

**UNC Modification Panel**  
**Minutes of Meeting 274 held on**  
**Thursday 17 June 2021**  
**via teleconference**

**Attendees**

**Voting Panel Members:**

<b>Shipper Representatives</b>	<b>Transporter Representatives</b>	<b>Consumer Representatives</b>
A Green (AG), Total Gas and Power D Fittock (DF), Corona Energy M Bellman (MB), ScottishPower M Jones (MJ), SSE R Fairholme (RF), Uniper S Mulinganie (SM), Gazprom Energy	A Travell (AT), BU-UK D Lond (DL), National Grid D Mitchell (DM), SGN G Dosanjh (GD), Cadent R Pomroy (RP), Wales & West Utilities T Saunders (TS), Northern Gas Networks	A Manning (AM), Citizens Advice, alternate until agenda item 274.9 d S Hughes (SH), Citizens Advice, from agenda item 274.9 e

**Non-Voting Panel Members:**

<b>Chairperson</b>	<b>Ofgem Representative</b>	<b>Independent Supplier Representative</b>
W Goldwag (WG), Chair	R Fernie (RFe) H Higgins (HH)	(None)

**Also, in Attendance:**

- A Adams (AA), National Grid
- A Jackson (AJ), Gemserv
- B Fletcher (BF), Joint Office
- C Aguirre (AC), Pavilion Energy
- D Addison (DA), Xoserve
- E Fowler (EF), Joint Office
- E Rogers (ER), Xoserve - CDSP Representative
- F Cottam (FC), Correla on behalf of Xoserve

K Elleman (KE), Joint Office  
L Heyworth (LH), Cornwall Insight  
M Bhowmick-Jewkes (MBJ), Joint Office  
O Chapman (OC), British Gas  
P Burton (PB), Centrica  
P Garner (PG), Joint Office  
R Hailes (RH), Panel Secretary  
R Hinsley (RHi), National Grid  
S Blckett (SB), EON

## **Record of Discussions**

### **274.1 Introduction**

The UNC Modification Panel Chair, Wanda Goldwag (WG), welcomed all attendees.

WG noted that R Fernie (RFe) was attending the meeting as the Ofgem representative.

### **274.2 Note of any alternates attending the meeting**

A Manning on behalf of S Hughes, Citizens Advice until agenda item 274.9 d.

D Mitchell on behalf of H Chapman, SGN.

### **274.3 Record of apologies for absence**

H Chapman, SGN.

### **274.4 Minutes of the last meetings (20 May 2021)**

WG noted Anne Jackson (AJ) had made a request to amend the minutes from the UNC Modification Panel meeting, 20 May 2021.

WG noted that only changes which amended factually incorrect statements of what was said should be made to minutes, so the minutes of the 20 May 2021 could not be altered.

WG asked AJ to talk through her comments. AJ advised that the minutes recorded a comment from Steve Mulinganie (SM) implying AJ was promoting a code digitisation product owned by Gemserv. AJ requested that this be amended, as the product discussed was not owned by Gemserv but by a third party and she wished for the minutes to reflect this.

WG asked SM if he would like to make any comments. SM noted that the discussion had included a product being promoted, regardless of who the owner of it was.

Panel Members approved the original minutes but noted the points raised by AJ.

**274.5 Review of Outstanding Action(s)**

**Action PAN 11/02:** The Panel Chair asked the Joint Office to review and provide clarification in relation to workgroup assessment and quoracy to avoid future debates on the topic.

**Update:** K Elleman (KE) advised that the Joint Office had reviewed the quoracy rules and presented them for Panel to review.

For full details please see the published slides.

**Closed.**

**Action PAN 03/01:** The Joint Office to provide a guidance document including examples of what could constitute a material variation.

**Update:** KE advised that the Joint Office had clarified the variation guidance document, highlighting when a variation would be material or non-material and presented this to the Panel to review.

For full details please see the published slides.

<https://www.gasgovernance.co.uk/panel/170621>

**Closed.**

**274.6 Issues log**

The issue shown below was covered by Action PAN 03/01 and can now be closed.

<b>Meeting Date</b>	<b>Minutes Ref.</b>	<b>Issue</b>	<b>Issue Raised By</b>	<b>Status</b>	<b>Owner</b>
1	268.8	Lack of clarity around the definition of Materiality in respect of a Variation Request for a Modifications	JO	Closed	None

**274.7 Consider Urgent Modifications**

- a) None

**274.8 Consider Variation Request**

- a) **0664V - Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (adopted)**

Bob Fletcher (BF) explained the variation process, noting that should the Variation Request be considered material; Panel would need to consider whether to issue it to consultation.

The Proposer, Mark Jones (MJ) provided a brief overview of the Variation Request, explaining that it had been raised due to the receipt of a further representation. Following discussions, the Workgroup had submitted a Supplemental Report proposing that the Variation Request was material and should be issued to Consultation.

WG asked if Panel would need to consider the Self-Governance criteria for the Variation. Darren Lond (DL) suggested that the Self-Governance question should be included in the Consultation.

BF clarified that if Panel decided the Variation was material, a vote would be taken on Self-Governance.

Panel Members discussed the 5-day Consultation period recommended in the Workgroup Report. Richard Pomroy (RP) suggested a 10-day Consultation period instead, which Panel agreed with.

Panel Members then determined (13 Panel votes were available for the determinations):

- The Variation Request is material, by unanimous vote (13 out of 13)
- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- The criteria for Self-Governance met as the Modification is unlikely to have a material impact on competition between Shippers and the allocation of Transportation charges, by unanimous vote (13 out of 13).
- Modification 0664VVS should be issued to consultation with a close out date of 01 July 2021, by unanimous vote (13 out of 13).

## **274.9 Final Modification Reports**

### **a) Modification 0674 – Performance Assurance Techniques and Controls**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0674>

WG noted that not all respondents to the Consultation attended the Workgroup and asked how the questions and concerns raised by them would be addressed.

Penny Garner (PG) advised that the Joint Office would collate all the comments received from respondents and return them to the Workgroup to review.

SM highlighted that one of the issues raised in the responses related to the role of Panel. SM asked if Panel needed to be represented at the Workgroup. Panel Members agreed that a Panel representative was required to attend the Workgroup from across all constituencies.

Rebecca Hailes (RH) noted that Panel could give the Workgroup a list of issues to consider and address in the Supplemental Report.

PG suggested that the Joint Office would liaise with the Proposer of the Modification to create a Meeting Plan to address the different issues brought up in responses.

**New Action PAN 06/01:** Joint Office (PG) to create a 6-month Meeting Plan to address the topics brought up in 0674 representations, with an update to be provided at the next Workgroup.

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- Modification 0674 should be returned to Workgroup with a Supplemental Report due by December 2021, by unanimous vote (13 out of 13).

**b) Modification 0751 - Capping price increases for Long-Term Entry Capacity**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0751>

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- The criteria for Self-Governance not met, as this Modification is likely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by unanimous vote (13 out of 13).
- Recommendation to not implement Modification 0751, by unanimous vote (13 out of 13).

**c) Modification 0753 - Removal of Pricing Disincentives for Secondary Trading of Fixed Price NTS System Entry Capacity**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0753>

Some Panel Members noted they had experienced difficulties when viewing the Joint Office website for the published representations.

BF advised that this was due to several issues, including some IT issues with the Joint Office website, noting these have now been resolved.

WG asked the Joint Office to monitor any IT issues and provide an update at the next Panel on what the problem had been and how it was being resolved.

**New Action PAN 06/02:** Joint Office (BF) to monitor any IT issues with the website and update Panel at the July meeting.

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- Recommendation to not implement Modification 0753, by majority vote (8 out of 13).

**d) Modification 0758 - Temporary extension of AUG Statement creation process**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0758>

Panel noted the very detailed responses received and the divergence of opinions.

WG asked R Fernie (RFe) if there was anything that Panel could include in the Final Modification Report to aid Ofgem in their decision making. RFe asked Panel to consider the Modification against the Relevant Objectives.

WG noted this was likely to see different opinions and suggested that two people present the arguments in support and not in support of this Modification.

SM, in support of the Modification, referred to his representation and noted that the Modification supported Relevant Objectives d) and f).

A Manning (AM), noted that there was no evidence of incorrect processes and governance by the AUGGE (Allocation of Unidentified Gas Expert) as purported by this Modification and stated that since the industry had appointed an expert, not accepting the expert's opinion was not justified. A Travell (AT) supported this view.

M Bellman (MB) noted that if the Ofgem decision for this Modification was issued after the date for retrospection in the Modification, new Legal Text would be required. SM agreed with this, noting he had raised this in his response but did not think it was a risk as Ofgem had previously turned around decisions quickly when required.

WG emphasised that she was concerned that if the Modification was sent to Ofgem, with any possibility that it was influenced by commercial views, the Modification would be returned. WG challenged Panel Members to look at matters outside of the general commercial issues when considering arguments in support or in opposition of the Modification.

SM stated that he did not feel the concerns raised by this Modification were motivated by commercial reasons.

D Fittock (DF) noted that there was an assumption in the table produced by the AUGGE regarding UIG (Unidentified Gas) allocations, particularly the apportionment of Domestic to Non-Domestic theft, that had been rejected previously, which this Modification was seeking to correct.

AM acknowledged the queries and concerns this Modification is seeking to address but highlighted that when an agreed process had been followed and an expert had been appointed by the industry, the expert's findings should not be questioned or overturned.

SM noted the Modification was stating that the AUGGE had not complied with the process under the AUG Framework.

WG asked Xoserve whether they believed the AUGGE had been compliant. E Rogers (ER) on behalf of the CDSP (Central Data Service Provider) confirmed that Xoserve had not identified any non-compliance with the AUG Framework.

RP suggested that an intervention in the AUG process at this late stage could not be justified and noted that in 2019 Centrica had raised similar issues with the AUGGE but could not progress these concerns because of the unanimity required in the voting process. RP acknowledged that whilst the process could be improved, he did not believe this Modification would be making these improvements.

MB noted that a unanimous vote was required to overturn the AUG Statement because the AUGGE is an independent expert, appointed under UN TPD Section E 9.2, which enables them to make decisions based on their judgement. Therefore, overturning the AUG Statement would require consensus from all industry parties as it would mean that there was something manifestly wrong in the decision the AUGGE had made.

SM responded to RP, noting that if they were dissatisfied, Centrica could have raised a Modification to challenge the AUGGE Statement as every party has the right to raise a Modification and it is for the parties to determine when to do so.

SM added, in support of this Modification, he wanted to highlight the assumption made in the AUG calculations that 1 in 7 SMEs (Small & Medium Enterprises) were stealing their energy, which he challenged.

A Green (AG) agreed with SM, noting that in 2019/2020, the AUGGE was established, whereas this year, there was a newly appointed AUGGE whose actions and assumptions were being challenged.

Panel Members reviewed each Relevant Objective.

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- Recommendation to not implement Modification 0758, by majority vote (9 out of 13).

**e) Modification 0759S - Enhancements to NTS Within-Day Firm Entry and Exit Capacity Allocations**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0759>

S Hughes (SH) joined the meeting.

D Lond (DL) advised that due to system impacts, no implementation timescales could be proposed for the Modification at this stage.

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- Modification 0759S implemented, by unanimous vote in favour (13 out of 13).

**f) Modification 0762S - Adding the Retail Energy Code Company as a new User type to the Data Permissions Matrix**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0762>

RP highlighted that this Modification enables the Retail Energy Code (REC) through the REC 3.0 drafting, to determine what UNC data is released to the wider industry. This may potentially be an issue for Shippers who are not party to the REC.

Panel Members noted that there is already a DSC process which determines what data is released.

Guv Dosanjh (GD) advised that he believed this Modification impacted the Significant Code Review (SCR), albeit in a positive and not detrimental manner. The majority of Panel Members agreed with this view.

WG asked Ofgem to confirm whether they would agree to this Modification being implemented.

H Higgins (HH) confirmed on behalf of Ofgem that this Modification could proceed.

Panel Members then determined (13 Panel votes were available for the determinations):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- It is related to the Significant Code Review, by majority vote (11 out of 13).
- Modification 0762S implemented, by unanimous vote in favour (13 out of 13).

**g) Modification 0768 - Retail Code Consolidation Significant Code Review**

Panel Discussion: see the Final Modification Report published at:

<https://www.gasgovernance.co.uk/0768>

GD noted the Cross-Code Steering Group (CCSG) Representative process would need to be discussed as the Legal Text for this Modification states that the UNC Modification Panel would appoint one or more representatives to attend the CCSG. This was discussed in more detail under AOB.

Panel Members then determined (13 Panel votes were available for the first determination and 12 for the second):

- That there were no new issues requiring a view from Workgroup, by unanimous vote (13 out of 13).
- Recommendation to implement Modification 0768, by unanimous vote (12 out of 12).

**274.10 Consider New, Non-Urgent Modifications**

**a) Modification 0769 - Adding Local Authorities as a new User type to the Data Permissions Matrix**

A Clasper (AC) introduced Modification 0769, explaining Local Authorities (LAs) have an ambition to reduce carbon emissions in their locality to meet net zero target targets and to do so they need to access data relating to consumers addresses and gas usage. This Modification seeks to amend the UNC Data Permissions Matrix (DPM) to add LAs as a new User type.

DF asked if this Modification would be reviewing controls for data. SM advised this was unlikely as the Modification was only adding LAs as a new user type to the DPM. GD confirmed this.

For Modification 0769 Members determined (12 Panel votes were available for the determinations):

- It is not related to the Significant Code Review, by unanimous vote (12 out of 12).
- The criteria for Self-Governance met, as this Modification is unlikely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by majority vote against (12 out of 12).
- That Modification 0769S be issued to Workgroup 0769 with a report by the 19 August 2021 Panel, by unanimous vote (12 out of 12).

**b) Modification 0770 - Amendments to legal text numbering for UNC Modification 0701**

T Saunders (TS) provided a presentation explaining that this Modification seeks to amend the numbering in the Legal Text and referenced paragraphs within UNC Modification 0701 - *Aligning capacity booking under the UNC and arrangements set out in relevant NExAs*.

TS noted as this is a housekeeping Modification, Fast Track Self-Governance procedures are proposed. TS stated that Ofgem's Decision Letter for Modification 0701 dated 27 May 2021 suggested this Modification should be raised.

DL highlighted that historically a Consent to Modify route had been adopted for similar issues and asked why a new Modification had been raised in this instance.

TS explained that this Modification had been raised as per Ofgem's suggestion. TS also noted that when a Modification was still with Ofgem and the Legal Text needed amending, a Consent to Modify would be appropriate. Whereas, this Modification had already been closed so a new Modification was necessary to affect the necessary changes.

For Modification 0770 Members determined (12 Panel votes were available for the determinations):

- It is not related to the Significant Code Review, by unanimous vote (12 out of 12).
- The criteria for Self-Governance met, as this Modification is unlikely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by unanimous vote (12 out of 12).
- The criteria for Fast-Track Self-Governance are met as this Modification is proposing a house keeping change which has no material impact on the UNC, by unanimous vote (12 out of 12).
- To implement Modification 0770FT, by unanimous vote (12 out of 12).

**c) Modification 0771 - Removal of the absolute requirement to include a Remotely Operable Valve (ROV) Installation for all new NTS Entry connections**

R Hinsley (RHi) introduced Modification 0771, explaining this Modification would remove the absolute requirement for every new NTS Entry connection to include a Remotely Operable Valve (ROV) Installation.

SM asked whether this Modification would be discussed at the Gas Ops Forum. DL noted whilst the Modification would be raised at the Gas Ops Forum, the best place to discuss it would be the Transmission Workgroup. It was also noted that the next Gas Ops Forum was not until September 2021.

SM asked whether the Proposer believed this Modification would follow the Self-Governance procedures. RHi noted that whilst Self-Governance was being proposed, it could be changed if the Workgroup decided it should follow the Authority Direction route.

RP asked to clarify whether the proposal would give customers options. RHi confirmed and noted options would be presented to the Workgroup.

For Modification 0771 Members determined (13 Panel votes were available for the determinations):

- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- The criteria for Self-Governance met, as this Modification is unlikely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by majority vote against (13 out of 13).
- That Modification 0771S be issued to Workgroup 0771 with a report by the 21 October 2021 Panel, by unanimous vote (13 out of 13).

**d) Modification 0772 – Transparency Improvements to the Process for Changing Gas Quality Limits in NTS Connection Agreements**

DL introduced Modification 0772, explaining this Modification seeks to improve the transparency of an existing process for facilitating gas quality limit changes to NTS connection agreements. Where National Grid NTS elects to enable such a change via the consent of all Users holding NTS Entry Capacity at the relevant ASEP, wider engagement with industry would be required prior to the contractual change being made.

RF asked how the industry would be notified of any change. A Adams (AA) explained that following discussions at Transmission Workgroup, it was suggested that any notification would be communicated through the Joint Office or the Energy Networks Association (ENA). AA noted this would have to be discussed further at Workgroup to agree how any change would be communicated.

RF suggested that the ENA distribution list did not encompass the entirety of the industry and highlighted that if effective parties did not know about a change, this Modification would not achieve its purpose.

SM questioned whether this Modification would be Self-Governance, noting that the Modification was proposing a material change. DL replied that the Modification was trying to add transparency and did not believe the change proposed was material.

Panel Questions:

- Q1. Consider whether this Modification is suitable for Self-Governance.
- Q2. Consider process around Notification and who is responsible.

For Modification 0772 Members determined (13 Panel votes were available for the determinations):

- It is not related to the Significant Code Review, by unanimous vote (13 out of 13).
- The criteria for Self-Governance met, as this Modification is unlikely to have a material effect on competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes, by majority vote against (13 out of 13).
- That Modification 0772S be issued to Workgroup 0772 with a report by the 16 September 2021 Panel, by unanimous vote (13 out of 13).

#### **274.11 Existing Modifications for Reconsideration**

- a) None

#### **274.12 Workgroup Issues**

- b) None

#### **274.13 Workgroup Reports for Consideration**

- a) **Modification 0746 - Application of Clarificatory change to the AQ amendment process within TPD G2.3 from 1st April 2020**

Panel Members noted the Workgroup Report recommendations that this Modification should be issued to Consultation.

It was noted that Consultation would close on 09 July and would therefore be considered at Short Notice at the July UNC Modification Panel.

SH asked for clarity around the backdated retrospective date of 01 April 2020 in the Modification and asked if a question to specifically consider this date needed to be included in the Consultation.

SM as the Proposer advised that this date was agreed following Workgroup discussions. He noted that whilst he did not believe a question to consider the retrospective date was required, he did not mind it being included. ER seconded SM's views and noted the date was linked to the Nexus Go-Live date.

WG accepted these views but noted as the reason for including this date was unclear, the question should be included in the consultation.

SH added he did not feel the Workgroup Report was clear. WG asked if the Workgroup Report should be returned to Workgroup.

SM advised he did not support returning the Modification to Workgroup. GD agreed with this view, noting that the Modification had been discussed in detail at Workgroup.

**Additional Consultation Questions:**

- Q1. Do Transporters have a view as to when the additional revenue would flow back to users; would this be within the Formula Year, (FY), it is collected or during the FY following collection?
- Q2. Consider the reasoning behind 01 April 2020 retrospective date.

For Modification 0746, Members determined (13 Panel votes were available for the determinations):

- Modification 0746 be issued to consultation with a close out date of 09 July 2021 (this includes a deemed request for Legal Text) and considered at Short Notice at the July Panel, by unanimous vote (13 out of 13).

**b) Modification 0755 - Enhancement of Exit Capacity Assignments**

Panel Members noted the Workgroup Report recommendations that this Modification should be issued to Consultation.

It was noted that consultation would close on 09 July and would therefore be considered at Short Notice at the July 2021 UNC Modification Panel.

Panel Members noted the Workgroup Report has asked Panel to consider whether the Modification should follow Self-Governance procedures. KE confirmed this will be considered after the consultation when Panel reviews the Final Modification Report.

For Modification 0755, Members determined (13 Panel votes were available for the determinations):

- Modification 0755 be issued to consultation with a close out date of 09 July 2021 (this includes a deemed request for Legal Text) and considered at Short Notice at the July Panel, by unanimous vote (13 out of 13).

**274.14 Consideration of Workgroup Reporting Dates and Legal Text Requests**

Panel Members determined unanimously to extend the following Workgroup reporting date(s), recorded here with some additional data:

<b>Modification number and title</b>	<b>Current Panel reporting date</b>	<b>Requested Panel reporting date</b>	<b>Reason for request to change Panel reporting date/Comments</b>
0749R - Increased DM SOQ Flexibility	July 2021	October 2021	Issues require further consideration.

**New Action PAN 06/03:** Joint Office to speak to Proposer of Request 0749R to progress it with a view to submitting a Workgroup Report by October 2021.

There were no Legal Text requests.

**274.15 AOB**

**a) Non-Domestic Consumer Representative – List of Nominees**

KE advised that following closure of the nomination window for the Non-Domestic Consumer Representative, the Joint Office had received two nominations for the role and were seeking the UNC Modification Panel’s permission to submit the list of nominated candidates to the Authority for selection and appointment.

The nominees are:

1. Eddie Proffitt (Technical Director of the Major Energy Users Council)
2. Amrik Bal (Director of Energy Intensive Users Group)

Panel Members approved the nominations.

**b) Legal Text Guidance Document – Annual Review (following review at Governance Workgroup)**

KE advised the Governance Workgroup had reviewed the Legal Text Guidance Document and had made suggested amendments. KE presented the revised document for approval.

SM noted that he submitted several amendments that have not been taken into account. He added that the Governance Workgroup date had clashed with the REC Board meeting which meant he had been unable to attend the meeting. KE explained that SM's comments had been reviewed by the Workgroup via email and she had liaised directly with SM with responses to his comments. KE added that although SM had not been able to attend the Governance Workgroup, the meeting had not been cancelled as it had been quorate.

WG suggested to SM that he liaise with the Joint Office to ensure he was satisfied with the changes to the Legal Text and if he were unable to attend the Governance Workgroup meetings, he could ask the Joint Office to review if the Workgroup meetings could be arranged so they did not clash with external meetings.

**c) Single Point of Contact (SPOC) Registration**

KE advised that an update on the Single Point of Contact (SPOC) Registration would be provided at the July UNC Modification Panel.

**d) Cross Code Steering Group Representatives**

GD advised Modification 0768 was raised by Ofgem to facilitate the SCR and it also created the Cross Code Steering Group (CCSG). GD noted that the Legal Text for Modification 0768 states that the UNC Modification Panel would appoint one or more representatives to attend the CCSG.

GD asked Panel to consider the process of appointing a representative, suggesting that a Modification may need to be raised to outline the process.

BF noted the CCSG meetings so far had representatives from Code Managers in a secretariat role.

TS suggested Panel could request the Joint Office to attend the CCSG as the UNC Panel Representative in a secretariat role.

PG noted that before the Joint Office could accept this request, it was necessary to consider the role and understand potential requirements and liabilities. PG suggested that the Joint Office was perhaps better suited to communicate any feedback to the UNC Modification Panel and UNC Parties.

AT suggested PG review the suggestion for consideration and update the UNC Modification Panel at the next meeting. PG agreed, noting she would discuss this matter with JGAC (Joint Governance Arrangements Committee) and update the UNC Modification Panel at the next meeting.

**New Action PAN 06/04:** Joint Office (PG) to consider options for representing the UNC and Panel at the CCSG.

D Addison (DA) asked to what extent would the UNC Modification Panel welcome Xoserve's representation at CCSG to understand DSC/ UK Link impacts.

The UNC Modification Panel agreed to discuss this further at the July 2021 UNC Modification Panel meeting.

**e) REC 3.0**

DA advised that REC 3.0 was out for consultation and would close at the end July. DA added that updating this version of the REC with the updated UNC would have to wait until the consultation period had ended.

DA suggested the changes to be drafted could be discussed at the Distribution Workgroup, with an update provided to Panel in July.

**f) Notification of Panel Papers**

SH asked if the Joint Office could notify him when the UNC Modification Panel papers were made available on the website and when amendments were made to them.

KE advised that the UNC Modification Panel meeting papers are published on the Joint Office website on the Thursday before the UNC Modification Panel and As each Final Modification Reports is published, a notification is sent to UNC Parties.

SH asked if it could be checked whether he was included in the Distribution List for FMRs.

**New Action PAN 06/05:** Joint Office (KE) to ensure SH is included in the Distribution List for FMR publication notifications.

**274.16 Date of Next Meeting(s)**

10:00, Thursday 15 July 2021, by teleconference.

**Action Table (17 June 2021)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>	<b>Date of Expected update</b>
<b>PAN 11/02</b>	19/11/20	265.8	The Panel Chair asked the Joint Office to review and provide clarification of Workgroup assessment and quoracy to avoid future debates on this topic.	Joint Office	<b>Closed</b>	<b>June 2021</b>
<b>PAN 03/01</b>	18/03/21	270.6	The Joint Office to provide a guidance document including examples of what could constitute a material variation.	Joint Office (KE)	<b>Closed</b>	<b>June 2021</b>
<b>PAN 06/01</b>	17/06/21	274.9	Joint Office (PG) to create a 6 month Meeting Plan to address the various topics brought up in 0674 representations and an update will be provided at the next Workgroup.	Joint Office (PG)	<b>Pending</b>	<b>July 2021</b>
<b>PAN 06/02</b>	17/06/21	274.9	Joint Office (BF) to monitor any IT issues and update Panel at the July meeting.	Joint Office (BF)	<b>Pending</b>	<b>July 2021</b>
<b>PAN 06/03</b>	17/06/21	274.14	Joint Office (KE) to speak to Proposer of Request 0749R to progress it with a view to submitting a Workgroup Report by October 2021.	Joint Office (KE)	<b>Closed</b>	<b>June 2021</b>
<b>PAN 06/04</b>	17/06/21	274.15	Joint Office (PG) to consider options for representing the UNC and Panel at the CCSG.	Joint Office (PG)	<b>Pending</b>	<b>July 2021</b>
<b>PAN 06/05</b>	17/06/21	274.15	Joint Office (KE) to ensure SH is added to the Distribution List for FMR publication notifications.	Joint Office (KE)	<b>Closed</b>	<b>June 2021</b>