

**UNC Workgroup 0646R Agenda
Review of the Offtake Arrangements Document**

10.00 Wednesday 21 November 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

(<https://www.blenheimcourtsolihull.co.uk>)

(Teleconference: 0203 582 4515, Conference ID 401-706-701)

The Request Workgroup Report is due to be presented to the UNC Modification Panel by 20 December 2018.

1.0 Introduction and Status Review

1.1 Approval of minutes (24 October 2018)

2.0 Removal of Assets

3.0 Site Drawings

4.0 Supplemental Agreements (including recitals)

5.0 'Quick Wins' Spreadsheet

6.0 Proposed Modifications

7.0 Review of Outstanding Actions

8.0 Next Steps

9.0 Any Other Business

10.0 Diary Planning

Please contact the Joint Office if you wish to use teleconference facilities for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk

Action Table (as at 24 October 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0802	21/08/18	2.	<i>Reference Site Drawing Workshop</i> – All DNOs to provide contact details to SR in order to facilitate action 0801.	All DNs	Carried forward
0803	21/08/18	3.	<i>Reference Redundant Assets</i> – All DNOs to check their respective lease agreements with their company lawyers and look to provide a view on whether in their opinion the lease agreements take precedent over OAD provisions (or vice versa).	All DNs	Carried forward
0806	21/08/18	5.	<i>Reference Issues Spreadsheet</i> – All parties to review the spreadsheet and provide suitable feedback for consideration at the next Workgroup meeting.	All parties	Carried forward
1001	24/10/18	3.0	Cadent (DD) to liaise with other DNs and National Grid to further develop the OAD Process Flow Diagram for the Removal of Assets and present at next meeting.	Cadent (DD)	Pending
1002	24/10/18	3.0	National Grid (EB) to formulate guidance notes for the Removal of Assets including; the cost split and two-step agreement process	National Grid (EB)	Pending
1003	24/10/18	3.0	Cadent (CW) to consider the ability to transpose the Removal of Assets process directly into OAD.	Cadent (CW)	Pending
1004	24/10/18	3.0	Cadent (CW/DD) to produce a draft modification for the Removal of Assets.	Cadent (CW/DD)	Pending
1005	24/10/18	4.0	National Grid (LM) rework the recital clause that terminates any previous Supplemental Agreement.	National Grid (LM)	Pending
1006	24/10/18	5.0	Joint Office / Cadent to consider the best forum for collectively managing OAD changes going forward i.e via the Request Workgroup or via the Offtake Arrangements Workgroup.	Joint Office (RH/BF) and Cadent (CW)	Pending

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