

UNC Distribution Workgroup Minutes

Thursday 23 January 2019

at Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA

Attendees		
Alan Raper (Chair)	(AR)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Maitrayee Bhowmick-Jewkes	(MBJ)	Joint Office
Andy Clasper	(AC)	Cadent
Carl Whitehouse*	(CW)	Shell Energy Retail Limited
David Addison	(DA)	Xoserve
David Mitchell	(DM)	SGN
Ed Fyfe*	(EF)	SGN
Ellie Rogers	(ER)	Xoserve
Gareth Evans*	(GE)	Waters Wye Associates
Guv Dosanjh	(GD)	Cadent
Hilary Chapman	(HC)	SGN
Kirsty Dudley*	(KD)	E.ON
Lea Slokar*	(LS)	Ofgem
Lee Greenwood	(LGr)	British Gas
Liam Gallagher*	(LG)	BU-UK
Oorlagh Chapman*	(OC)	British Gas
Phil Lucas	(PL)	National Grid
Rebecca Cailles*	(RC)	BU-UK
Richard Pomroy	(RP)	Wales & West Utilities
Stephanie Clements*	(SC)	Scottish Power
Steve Britton*	(SB)	Cornwall Insights
Steve Mulinganie	(SM)	Gazprom Energy
Tracey Saunders	(TS)	Northern Gas Networks
*via teleconference		

Copies of all papers are available at: <https://www.gasgovernance.co.uk/dist/230120>

1. Introduction and Status Review

Alan Raper (AR) welcomed everyone to the meeting and invited introductions.

1.1. Approval of Minutes (17 December 2019)

The minutes from the previous meeting were accepted.

1.2. Review Outstanding Actions

Action 1101: DWG action 1001 Transporters to set out their processes for the treatment of service cut-offs - All participants to review the process and bring any comments back to the December meeting.

Update: It was confirmed the process was circulated; no comments received. **Closed**

Action 1102: NGIS Reports - DNs to investigate internally and report back to Workgroup.

Update: SM stated he would like more addition clarity regarding the response to date. TS updated the Workgroup and advised she queried the reason for change with the Gas Networks Collaboration Forum (GNCF) from a GDPR perspective. She explained that the detail of contact number and Shipper name are redacted. SM advised that the purpose of the NGIS Report is to advise the market of an incident occurring. If the DNs decide to truncate the information, this could have a detrimental effect on the usefulness of incident reports.

TS went on to clarify that, in the example in the Shipper Incident Communication Procedure shows all information redacted.

SM confirmed that the data, such as the location of an explosion, needs wider dissemination than just the property involved and that GDPR is not there to stop common sense activities.

TS confirmed she will provide the comments received back to GNCF and report back to Workgroup at next meeting. **Carried Forward**

New Action 0101: *NGIS Reports: (Action 1102):* SM will gather support and comments from ICOSS members and send email to all DNs directly.

Action 1201: Joint Office to ascertain how the 0699 and the alternative to 0699 Modifications are going to progress.

Update: AR clarified that Modification 0699 has now been withdrawn by the original Proposer and explained that it is now available for adoption by another party. OC advised that Centrica are looking to adopt the Modification and will confirm by the end of the week (24 January 2020). SM advised the Modification cannot be adopted if it is going to change fundamentally, this would require a new Modification. OC confirmed the content and intention of their proposal is similar to the original Modification 0699. **Closed**

Action 1202: Xoserve (DA) to assess the material effort to correct the formula for Class 3 and 4 New Supply Meter Points – reference AQ setting.

Update: DA advised there is no update for this action at this time and requested it is carried forward to the next meeting. **Carried Forward**

1.3. Modifications with Ofgem

AR confirmed that Modification 0687 - Creation of new charge to recover Last Resort Supply Payments, is still outstanding with Ofgem, however, it was clarified that it is now being reviewed.

RP advised that a decision is ideally needed prior to the next DSC Change Management Committee, which is due to be held on Wednesday 12 February 2020, as sign-off of the November 2020 Release will be discussed at that meeting. As such, there are significant benefits to getting a decision on or before 11 February 2020.

1.4. Pre-Modification discussions

There were no pre-Modifications to be discussed at this meeting, however, SM did suggest there is an outstanding question in relation to Modification 0665 – Changes to Ratchet Regime. He asked how a shipper would know if a site had been classified as Class 1 as a result of a Modification 0665 designation. He asked if Xoserve could provide a list of sites that are in Class 1?

SM clarified that, in order to create visibility this may require a Modification or an updated list from Xoserve. ER clarified that Data Enquiry System (DES) displayed the Class of a site.

New Action 0102: Xoserve to confirm if the Class 1 sites are showing in the Data Enquiry System (DES). If they are not, Xoserve to advise how best to identify prior to Modification 0665 implementation November 2020.

DA confirmed that the enduring solution will be Class 1 sites flagged in DES.

2. Workgroups

AR confirmed the status of each of the Workgroups that would be taking place and provided the following information:

2.1 0697S – Alignment of the UNC TPD Section V5 and the Data Permissions Matrix
(Report to Panel 19 March 2020)
www.gasgovernance.co.uk/0697

0704S - Review of Transporter Theft of Gas Reporting
(Report to Panel 16 April 2020)

www.gasgovernance.co.uk/0704

2.2 0710 CDSP provision of Class 1 read service

(Report to Panel 20 April 2020)

www.gasgovernance.co.uk/0710

2.3 0699 - Incentivise Key Areas of Performance using additional UIG Charges

(Report to Panel 16 January 2019)

www.gasgovernance.co.uk/0699

2.4 0696 - Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0696

2.5 0701 – Aligning Capacity booking under the UNC and arrangements set out in the relevant NExAs

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0701

2.6 0702S – Introducing ‘Research Body’ as a new User type to the Data Permissions Matrix and UNC TPD Section V5

(Report to Panel 16 January 2020)

www.gasgovernance.co.uk/0702

2.7 0707S - Introducing ‘Performance Assurance Framework Administrator’ as a new User type to the Data Permissions Matrix

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0707

2.8 0711 Update of AUG Table to reflect new EUC bands

(Report to Panel 20 February 2020)

www.gasgovernance.co.uk/0711

2.9 0713s - Amendments to TPD V3.1.7 Independent Assessment table

(Report to Panel April 2020)

www.gasgovernance.co.uk/0713/230120

3. CSS Consequential Changes – Detailed Design Report

DA explained that where requested the CDSP is required to pass a period of consumption data to an Incoming Shipper User when there is a Change of Tenancy (CoT).

The period of consumption can be no more than twelve months or the point that the consumer started consuming at the property.

“(ii) if later, the date on which the consumer currently consuming gas offtaken from the Total System at any Supply Meter Point comprised in the Proposed Supply Point first started to consume gas”

Currently, this is validated against the Change of Tenancy flag, and where the CoT has been set, no consumption will be provided for a period prior to this point.

DA confirmed that, once CSS is in operation, the CoT Flag would no longer be received by the CDSP, and consequently, the CDSP would no longer be able to perform this test.

DA clarified that Xoserve do currently send AQ data relating to 12 months’ worth of data, regardless of the CoT flag.

DA advised that he believed that Ofgem would not want to amend the design of Central Switching Service (CSS). He clarified that he could raise a Change Request, however, in his view, Ofgem would require a very robust business case to amend the design at this late stage.

DA confirmed that Shippers are most impacted by this and clarified he will follow this up and liaise with SM outside the Workgroup.

New Action 0103: DA to liaise with SM regarding the possibility of having to raise a Change Request to Ofgem, or, Shippers will not be provided the information.

It was noted that there were no Shippers present at the meeting for this agenda item and asked if Shippers can provide an informal view in order for Xoserve to decide the best way forward.

New Action 0104: All Shippers to provide an informal view for Xoserve to be able to decide the best way forward.

In conclusion, DA confirmed, either a CSS Change Request is raised, or Shippers would not get the tenancy specific information they currently receive.

DA highlighted the data disclosure risk from the CDSP providing consumption data based on the outgoing consumer to an incoming shipper.

4. **Modification 0700 (Urgent) Enabling large scale utilisation of Class 3 progress update**

The update was deferred to the February meeting.

5. **Issues**

None discussed.

6. **Any Other Business**

6.1. **SAR Discussion**

Deferred to February meeting.

6.2. **New MDD Market Participant Solution**

DA provided a background and explained from 28 February 2020, the CDSP will assume management of Market Participant Information within MDD as per Modification 0682 - Market Participant MDD Migration to UNC Governance from the SPAA.

- The solution, which was approved at DSC Change Management Committee 08 January 2020, is an excel workbook available for download on Xoserve.com – within this, each role for the listed Market Participants are indicated by a cross identifier
- Three sheets will be provided to separate data views
 1. Live and end dated Market Participant parties
 2. Parties that are pending Market Participant sub-committee approval
 3. Short Codes available for REC and SEC testing

Consequently, this contains all parties that are live, end dated or in a pre-entry status i.e. pre license approval

He went on to explain Ofgem are anticipating, through REC, before a Shipper licence is granted, the Shipper will have to go through testing for a Short Code to be allocated. This means a Short Code would have to be assigned, ahead of license approval, but not made live.

It is envisaged the process would be:

- Allocate a Shipper Short Code
- Set the Short Code to recognise that the Shipper is a testing party
- Set the Short Code to Live and notify the Industry using the same code as used in testing

A testing environment would be provided by Xoserve.

RP challenged and said that a Shipper cannot accede to UNC without a Shipper Licence, and asked Xoserve to consider how this could be done.

DA advised he will revisit the process and reconsider based on the discussion held at this meeting.

Workgroup agreed this item should be discussed at Workgroup again in February 2020.

7. Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30, Thursday 27 February 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 26 March 2020	Elexon House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 23 April 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 28 May 2020	Elexon House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 25 June 2020	Radcliffe House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda
10:30, Thursday 23 July 2020	Elexon House, Blenheim Court, Warwick Road, Solihull, B91 2AA	Distribution Workgroup standard Agenda

Action Table (as at 23 January 2020)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	28/11/19	6.1	<i>DWG action 1001</i> Transporters to set out their processes for the treatment of service cut-offs - All participants to review the process and bring any comments back to the December Workgroup.	All	Closed

1102	28/11/19	6.3	<i>NGIS Reports</i> - DNs to investigate internally and report back to Workgroup	DNs	Carried Forward
1201	19/12/19	2.4	Joint Office to ascertain how the 0699 and alternative to 0699 Modifications are going to progress	Joint Office (AR)	Closed
1202	19/12/19	5.1	Xoserve (DA) to assess the material effort to correct the formula for Class 3 and 4 New Supply Meter Points	Xoserve (DA)	Carried Forward