a ROM Response.*

### 2a. ROM Request Details

ROM Request Details	
<b>Change Title</b>	<i>Title of the change which requires a ROM response.</i>
<b>Regulatory Impact</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Regulatory Reference (if applicable)</b>	<i>Regulation change allocated reference and associated Code e.g. UNC Modification 0XXX.</i>
<b>Change Overview</b>	<i>Summary of the change and what it is looking to achieve.            This should include an extract/overview of available Business Rules or the overarching requirements of the change.</i>
<b>Date Raised</b>	Click here to enter a date.
<b>Required Response Date</b>	Click here to enter a date.  <i>As per the DSC, the official SLA for a ROM response is 10 working days. If there is a specific date in which the ROM response is required by (noting the 10-day SLA) please specify that here.</i>
<b>Requestor Contact Details</b>	Name:
	Organisation:
	Email:
	Number:
<b>Xoserve Lead Contact (to be provided by the CDSP)</b>	Contact Name:
	Contact Email:

### 3. ROM Response – To be completed by the CDSP - XRNXXXX (XRN for internal purposes only and to be removed before issuing to customers)

The ROM response provided is based on a high-level indicative assessment of the impact of the change.

Please note, all the sections within this template should be populated by the CDSP when providing a ROM response.

To find the high-level costs and timescales please go to section 3c which can be found [here](#).

#### 3a. Impacted Constituency

<b>Customer Class(es) Impacted by Change:</b>	<input type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
<b>Justification for Customer Class(es) selection</b>	<p><i>Brief justification of selected Customer Class(es). Please detail where any of the below apply to the selected Customer Class(es):</i></p> <ul style="list-style-type: none"> <li><i>Implementing the Service Change would involve a modification of UK Link which would conflict with the provision of existing Services for which such Customer Class is a Relevant Customer Class;</i></li> <li><i>The Service Change would involve the CDSP disclosing Confidential Information relating to such Customers to Customers of another Customer Class or to Third Parties;</i></li> <li><i>Implementing the Service Change would conflict to a material extent with the Implementation of another Service Change (for which such Customer Class is a Relevant Customer Class) with an earlier Proposal Date and which remains Current, unless the Service Change is a Priority Service Change which (under the Priority Principles) takes priority over the other Proposed Service Change; or</i></li> <li><i>Implementing the Service Change would have an Adverse Interface Impact (as provided in paragraph 5.1.3) for such Customers.</i></li> </ul>	



Additional Systems	Level of Impact (L/M/H)	File Format (Y/N)	Screens (Y/N)	Reporting (Y/N)	Batch Jobs (Y/N)	Validation (Y/N)	Processes (Y/N)	Other
Data Discovery Platform (DDP) Core								If 'Other' is ticked, please provide justification
Discovery API								As above
<b>Reporting</b>								
Gas Enquiry Service (GES) – To be included post CSS implementation								

### 3c. High level costs and timescales

Costs provided within the ROM response are indicative and high level based on high level analysis.

Below details the high-level implementation cost range and provides an indication of any ongoing costs identified from the high-level analysis.

#### **Implementation costs**

Please provide below a high-level indicative cost range for this request.

For each costed solution option:

An enduring solution will cost at least £XXXX, but probably not more than £XXXX,

#### **Ongoing costs**

Please provide a view on whether any ongoing costs are anticipated as a result of this change being implemented.

If ongoing costs are anticipated, please provide an indication of the expected annual ongoing cost.

[Insert information on ongoing costs here]

#### **Timescales:**

The high-level estimate to develop and deliver this change is approximately X weeks and includes X weeks of Post Implementation Support

#### **Validity of ROM:**

Please note, the information provided in the ROM response is an 'at a point in time' assessment which is valid for [6] amount of time.

### 3d. Release type

Please provide a view on the anticipated release type this change would need to be delivered under.

<b>Release Type</b>	<input type="checkbox"/> Ad-hoc / Stand-alone	<input type="checkbox"/> Minor
	<input type="checkbox"/> Major	

Next available Release (based on the Release Type)	ChMC approval to Release scope	ChMC approval of Detailed Design
Major Release – DD/MM/YY Minor Release – DD/MM/YY Ad-hoc - TBC	DD/MM/YY	DD/MM/YY

### 3e. Impact on Service Line(s)

Impact on Service Line(s)
<i>Xoserve to provide a view on potential impact to Service Line(s)</i>

### 3f. Assumptions

- Any changes in the approach to the solution may affect the overall schedule and costs for the change.
- Costs are high level, based on high level analysis. Detailed analysis will be needed to determine the final solution which will impact both cost and schedule.
- Any costs associated to Market Trials are not included.
- The high-level analysis is based on changes to central systems and does not account for changes to customer systems as a result of any potential work.
- The high-level analysis and costs are based on current production system

## 4. Version Control

Version	Date:	Author	Status
1.0	20/07/2022	Ellie Rogers	Clean version