

## UNC Distribution Workgroup Agenda

10:30 Thursday 28 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

Screen sharing <https://join.me/JointOffice>

### 1. Introduction and Status Review

1.1 Approval of Minutes (24 October 2019)

1.2 Review of Outstanding Actions

1.3 Modifications with Ofgem

1.4 Pre-modifications for discussion:

1.4.1 Amendments to TPD V3 1.7 Independent Assessment Table (RP)

1.4.2 Alternative to Modification 0699 – Incentivise Key Areas of Performance using additional UIG Charges – 0699 Alternative Modification (OC)

### 2. Workgroups

2.1 **0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs**  
(Report to Panel 20 February 2020)

[www.gasgovernance.co.uk/0696](http://www.gasgovernance.co.uk/0696)

2.2 **0701 – Aligning Capacity booking under the UNC and arrangements set out in the relevant NExAs**

(Report to Panel 20 February 2020)

[www.gasgovernance.co.uk/0701](http://www.gasgovernance.co.uk/0701)

2.3 **0697S – Alignment of the UNC TPD Section V5 and the Data Permissions Matrix**

(Report to Panel 19 March 2020)

[www.gasgovernance.co.uk/0697](http://www.gasgovernance.co.uk/0697)

2.4 **0702S – Introducing ‘Research Body’ as a new User type to the Data Permissions Matrix and UNC TPD Section V5**

(Report to Panel 16 January 2020)

[www.gasgovernance.co.uk/0702](http://www.gasgovernance.co.uk/0702)

2.5 **0707S - Introducing ‘Performance Assurance Framework Administrator’ as a new User type to the Data Permissions Matrix**

(Report to Panel 20 February 2020)

[www.gasgovernance.co.uk/0707](http://www.gasgovernance.co.uk/0707)

2.6 **0699 – Incentivise Key Areas of the Performance using additional UIG Charges**

(Report to Panel 16 January 2020)

[www.gasgovernance.co.uk/0699](http://www.gasgovernance.co.uk/0699)

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

- 2.7      **0704S - Review of Transporter Theft Reporting**  
(Report to Panel 16 April 2020)  
[www.gasgovernance.co.uk/0704](http://www.gasgovernance.co.uk/0704)
  
- 2.8      **0710 CDSP provision of Class 1 read service**  
(Report to Panel 20 April 2020)  
[www.gasgovernance.co.uk/0710](http://www.gasgovernance.co.uk/0710)
  
- 2.9      **0711 Update of AUG Table to reflect new EUC bands**  
(Report to Panel 20 February 2020)  
[www.gasgovernance.co.uk/0711](http://www.gasgovernance.co.uk/0711)
  
- 3.      **CSS Consequential Changes – Detailed Design Report**
  
- 4.      **Modification 0700 (Urgent) Enabling large scale utilisation of Class 3 progress update**
  
- 5.      **Issues**
  
- 6.      **Any Other Business**
  - 6.1      DWG action 1001 Transporters to set out their processes for the treatment of service cut-offs
  
  - 6.2      MP077 'DCC Service Flagging' UNC impacts query
  
- 7.      **Diary Planning**

**Action Table (as at 24 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1001	24/10/19	5.1	Transporters to set out their processes for the treatment of service cut-offs  <i>Post Meeting Update: This has been completed. Please see AOB item 6.1.</i>	Transporters (All)	<b>Carried Forward</b>
1002	24/10/19	5.2	DA to provide clarification on the Appeal process under Modification 0665 – Changes to Ratchet Regime	CDSP (DA)	<b>Pending</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

**Contact Details:** [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

**Papers available at:** [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0696 Agenda  
Addressing inequities between Capacity booking under the UNC and  
arrangements set out in relevant NExAs**

**10:30 Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup  
The Workgroup Report is due to be presented to the UNC Modification Panel by  
20 February 2020

- 1. Development of Supplemental Report**
  - 1.1. Clarification of the current capacity booking arrangements,  
particularly in relation to:**
    - 1.1.1. Procedures**
    - 1.1.2. Responsibilities**
    - 1.1.3. Timing of events**
    - 1.1.4. Legal arrangements**
- 2. Detail on the deficiencies in the current arrangements – as described in  
the proposal**
- 3. Review of impact on central systems, processes and procedures**
- 4. Review and assessment of the Legal Text**
- 5. Next Steps**
- 6. Any Other Business**
- 7. Diary Planning**  
*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

## UNC Workgroup 0701 Agenda

### Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs

Thursday 28 November 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 20 February 2020

#### 1.0 Introduction and Status Review

1.1 Approval of Minutes (26 September 2019)

1.2 Review of outstanding actions

#### 2.0 Amended Modification

#### 3.0 Consideration of Business Rules

#### 4.0 Review of Impacts and Costs

#### 5.0 Development of Workgroup Report

#### 6.0 Next Steps

#### 7.0 Any Other Business

#### 8.0 Diary Planning

Action Table (as at 26 September 2019)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0801	22/08/19	1.0	Northern Gas Networks (TS) to provide clarification from the legal team on what information from a NExA can be made available through CDSP systems.	Northern Gas Networks (TS)	Carried Forward
0901	26/09/19	2.0	Joint Office (AR) will liaise with the iGT code administrator regarding the cross codes impacts and update the working group.	Joint Office (AR)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**Action Table (as at 26 September 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>0902</b>	26/09/19	2.0	Northern Gas Networks (TS) to provide a revised draft Modification at the next DWG.	Northern Gas Networks (TS)	<b>Pending</b>

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0697S Agenda  
Alignment of the UNC TPD Section V5 and the Data Permissions  
Matrix**

**Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**  
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup  
The Workgroup Report is due to be presented to the UNC Modification Panel by 19  
March 2020

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (24 October 2019)

1.2 Review of outstanding actions

**2.0 Amended Modification**

**3.0 Development of Workgroup Report**

**4.0 Next Steps**

**5.0 Any Other Business**

**6.0 Diary Planning**

*Agree agenda items and actions for next meeting*

**Action Table (as at 24 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	26/09/19	1.0	Xoserve to provide paper on Citizen's Advice status regarding DPM permissions.	Xoserve (ER)	Carried forward
0902	26/09/19	2.0	Xoserve to review current list of authorised user groups and what permissions they have.	Xoserve (ER)	Carried forward
1001	24/10/19	2.0	Xoserve to review the status of MEU and provide a description back to Workgroup that describes the current MEU access to data	Xoserve (ER)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0702S Agenda  
Introducing 'Research Body' as a new User type to the Data  
Permissions Matrix and UNC TPD Section V5**

**Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**  
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 16 January 2020

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (24 October 2019)

1.2 Review of outstanding actions

**2.0 Amended Modification**

**3.0 Additional questions for Panel considerations**

*Workgroup to consider how to make the definition of Research Body limited but effective and seek input from Ofgem*

**4.0 Development of Workgroup Report**

**5.0 Next Steps**

**6.0 Any Other Business**

**7.0 Diary Planning**

**Action Table (as at 24 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	26/09/19	1.0	Xoserve (ER) to create a draft Terms of Reference for the next meeting which will detail what could be included in the process the DSC Contract Management Committee would use for assessing applicants.	CDSP (ER)	Carried forward
1001	24/10/19	1.2	DA to update Ofgem that Xoserve have contemplated the appeal route and portray the views of the Workgroup that Ofgem should have sight of such appeals	CDSP (DA)	Pending

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0707S Agenda**  
**Introducing 'Performance Assurance Framework Administrator' as a**  
**new User type to the Data Permissions Matrix**

**10:30 Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**  
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 20 February 2020.

**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**2.1 Issues and Questions from Panel**

2.1.1 Consider consequential impacts on governance of PARR reports

**2.2 Initial Representations**

**2.3 Terms of Reference**

([www.gasgovernance.co.uk/0707](http://www.gasgovernance.co.uk/0707))

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0699 Agenda**  
**Incentivise Key Areas of Performance using additional UIG Charges**  
**Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**  
(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 16 April 2020

- 1. Introduction and Status Review**
  - 1.1. Approval of Minutes (24 October 2019)
  - 1.2. Review of outstanding actions
- 2. Amended Modification**
- 3. Consideration of Business Rules**
- 4. Development of Workgroup Report**
- 5. Alternative to Modification 0699 – Incentivise Key Areas of Performance using additional UIG Charges (OC)**  
(Agenda item 3.2 from DWG Workgroup)
- 6. Next Steps**
- 7. Any Other Business**
- 8. Diary Planning**  
*Agree agenda items and actions for next meeting*

**Action Table (as at 24 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No outstanding actions		

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0704S Agenda  
Review of Transporter Theft Reporting**

**Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)  
screen sharing <https://join.me/JointOffice>

**Please Note:** This meeting will be considered during the Distribution Workgroup.  
The Workgroup Report is due to be presented to the UNC Modification Panel by  
16 April 2020.

**1.0 Introduction and Status Review**

1.1 Approval of Minutes (24 October 2019)

1.2 Review of outstanding actions

**2.0 Amended Modification**

**3.0 Consideration of Business Rules**

**4.0 Review of Impacts and Costs**

**5.0 Development of Workgroup Report**

**6.0 Next Steps**

**7.0 Any Other Business**

**8.0 Diary Planning**

*Agree agenda items and actions for next meeting*

**Action Table (as at 24 October 2019)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			No outstanding actions.		

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0710 Agenda  
CDSP provision of Class 1 read service**

**10:30 Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<https://www.blenheimcourtsolihull.co.uk>

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 20 April 2020.

**1.0 Approval of Request 0694R Minutes (24 October 2019)**

**2.0 Review of outstanding actions relating to Request 0694R**

**3.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**4.0 Initial Discussion**

**4.1 Issues and Questions from Panel**

4.1.1 Consider whether this modification satisfies the self-governance criteria specifically bearing in mind the effect on competition.

4.1.2 Consider when should the proposal take effect

**4.2 Initial Representations**

**4.3 Terms of Reference**

[www.gasgovernance.co.uk/0710](http://www.gasgovernance.co.uk/0710)

**5.0 Next Steps**

**6.0 Any Other Business**

**7.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)

**UNC Workgroup 0711S Agenda  
Update of AUG Table to reflect new EUC bands**

**10:30 Thursday 28 November 2019**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

**Please Note:** This meeting will be considered during the Distribution Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 20 February 2020.

**1.0 Outline of Modification**

*Proposer to explain the rationale for raising the modification and the intended outcome, and any specific areas that the Workgroup needs to address.*

**2.0 Initial Discussion**

**2.1** Issues and Questions from Panel

**2.2** Initial Representations

**2.3** Terms of Reference

([www.gasgovernance.co.uk/mods](http://www.gasgovernance.co.uk/mods))

**3.0 Next Steps**

**4.0 Any Other Business**

**5.0 Diary Planning**

*Agree agenda items and actions for next meeting*

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk](http://www.gasgovernance.co.uk)