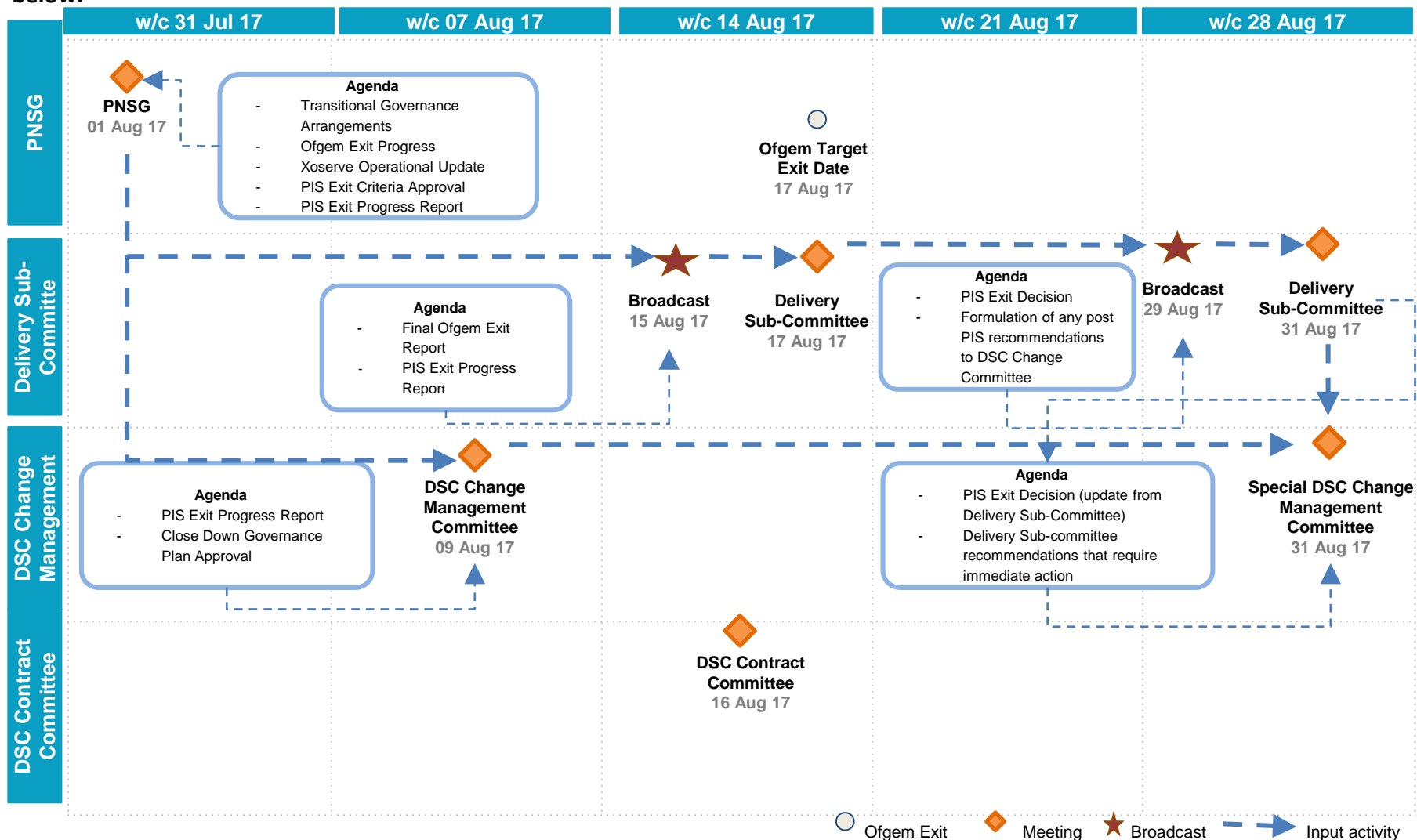


# Close Down Governance Plan

A summary of the remaining key governance meetings from 31 Jul 17 to 31 Aug 17, the anticipated point of PIS Exit, is outlined below.



# Post PIS Governance Plan

The following approach is proposed for the period after PIS. This approach will be refined and developed further during Aug 17. The intention is that an agreed approach will be put forward as a recommendation from the Delivery Sub-committee to the DSC Change Committee.

DRG	Continued oversight of releases including R1.1. Reporting directly to DSC Change Committee.
DMG	Continued work on data issues. Reporting directly to DSC Change Committee working as agreed with PAC.
RIAG	Stood down by the end of PIS period and outstanding risks/issues transferred to Xoserve's operational risk registers for reporting to DSC Contract Committee.
TPG	Stood down by end of Aug 17 with operational reporting published on Xoserve website and reported to DSC Contract Committee.
Delivery Sub-Committee	Stood down following meeting at end of PIS period.
Enduring delivery governance for R2.0 and onwards	<ul style="list-style-type: none"><li>• Xoserve to draft proposals for discussion at Sept 17 DSC Committees.</li><li>• Approval of proposals to be sought at October DSC Committees.</li><li>• New arrangements to be stood up following approval.</li></ul>

# PIS Exit Criteria - Progress Report at 24 Jul 17

Principle	#	Criteria	RAG	Assessment	Risks Identified	Actions
New UKL Meets Industry Requirements	1	Key process performance		35 key processes monitored: 30 - completed PIS stability, 2 - due to run in Jul 17, 1 - no class 3 reads, 1 - Delta iGT portfolio; manual intervention, 1 - query management - reissue scheduled		
	2	Risks, Issues, Assumptions and Dependencies		3 open Industry risks – latest target closure date 01 Aug 17.		
System performance is stable and reliable	3	Incidents		5 of the 6 service performance processes tracking green with improvements in place to turn the p3 resolution process green. Reporting amber due to P3s not being resolved within SLA.	Delay to resolution times of P3s.	Series of focussed action points in place to reduce number. A 25% reduction has already been achieved.
	4	Defects		Defect position is presented weekly at DRG and resolution plans agreed with industry.		
	5	Exceptions		Volume continues to be manageable, a spike related to invoicing is being addressed through engagement and defect resolution.		
Gas Settlement processes capable of operating in a Business as Usual state	6	Business supporting material		Information library and industry communication in place and up to date.		
	7	Industry transactional activity		MI under development.	As info has not yet been shared with industry, issues may not have been identified.	To be shared with industry in the near future (TPG).
	8	Change requests		Changes presented to DSC Change Committee for prioritisation and release scoping.		
Industry Governance	9	Industry Governance		Transitional governance arrangements are only in place until 31 Aug 17.	To support the industry in dealing with any residual issues, interim arrangements may need to be put in place (prior to the implementation of the target model).	Proposal being developed for presentation to DSC Change Management Committee.

**Green** – criteria attained or on track to be attained by the target date (based on evidence received).

**Amber** – criteria at risk of not being attained by the target date but the process is being managed appropriately or credible plans are in place to deliver the criteria to enable Programme PIS Exit by the target date.

**Red** – criteria will not be attained ahead of the Programme PIS Exit target date and credible plans are currently not in place to deliver the criteria to support Programme PIS Exit.

**Discuss**

**XXserve**