
UNC Workgroup 0654 Minutes

Mandating the provision of NDM sample data

Tuesday 31 July 2018

at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Carl Whitehouse	(CW)	First Utility
Emma Smith	(ES)	Xoserve
Fiona Cottam	(FC)	Xoserve
Irina Bertrand	(IB)	Brook Green Supply
John Welch	(JW)	npower
Joseph Lloyd	(JL)	Xoserve
Kirsty Dudley*	(KD)	E.ON
Louise Hellyer	(LH)	Total Gas & Power
Luke Reeves*	(LR)	EDF Energy
Mark Bellman	(MB)	Dataserve UK
Mark Palmer*	(MP)	Orsted
Martin Attwood	(MA)	Xoserve
Megan Coventry*	(MC)	SSE
Rhys Kealley*	(RK)	British Gas
Shaheeni Vekaria*	(SV)	Utility Warehouse
Steven Britton*	(SBr)	Cornwall Insight

* *via teleconference*

Copies of all papers are available at: <https://www.gasgovernance.co.uk/0654/310718>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 August 2018.

1.0 Introduction and Status Review

1.1 Approval of minutes (27 June 2018)

The minutes from the previous meeting were approved.

2.0 Review of Amended Modification

Kirsty Dudley (KD) presented the change marked version of the amended modification and explained there is minor amendment to the How section and the Solution has been amended to incorporate correct terminology. There is clarification on minimum supply points, required to be mandated to provide data and there is more clarity on the PAC reporting requirements.

Bob Fletcher (BF) said that he assumes the PAC reporting amends the PARR schedule, Fiona Cottam (FC) clarified that this would be correct and advised that this modification should define what extra lines would go in to the PARR schedule.

It was noted that SGN had provided an example of the update required to the PARR schedule and KD clarified the amendment satisfies this concern. BF mentioned that there could be a conflict in the numbering of the PARR as other changes were going through the process which were proposing additional PAC reports.

It was clarified that Report A goes to the Industry and is usually anonymised so that shippers can see their performance ranked. KD advised that her intention is for PAC to understand the position. It was agreed, therefore, that only a B report to PAC is necessary for this modification.

BF clarified that only PAC Members via the PAFA will be the recipients.

ROM Review

Martin Attwood (MA) talked through the ROM that has been provided.

He confirmed that this would have a very small impact in terms of Xoserve development for this modification. Some charges for development of the PAC report and some ongoing costs with regards to managing the PAC uplift in reporting volumes and confirmed there is very little impact.

3.0 Review of Legal Text

KD confirmed the legal text meets the requirements of the modification.

4.0 Development of the Workgroup Report

BF updated the Workgroup Report following comments from participants.

He asked for a view from the Workgroup as to whether the modification is self-governance or not and are there any material impacts. It was suggested that there could be a material impact on Shipper processes although these shouldn't be material.

BF showed onscreen the Self Governance criteria guidance provided by UNC Panel, whereby the Workgroup suggested that under the criteria of Competition in, or commercial activities related to, the shipping, transportation or supply of gas, it is likely to require Authority decision if the proposal entails parties incurring an additional cost (e.g. significant cost for few or additional costs for many).

Martin Attwood (MA) said that if a shipper portfolio has zero SMART meters the shipper would have to go and acquire the equipment to be able to provide that information. BF questioned whether this would mandate parties to fit smart meters to meet the requirements.

It was agreed that, in the Governance section of the modification, BF will put some text in to suggest the Workgroup has been unable to identify a material impact and that Panel should seek views on Self-Governance during consultation.

The Workgroup agreed that UNC Panel will decide on self-governance based on responses to consultation.

In the Implementation section, it was advised that this is normally 16 Days, however, it was suggested to consider the process around when the reads start being submitted which could be a 3-month lead time. It was noted that implementation would be agreed at the DSC Change Management Committee.

5.0 Review of Outstanding Actions

0601: KD to assess if there should be a minimum sample size set, to consider options.

Update: Addressed in the solution in the amendment to the modification. **Closed.**

0602: Legal Text: DM to make amendments to legal text as documented in the minutes of the meeting.

Update: The legal text was reviewed. **Closed.**

0603: Legal Text 1.6.14: DM to confirm if reference to Section H 1.2 can be used instead of the reference to Section Y 4.8 (check referencing as Section Y 4 only goes to 4.3). CW provided clarification of the modification, if Shippers are to provide information across the range of End User Categories (EUC's), then Section H 1.2 would be applicable.

Update: The legal text was reviewed. **Closed.**

0604: Subject to amendments to the Legal Text, KD to confirm if there is to be a process of deriving a minimum, Scotia can then update the legal text with the suggestions documented.

Update: Addressed in the solution in the amendment to the modification. **Closed.**

0605: Upon receipt of the amended modification, Joint Office to request ROM for the PAC reporting element of the Workgroup Report.

Update: ROM requested - and received. **Closed.**

6.0 Next Steps

Report to August UNC Panel.

7.0 Any Other Business

None raised.

8.0 Diary Planning

Further details of planned meetings are available at: <https://www.gasgovernance.co.uk/events-calendar/month>

Workgroup meetings will take place as follows:

There are no more meetings planned for this Workgroup.

Action Table (as at 31 July 2018)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	27/06/18	3.0	KD to assess if there should be a minimum sample size set, to consider options.	E.ON (KD)	Closed
0602	27/06/18	6.0	Legal Text: DM to make amendments to legal text as documented in the minutes of the meeting.	SGN (DM)	Closed
0603	27/06/18	6.0	Legal Text 1.6.14: DM to confirm if reference to Section H 1.2 can be used instead of the reference to Section Y 4.8 (check referencing as Section Y 4 only goes to 4.3). CW provided clarification of the modification, if Shippers are to provide information across the range of End User Categories (EUC's), then Section H 1.2 would be applicable.	SGN (DM)	Closed
0604	27/06/18	6.0	Subject to amendments to the Legal Text, KD to confirm if there is to be a process of deriving a minimum, DM can then update the legal text with the suggestions documented.	E.ON (KD)	Closed
0605	27/06/18	7.0	Upon receipt of the amended modification, Joint Office to request ROM for the PAC reporting element of the Workgroup Report.	Joint Office (BF)	Closed