

Data Service Contract (DSC) Committees - Pre-launch meeting



Agenda



1. Welcome and Introduction
2. Expectations
3. Date Options
4. Next Steps
5. Any Other Business
6. Diary Planning

1. DSC Committees - Introduction



- Each meeting of a DSC Committee shall be chaired by the Code Administrator ("Committee Chairperson")
- Certain Modification Rules (Panel meetings) apply; **Alternates**, notice periods, form of meetings, observers, minutes
- A DSC Committee may establish a sub-committee and can decide on its members and terms
- A DSC Committee may decide to refer a matter to the other DSC Committee
- DSC Committee shall be quorate if they can exercise seven (7) votes or all Committee Representatives of the relevant Customer Group are present
- UK Link Committee business will transfer to the Change Management Committee.

Committee Representatives



- Committee Representatives for Change Management and Contract Management Committees will be in place for 01 April 2017
 - Appointed initially for 18 months but thereafter membership will be for 12 months
 - IGT representatives can attend DSC committees prior to Nexus implementation
- Decisions can be made by the vote of the:
 - all Committee Representatives (a "**Full Vote**"); or
 - Committee Representatives of a particular Customer Group.
 - Consensus is the aim, simple majority is the method.

2. DSC Committees - Expectations



- Decision-making focus
- Timely documentation
- Efficient and effective meetings

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3.Date Options: Some Core Assumptions



- **Change and Contract meetings should:**
 - Not be on consecutive days
 - Be kept in sequence: change then contract, and
 - Be no more than 1 week apart.
- **More likely that information will flow**
 - From UNC workgroups to DSC change committee and vice versa
- **Note: UNC Panel Dates (third Thursday)**
 - 20 April, 18 May, 15 June, 20 July

Date Options – aiming for consensus



- Many date options and combinations have been considered (see appendix 1).
- Option A appears the most likely to work, taking into consideration the assumptions and the industry meeting dates known.

DSC Committees – Option A



- **Change Management Committee**
 - First meeting: Wednesday the week before UNC Panel (as is the case currently) – 12 April 2017
 - Second meeting to be scheduled for the next day (may be cancelled if insufficient business) – 13 April 2017 (uses UKLC old date)
- **Contract Management Committee**
 - Meeting date is currently the day before Panel but proposed that it is moved to the **Tuesday* after the Change Management Committee – 18 April 2017 (2 days before Panel)**
- **Credit Committee**
 - Meet on the same day as EBCC (consecutively), 4th Monday of the month - 24 April 2017

*option of having meetings on Monday instead if needed?

Pros and Cons – Option A



Pros	Cons
Current Xoserve Change Management and UKLC meeting dates used	Matters requiring Panel/UNCC attention too late for that month's Panel
Maintains 1 week between meetings	Potential clashes with other industry meetings (PAC - quarterly, can be moved)

DSC Committees – Meeting Schedule (option A)



	Chair	Secretary	April 2017	May 2017	June 2017
Change Management Committee (part 1)	Rebecca Hailes	Helen Cuin	Wed 12 th April	Wed 10 th May	Wed 7 th June
Change Management Committee (part 2) (if required)	Rebecca Hailes	Helen Cuin/Helen Bennett	(Thurs 13 th April)	(Thurs 11 th May)	(Thurs 8 th June)
Contract Management Committee	Rebecca Hailes	Helen Bennett	Tues 18 th April	Tues 16 th May	Tues 13 th June
Credit Committee	Bob Fletcher	Helen Cuin/Helen Bennett	Mon 24 th April	Mon 22 nd May	Mon 26 th June

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4. Next Steps: Credit Committee



- **Credit Committee Establishment**
 - The DSC Contract Management Committee may establish the Credit Committee before the Implementation Date [01 April 2017]. (CDSP Transitional Arrangement document)
- **Credit Committee Membership**

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AOB



Terms of Reference

- The role of each committee is set out in each of the Contract Management Arrangements and Change Management Procedures.
- Several UNC committees operate under specific rules rather than ToR (Panel: Mod rules, UNCC: Mod rules, EBCC: Energy Balancing credit rules...)
- Would DSC committees benefit from ToR?

Post-Meeting Addenda (1 of 3)



- **Post-meeting addendum: Statement from the Joint Office regarding meeting dates.**

“We strongly advise that the Contract Management committee is not held on the day before the UNC Panel for 2 key reasons:

1. It clashes with the iGT UNC Panel day and this has a direct impact on membership, and on wider industry involvement with simultaneous important meetings.
2. The UNC Modification Panel and UNC Committee meetings take precedent as they provide the overarching governance for the UNC. The JO has significant administrative tasks to prepare for the meetings on the day before, on the day of the meetings themselves and often (subject to the amount of documentation involved) on the day after.

The Joint Office has a small team and these new DSC committees provide additional responsibilities without corresponding resourcing changes (recent JO recruitment is to underpin core UNC activity - which was already a shipper concern). It is inevitable that the JO is the pinch point in the arrangements as we have to meet all needs, and not just one specific meeting. It should also be borne in mind that this assumes that there are no absences in the JO team - realistically there is always at least one person on leave - and it would only take a further absence for any reason to place undue strain on the JO. The workload can be accommodated providing it fits within the wider obligations put on the JO, and we ask that members recognise the need to balance all priorities. We believe we have presented reasoned options that seek to achieve a compromise in the interests of all parties.

However, if this is the only date that is acceptable to industry, we will try our best to meet the expectation. Members will need to note that meeting minutes and associated administration will probably not be available until the following week because of the need to support Panel day”.

Post-Meeting Addenda (2 of 3)



- Alternates have so far been noted as follows (please consider nominating a standing alternate and/or an alternate if you are unable to attend a meeting):

DSC <u>Change</u> Management Committee Representatives - 12 Positions				
Representative	Company		Vote Count	Alternate
Andrew Margan	British Gas	Shipper Class A	1 vote	Graham Wood
Colette Baldwin	E.ON	Shipper Class A	1 vote	
James Rigby	RWE Npower	Shipper Class A	1 vote	John Welch
Alison Neild	Gazprom	Shipper Class B	1 vote	Steve Mulinganie
Lorna Lewin	DONG Energy	Shipper Class B	2 votes	
Chris Warner	NGGD	DNO	1 vote	Andy Clasper
Richard Pomroy	WWU	DNO	1 vote	
Beverley Viney	National Grid NTS	NTS	1 vote	
Sean McGoldrick	National Grid NTS	NTS	1 vote	
Nicky Rozier	GTC	iGT	2 votes	Kishan Nundloll

Post-Meeting Addenda (3 of 3)



- Alternates have so far been noted as follows (please consider nominating a standing alternate and/or an alternate if you are unable to attend a meeting):

DSC <u>Contract</u> Management Committee Representatives - 12 Positions				
Representative	Company		Vote Count	Alternate
Colette Baldwin	E.ON	Shipper Class A	1 vote	
Graham Wood	British Gas	Shipper Class A	1 vote	Andrew Margan
Steve Mulinganie	Gazprom	Shipper Class A	1 vote	Alexander Mann
Lorna Lewin	DONG Energy	Shipper Class B	1 vote	
Rob Cameron-Higgs	Flow Energy	Shipper Class B	2 votes	
Sue Hillbourne	SGN	DNO	1 vote	
Joanna Ferguson	NGN	DNO	1 vote	Shanna Key
Beverley Viney	National Grid NTS	NTS	1 vote	
Sean McGoldrick	National Grid NTS	NTS	1 vote	
Kishan Nundloll	ESP	iGT	2 votes	Nicky Rozier

Appendix 1



DSC Committee – Option B



- **Change Management Committee**
 - First meeting Wednesday the week before UNC Panel (as is the case currently) – 12 April
 - Second meeting to be scheduled for the next day (may be cancelled if insufficient business) – 13 April
- **Contract Management Committee**
 - Meeting date is currently the day before Panel but proposed that it is moved to the **Tuesday after Panel – 25 April**
- **Credit Committee**
 - Meet on the same day as EBCC (consecutively), 4th Monday of the month - 24 April 2017

Pros and Cons – Option B



Pros	Cons
Current Xoserve Change Management and UKLC meeting dates used	Change Management meeting too close to UNC Panel dates to adhere to submission timescales for that month
Panel output could feed into Contract Management meeting	Contract Management meeting NOT within 1 week of Change Management meeting
Matters referred to Panel/UNCC likely to fit with UNC timescales	Key committee member unavailable Tuesdays (use wed after panel instead?)

DSC Committee – Option C

(“Week after Panel”)



- **Change Management Committee**
 - **First meeting: Tuesday the week after UNC Panel – 25 April 2017**
 - **Second meeting to be scheduled for the next day (may be cancelled if insufficient business) – 26 April 2017**
- **Contract Management Committee**
 - Meeting date is currently the day before Panel but proposed that it is moved to the **Tuesday after the Change Management Committee – 2 May 2017**
- **Credit Committee**
 - Meet on the same day as EBCC (consecutively), 4th Monday of the month - 24 April 2017

Pros and Cons – Option C



Pros	Cons
New DSC Committees have their own dates and establish an independent identity	Depending on Panel Date, some Contract Management meetings may slip into the following month (e.g. end April/early May)
Panel output could feed into Change Management and Contract Management meetings	Other potential clashes with other industry meetings
Contract Management meeting within 1 week of Change Management meeting	Key committee member unavailable Tuesdays

DSC Committees – Option D

(“All after Panel”)



- **Change Management Committee**
 - **First meeting: Wednesday the week after UNC Panel – 26 April 2017**
 - **Second meeting to be scheduled for the next day (may be cancelled if insufficient business) – 27 April 2017**
- **Contract Management Committee**
 - **Wednesday after the Change Management Committee – 3 May 2017**
- **Credit Committee**
 - **Meet on the same day as EBCC (consecutively), 4th Monday of the month - 24 April 2017**

Pros and Cons – Option D



Pros	Cons
New DSC Committees have their own dates and establish an independent identity	Depending on Panel Date, some Contract Management meetings may slip into the following month (e.g. end April/early May)
Panel output could feed into Change Management and Contract Management meetings	Potential clashes with other industry meetings (DWG, iGT UNC Mod panel, PAC, DESC, NTSCMF...)
Contract Management meeting within 1 week of Change Management meeting	
No meetings on Tuesdays	

DSC Committees – Option E



- **Change Management Committee**
 - First meeting: Tuesday 2 weeks after Panel – 2 May 2017
 - Second meeting to be scheduled for the next day (may be cancelled if insufficient business) – Wednesday 3 May 2017
- **Contract Management Committee**
 - Week after the Change Management Committee – Wednesday 10 May 2017
- **Credit Committee**
 - Meet on the same day as EBCC (consecutively), 4th Monday of the month - 24 April 2017

Pros and Cons – Option E



Pros	Cons
New DSC Committees have their own dates and establish an independent identity	Depending on Panel Date, some Contract Management meetings may slip into the following month (e.g. end April/early May)
Change Management ROM requests dealt with quickly after DWG (most UNC mods go through DWG?)	Some clashes with other industry meetings (NTSCMF)
Contract Management meeting within 1 week of Change Management meeting	Heavy congestion for Joint Office early in the month
No Contract meetings on Tuesdays	
Contract uses old Change dates	