

Rough Order of Magnitude (ROM) Request and Response

1. Purpose of a ROM

The DSC CDSP Service Document – Change Management Procedure sets out the expectations of the ROM process.

4.6.2 Subject to paragraph 4.6.3, within 10 Business Days after receiving a ROM Request, the CDSP shall send to the Customer and the Committee a report (Rough Order of Magnitude Report or ROM Report) setting out (so far as the CDSP is able to assess at the time):

- (a) a high level indicative assessment of the impact of the Potential Service Change on the CDSP Service Description and on UK Link;
- (b) the CDSP's opinion as to whether the Potential Service Change would be a Restricted Class Change, would have an Adverse Impact on any Customer Class(es) or would be a Priority Service Change, where applicable;
- (c) the CDSP's approximate estimate of:
 - (i) the Costs (or range of Costs, where options under paragraph (e) are identified) of Implementing the Potential Service Change;
 - (ii) the impact of the Potential Service Change on Service Charges; and
 - (iii) the period of time required for Implementation;
- (d) any material dependencies of Implementation on other Proposed Service Changes or other likely Priority Questions; and
- (e) if it is apparent to the CDSP that there are likely to be materially different options as to how to Implement the Potential Service Change, a high level description of such options.

2. ROM Request – To be completed by the customer

Please populate the details below and send to box.xoserve.portfoliooffice@xoserve.com, to enable the CDSP to undertake the impact assessment to provide the ROM Response (section below).

Please note, the ROM requestor may be asked for further details if it is believed that request is not clear and additional information is required in order to provide a ROM Response.

2a. ROM Request Details

ROM Request Details	
Change Title	
Regulatory Impact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Regulatory Reference (if applicable)	
Change Overview	<p><i>Summary of the change and what it is looking to achieve. This should include an extract/overview of available Business Rules or the overarching requirements of the change.</i></p>
Date Raised	Click here to enter a date.
Required Response Date	<p>Click here to enter a date.</p> <p><i>As per the DSC, the official SLA for a ROM response is 10 working days. If there is a specific date in which the ROM response is required by (noting the 10-day SLA) please specify that here.</i></p>
Requestor Contact Details	Name:
	Organisation:
	Email:
	Number:
Xoserve Lead Contact (to be provided by the CDSP)	Contact Name:

3. ROM Response – To be completed by the CDSP – XRNXXXX (XRN for internal purposes only and to be removed before issuing to customers)

The ROM response provided is based on a high-level indicative assessment of the impact of the change.

Please note, all the sections within this template should be populated by the CDSP when providing a ROM response.

To find the high-level costs and timescales please go to section 3c which can be found [here](#).

3a. Impacted Constituency

Customer Class(es) Impacted by Change:	<input type="checkbox"/> Shipper	<input type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	<p><i>Brief justification of selected Customer Class(es).</i></p> <p><i>Please detail where any of the below apply to the selected Customer Class(es):</i></p> <ul style="list-style-type: none"> <i>Implementing the Service Change would involve a modification of UK Link which would conflict with the provision of existing Services for which such Customer Class is a Relevant Customer Class;</i> <i>The Service Change would involve the CDSP disclosing Confidential Information relating to such Customers to Customers of another Customer Class or to Third Parties;</i> <i>Implementing the Service Change would conflict to a material extent with the Implementation of another Service Change (for which such Customer Class is a Relevant Customer Class) with an earlier Proposal Date and which remains Current, unless the Service Change is a Priority Service Change which (under the Priority Principles) takes priority over the other Proposed Service Change; or</i> <i>Implementing the Service Change would have an Adverse Interface Impact (as provided in paragraph 5.1.3) for such Customers.</i> 	

Additional Systems	Level of Impact (L/M/H)	File Format (Y/N)	Screens (Y/N)	Reporting (Y/N)	Batch Jobs (Y/N)	Validation (Y/N)	Processes (Y/N)	Other
Data Discovery Platform (DDP) Core								<i>If 'Other' is ticked, please provide justification</i>
Discovery API								<i>As above</i>
Reporting								
Gas Enquiry Service (GES) –								

3c. High level costs and timescales

Costs provided within the ROM response are indicative and high level based on high level analysis.

Below details the high-level implementation cost range and provides an indication of any ongoing costs identified from the high-level analysis.

Implementation costs

Please provide below a high-level indicative cost range for this request.

For each costed solution option:

An enduring solution will cost at least £XXXX, but probably not more than £XXXX,

Ongoing costs

Please provide a view on whether any ongoing costs are anticipated as a result of this change being implemented.

If ongoing costs are anticipated, please provide an indication of the expected annual ongoing cost.

[Insert information on ongoing costs here]

Timescales:

The high-level estimate to develop and deliver this change is approximately X weeks and includes X weeks of Post Implementation Support

Validity of ROM:

Please note, the information provided in the ROM response is an 'at a point in time' assessment which is valid for [6] amount of time.

3d. Release Type

Please provide a view on the anticipated release type this change would need to be delivered under.

Release Type	<input type="checkbox"/> Ad-hoc / Stand-alone	<input type="checkbox"/> Minor
	<input type="checkbox"/> Major	

Next available Release (based on the Release Type)	ChMC approval to Release scope	ChMC approval of Detailed Design
<i>Major Release – DD/MM/YY</i>	<i>DD/MM/YY</i>	<i>DD/MM/YY</i>
<i>Minor Release – DD/MM/YY</i>		
<i>Ad-hoc - TBC</i>		

3e. Impact of Service Line(s)

Impact on Service Line(s)	<i>Xoserve to provide a view on potential impact to Service Line(s)</i>
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3f. Assumptions

- Any changes in the approach to the solution may affect the overall schedule and costs for the change.
- Costs are high level, based on high level analysis. Detailed analysis will be needed to determine the final solution which will impact both cost and schedule.
- Any costs associated to Market Trials are not included.
- The high-level analysis is based on changes to central systems and does not account for changes to customer systems as a result of any potential work.
- The high-level analysis and costs are based on current production system

4. Version Control

Version	Date:	Author	Status
1.0	20/07/2022	Ellie Rogers	Clean version
2.0	07/11/2023	Josie Lewis	Minor updates made