

**UNC Workgroup 0702S Minutes
Introducing ‘Research Body’ as a new User type to the Data
Permissions Matrix and UNC TPD Section V5**

Thursday 27 February 2020

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91
2AA**

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Alexander Mann*	(AM)	Gazprom Energy
Andy Clasper	(AC)	Cadent
Andrew Green*	(AG)	Total Gas & Power
Brandon Rodrigues*	(BR)	ESP
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ellie Rogers	(ER)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Lea Slokar*	(LS)	Ofgem
Lee Greenwood	(LGr)	British Gas
Liam Gallagher*	(LG)	BU-UK
Louise Hellyar*	(LH)	Total Gas & Power
Oorlagh Chapman*	(OC)	British Gas
Phil Lucas	(PL)	National Grid
Rebecca Cailes*	(RC)	BU-UK
Richard Pomroy	(RP)	Wales & West Utilities
Thomas Bourke*	(TB)	Ofgem
Tracey Saunders	(TS)	Northern Gas Networks
*via teleconference		

Copies of all papers are available at: www.gasgovernance.co.uk/0702/270220

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 March 2020.

1.0 Introduction and Status Review

1.1. Approval of Minutes (23 January 2020)

The minutes from the previous meeting were accepted.

1.2. Review of outstanding actions

No outstanding actions.

2.0 Amended Modification

The Modification has not been amended since the last Workgroup meeting.

3.0 Additional questions for Panel considerations

Workgroup to consider how to make the definition of Research Body specific while being effective and seek input from Ofgem while doing so.

This question from Panel has been discussed and a refined definition has been incorporated into the proposal / Workgroup Report.

4.0 Development of Workgroup Report

AR conducted a brief onscreen review of the draft Workgroup Report (v0.2, dated 18 February 2020), with the main points of focus being, as follows:

Implementation – It was clarified the framework for approving applicants as part of implementation is in the process of being refined and approved by DSC.

The agreed objectives of a Research Body's request was discussed. Workgroup agreed that the word 'business' should be deleted to avoid an expectation that purely commercially driven applicants would be successful. This word will be removed from the Modification and Cadent will incorporate this amendment within the legal text.

Post meeting update: *The Modification has been amended and a change marked version has been published.*

It was agreed that a revised Workgroup Report would be issued to Workgroup participants for comment and review. All comments to be returned to Joint Office ahead of the UNC Panel meeting (19 March 2020)

Workgroup were happy with the legal text on the understanding that the word 'business' would be removed.

5.0 Next Steps

AR confirmed the next steps as being:

- ER advised a further amendment will be made to the Modification in light of the above discussion.
- Cadent to prepare and provide the legal text, subject to proposal finalisation.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 26 March 2020	Elexon, 350 Euston Road, London NW1 3AW	Workgroup Distribution Standard Agenda

Action Table (as at 27 February 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	17/12/19	3.0	Xoserve, DA, to include the Companies House check for Registered Companies as part of the considerations/assumptions and consider if that is thorough enough	Xoserve (DA)	Closed
1202	17/12/19	3.0	Xoserve, DA, to put the recommendations and the definition of the Research Body to the DSC Contract Management Committee	Xoserve (DA)	Closed