

Joint Office of Gas Transporters

Panel Action Update

Action - 11/02

The Panel Chair asked the Joint Office to review and provide clarification of Workgroup assessment and quoracy to avoid future debates on this topic.

1. JO will use reasonable endeavours to have optimum number of representatives appointed to each Committee to assist with quoracy.
2. Panel and Committee representatives are expected to encourage participation at Workgroup meetings (only issue to date has related to Governance Workgroup)
3. Ensure Meeting Terms of Reference and meeting rules are clear around required and optional attendees.
4. If Workgroup is not quorate, either:
 - a. Cancel meeting (provide 2 working days notice, which may help achieve quoracy)
 - b. Continue with meeting but make it clear in the minutes and workgroup report that the meeting went ahead without being quorate (decisions may need to be ratified by Panel / UNCC).
 - c. Adjourn meeting to seek additional representatives for quorate meeting

Action - 03/01

The Joint Office to provide a guidance document including examples of what could constitute a material variation.

Not Material

- ▶ Modification title change only
- ▶ Change to text but no change to items listed under 'Material'
- ▶ Terminology Change (e.g. 0680S)
- ▶ Correcting errors or references

Material

- ▶ Change to Solution incl:
 - ▶ Process
 - ▶ Costs outside of ROM
 - ▶ Change to funding parties
 - ▶ Impacts or Other Considerations
 - ▶ Relevant Objectives or Charging Objectives
 - ▶ Newly identified cross code impact or consumer impact



Would it change a party's consultation response?

Example - 0680S

- ▶ 0680S - To remove references to 29 March 2019 (as 'Exit Day') and replace with a more generic "time and date specified by the UK government" which will future proof the Proposal in terms of any further deferrals to the date of UK exit from the EU (without a Withdrawal Agreement).