

## UNC Unidentified Gas Workgroup Minutes

Thursday 12 December 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

### Attendees

Lorraine O'Shaughnessy (Chair)	(LO)	Joint Office
Karen Visgarda (Secretary)	(KV)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy Retail
Derek Clark	(DC)	Contract Natural Gas
Edd Fyfe*	(EF)	SGN
Fiona Cottam	(FC)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Laura Claringbold*	(LC)	Contract Natural Gas
Lorna Lewin*	(LL)	Orsted
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Jones	(MJ)	SSE
Mark Palmer*	(MP)	Orsted
Rebecca Hailes	(RH)	Joint Office
Richard Pomroy*	(RP)	Wales & West Utilities
Rob Johnson*	(RJ)	Waters Wye Associates
Rose Kimber	(RKi)	Contract Natural Gas
Stephanie Clements*	(SC)	Scottish Power
Steven Britton*	(SB)	Cornwall Insight

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/uig/121219>

### 1. Introduction and Status Review

#### 1.1. Approval of Minutes (26 November 2019)

The minutes from the previous meeting were approved.

#### 1.2. Pre-Modification Discussions

##### 1.2.1. 0699 - Incentivise Read Submission Performance using additional Charges

Fiona Cottam (FC) explained that this Modification was being discussed with Xoserve and an update would be confirmed in due course.

## 2. Workgroups

Loraine O'Shaughnessy (LO) advised that the Proposer of Modification 0693 had requested at the previous UIG meeting if this agenda item could be prioritised at the meeting today. However, the Proposer had since advised the Joint Office that they would be unable to attend the meeting and requested that this Modification discussion was postponed to the 21 January 2020. (For the avoidance of doubt, LO advised the Workgroup that any discussion relating to re-ordering of the Modification discussions would be agreed by the Workgroup and minuted that the Workgroup agreed or disagreed to this)

The Proposer of Modification 0693R advised the Joint Office that they were also un-available and requested that this Modification be discussed also at the 21 January 2020 meeting.

### 2.1. 0664 – Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4

*(Report to Panel 20 February 2020)*

[www.gasgovernance.co.uk/0664](http://www.gasgovernance.co.uk/0664)

### 2.2. 0672 – Target, Measure and Reporting Product Class 4 Read Performance

*(Report to Panel 16 January 2020)*

[www.gasgovernance.co.uk/0672](http://www.gasgovernance.co.uk/0672)

### 2.3. 0691S - CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met

*(Report to Panel 20 February 2020)*

[www.gasgovernance.co.uk/0691](http://www.gasgovernance.co.uk/0691)

### 2.4. 0693R - Treatment of kWh error arising from statutory volume-energy conversion

*(Report to Panel 19 March 2020)*

[www.gasgovernance.co.uk/0693](http://www.gasgovernance.co.uk/0693)

## 3. UIG Task Force Update - Review of Recommendations Tracker

Fiona Cotton (FC) presented the latest UIG Taskforce Tracker published at:

<http://www.gasgovernance.co.uk/uig/121219> unfortunately due to timescales at the last UIG meeting in November, this item had to be carried forward to this meeting.

FC provided a walkthrough of the latest version of the tracker and highlighted progress against each of the topics since September. During the update, the Workgroup agreed that some issues could be closed, including a date when the update was made. FC also made note that there was still a need for sponsorship of two new draft Modifications, resulting from some of the issues. FC said that she would provide a further update at the January meeting of the tracker.

FC confirmed that the Tracker would be updated and sent to the JO for further publication.

## 4. Issues

None raised.

## 5. Review of Outstanding Actions

**Action 0901:** Inaccurate / Out of date AQs - Xoserve to consider available data items, any gaps and any additional data cleansing that may be required.

**Update:** FC explained that Data Discovery Platform (DDP) is now live and allows Shippers to download read history, this would be helpful from a targeting perspective. She added that the BETA team were presently investigating the download capacity, as there were presently software constraints. She then confirmed this action could be closed as these areas would be encompassed within Modification 0691- CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met. **Closed.**

**Action 1001T:** Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.

**Update:** Loraine O’Shaughnessy (LO) explained that this area was discussed at the November Panel and two suggested questions had been discussed by RH to add these questions to panel to discuss cross code impacts Panel agreed. In addition, LO advised that the IGTs had been invited to the December meeting and had attended and ongoing discussions take place with IGT on a monthly basis with JO. LO confirmed that this action could now be closed. **Closed**

**6. Any Other Business**

Kirsty Dudley (KD) wanted to know how long the UIG Workgroup was going to continue for and Rebecca Hailes (RH) said it would remain live until the UIG Modifications had been delivered and that the pre allocated dates for 2020 may be used by the Assurance Workgroup and that discussions were taking place on this topic.

**7. Next Steps**

Continue progress with UIG Modification Assessments.

**8. Diary Planning**

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Tuesday 21 January 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Tuesday 18 February 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda
10:30 Tuesday 17 March 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA	Standard Workgroup Agenda

**Action Table (as at 12 December 2019)**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0901	23/09/19	3.1	Inaccurate /Out of date AQs - Xoserve to consider available data items, any gaps and any additional data cleansing that may be required.	Xoserve (LJ)	<b>Closed</b>
1001T	20/08/19	5.0	Joint Office (RH) to contact Anne Jackson at Gemserv to ascertain if an IGT Modification would be needed and request generic guidelines in relation to when an IGT Modification is required.	Joint Office (RH)	Transferred from 0664, 0672, 0690S & 0691S. <b>Closed</b>