Rough Order of Magnitude (ROM) Request and Response

# Purpose of a ROM

The DSC CDSP Service Document – Change Management Procedure sets out the expectations of the ROM process.

4.6.2 Subject to paragraph 4.6.3, within 10 Business Days after receiving a ROM Request, the CDSP shall send to the Customer and the Committee a report (Rough Order of Magnitude Report or ROM Report) setting out (so far as the CDSP is able to assess at the time):

(a) a high level indicative assessment of the impact of the Potential Service Change on the CDSP Service Description and on UK Link;

(b) the CDSP's opinion as to whether the Potential Service Change would be a Restricted Class Change, would have an Adverse Impact on any Customer Class(es)) or would be a Priority Service Change, where applicable;

(c) the CDSP's approximate estimate of:

(i) the Costs (or range of Costs, where options under paragraph (e) are identified) of Implementing the Potential Service Change;

(ii) the impact of the Potential Service Change on Service Charges; and

(iii) the period of time required for Implementation;

(d) any material dependencies of Implementation on other Proposed Service Changes or other likely Priority Questions; and

(e) if it is apparent to the CDSP that there are likely to be materially different options as to how to Implement the Potential Service Change, a high level description of such options.

# ROM Request – To be completed by the customer

Please populate the details below and send to box.xoserve.portfoliooffice@xoserve.com, to enable the CDSP to undertake the impact assessment to provide the ROM Response (section below).

*Please note, the ROM requestor may be asked for further details if it is believed that request is not clear and additional information is required in order to provide a ROM Response.*

# *2a. ROM Request Details*

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| **ROM Request Details** |
| **Change Title** | *Title of the change which requires a ROM response.* |
| **Regulatory Impact**  | [ ]  Yes[ ]  No |
| **Regulatory Reference** **(if applicable)** | *Regulation change allocated reference and associated Code e.g. UNC Modification 0XXX.* |
| **Change Overview** | *Summary of the change and what it is looking to achieve.* *This should include an extract/overview of available Business Rules or the overarching requirements of the change.*  |
| **Date Raised** | Click here to enter a date. |
| **Required Response Date** | Click here to enter a date.*As per the DSC, the official SLA for a ROM response is 10 working days. If there is a specific date in which the ROM response is required by (noting the 10-day SLA) please specify that here.* |
| **Requestor Contact Details** | Name: |  |
| Organisation:  |  |
| Email: |  |
| Number:  |  |
| ***Xoserve Lead Contact (to be provided by the CDSP)*** | *Contact Name:* |  |
| *Contact Email:*  |  |

# ROM Response – To be completed by the CDSP - XRNXXXX *(XRN for internal purposes only and to be removed before issuing to customers)*

The ROM response provided is based on a high-level indicative assessment of the impact of the change.

*Please note, all the sections within this template should be populated by the CDSP when providing a ROM response.*

**To find the high-level costs and timescales please go to section 3c which can be found** [**here**](#_3c._High_level)**.**

# *3a. Impacted Constituency*

|  |  |  |
| --- | --- | --- |
| **Customer Class(es) Impacted by Change:** | [ ]  Shipper | [ ]  Distribution Network Operator |
| [ ]  NG Transmission | [ ]  IGT |
| [ ]  All | [ ]  Other <Please provide details here> |
| **Justification for Customer Class(es) selection** | *Brief justification of selected Customer Class(es).**Please detail where any of the below apply to the selected Customer Class(es):* * *Implementing the Service Change would involve a modification of UK Link which would conflict with the provision of existing Services for which such Customer Class is a Relevant Customer Class;*
* *The Service Change would involve the CDSP disclosing Confidential Information relating to such Customers to Customers of another Customer Class or to Third Parties;*
* *Implementing the Service Change would conflict to a material extent with the Implementation of another Service Change (for which such Customer Class is a Relevant Customer Class) with an earlier Proposal Date and which remains Current, unless the Service Change is a Priority Service Change which (under the Priority Principles) takes priority over the other Proposed Service Change; or*
* *Implementing the Service Change would have an Adverse Interface Impact (as provided in paragraph 5.1.3) for such Customers.*
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# *3b. Overview of impacts*

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| **Overview of impacts** | *Summary of the impact of the change on central systems and processes. High level overview of what would be required if the change was implemented.**This should include identified solution options and high level details around such options.* *It should also include where there is an impact on other changes being worked on. For example, CSSC.*  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **UK Link Component Systems** | **Level of Impact (L/M/H)** | **File Format****(Y/N)** | **Screens****(Y/N)** | **Reporting****(Y/N)** | **Batch Jobs****(Y/N)** | **Validation****(Y/N)** | **Processes****(Y/N)** | **Other** |
| **UK Link Gemini** |  |  |  |  |  |  |  | *If ‘Other’ is ticked, please provide justification* |
| **UK Link System Application (e.g. SAP ISU, BW, PO)** |  |  |  |  |  |  |  | *As above* |
| **UK Link Portal** |  |  |  |  |  |  |  | *As above* |
| **UK Link Online Services** |  |  |  |  |  |  |  | *As above* |
| **Data Enquiry Services (DES) -***To be removed post CSS implementation* |  |  |  |  |  |  |  | *As above* |
| **Contact Management Service (CMS)** |  |  |  |  |  |  |  | *As above* |
| **UK Link Network (Inclusive of IX, EFT and AMT)** |  |  |  |  |  |  |  | *As above* |

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| **Additional Systems** | **Level of Impact (L/M/H)** | **File Format****(Y/N)** | **Screens****(Y/N)** | **Reporting****(Y/N)** | **Batch Jobs****(Y/N)** | **Validation****(Y/N)** | **Processes****(Y/N)** | **Other** |
| **Data Discovery Platform (DDP) Core** |  |  |  |  |  |  |  | *If ‘Other’ is ticked, please provide justification* |
| **Discovery API** |  |  |  |  |  |  |  | *As above* |
| **Reporting** |  |  |  |  |  |  |  |  |
| **Gas Enquiry Service (GES) –** To be included post CSS implementation |  |  |  |  |  |  |  |  |

# *3c. High level costs and timescales*

Costs provided within the ROM response are indicative and high level based on high level analysis.

Below details the high-level implementation cost range and provides an indication of any ongoing costs identified from the high-level analysis.

**Implementation costs**

*Please provide below a high-level indicative cost range for this request.*

For each costed solution option:

An enduring solution will cost at least £XXXX, but probably not more than £XXXX,

**Ongoing costs**

*Please provide a view on whether any ongoing costs are anticipated as a result of this change being implemented.*

*If ongoing costs are anticipated, please provide an indication of the expected annual ongoing cost.*

[Insert information on ongoing costs here]

**Timescales:**

The high-level estimate to develop and deliver this change is approximately X weeks and includes X weeks of Post Implementation Support

**Validity of ROM:**

Please note, the information provided in the ROM response is an ‘at a point in time’ assessment which is valid for [6] amount of time.

# *3d. Release type*

*Please provide a view on the anticipated release type this change would need to be delivered under.*

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| --- | --- | --- |
| **Release Type** | [ ]  Ad-hoc / Stand-alone | [ ]  Minor |
| [ ]  Major |

|  |  |  |
| --- | --- | --- |
| **Next available Release****(based on the Release Type)** | **ChMC approval to Release scope** | **ChMC approval of Detailed Design** |
| *Major Release – DD/MM/YY**Minor Release – DD/MM/YY**Ad-hoc - TBC* | *DD/MM/YY* | *DD/MM/YY* |

# *3e. Impact on Service Line(s)*

|  |  |
| --- | --- |
| **Impact on Service Line(s)** | *Xoserve to provide a view on potential impact to Service Line(s)* |

# *3f. Assumptions*

* Any changes in the approach to the solution may affect the overall schedule and costs for the change.
* Costs are high level, based on high level analysis. Detailed analysis will be needed to determine the final solution which will impact both cost and schedule.
* Any costs associated to Market Trials are not included.
* The high-level analysis is based on changes to central systems and does not account for changes to customer systems as a result of any potential work.
* The high-level analysis and costs are based on current production system

# Version Control

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date:** | **Author** | **Status** |
| 1.0 | 20/07/2022 | Ellie Rogers | Clean version |