

Change Order Form

for

Quarterly smart metering reporting for HS&E and GDNs

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Title	Quarterly smart metering reporting for HS&E and GDNs
Submission date	22 March 2017
Service & Level of Quote/Estimate Robustness Requested	<p><i>Please insert an X in the appropriate box:</i></p> <p>Evaluation Services</p> <p><input type="checkbox"/> RULE Analysis</p> <p><input type="checkbox"/> ROM estimate for Analysis & Delivery</p> <p><input type="checkbox"/> High Level Estimate for Analysis & Delivery</p> <p>ASA Change Order Services</p> <p><input type="checkbox"/> Firm quote for Analysis</p> <p><input checked="" type="checkbox"/> Firm quote for both Analysis & Delivery</p>
Additional Information required <i>If applicable.</i>	{Please overtype with any additional information that is required in addition to the service type selected above}
Customer's change reference <i>If applicable.</i>	{Insert GPINS number or any linked / previous xoserve reference number for example}
Impact & Communication <i>Indicate the impacted Networks.</i> <i>Those marked as X would receive output documentation such as EQR, BER etc. Where not all Networks are selected (excluding Other) it is taken that the item is confidential to that party and would not appear within CMSG reports. However, items marked as funded from categories 1 to 4 (below) appear in CMSG reports regardless of the selection made here.</i> <i>To restrict reporting of this item at the initial Evaluation Service stage, select 'No'.</i>	<p><i>Please insert an X in the appropriate box(es):</i></p> <p><input type="checkbox"/> All Networks (Transmission & Distribution)</p> <p><i>Or select as follows:</i></p> <p><input type="checkbox"/> National Grid Transmission</p> <p><input checked="" type="checkbox"/> National Grid Distribution</p> <p><input checked="" type="checkbox"/> Scottish & Southern Gas Networks</p> <p><input checked="" type="checkbox"/> Wales & West Utilities</p> <p><input checked="" type="checkbox"/> Northern Gas Networks</p> <p><input type="checkbox"/> Other – {please specify here}</p> <p><i>Report to all Industry Users (i.e. publication via the Joint Office)?</i></p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
Customer view of change funding <i>Items with a number indicates the External Spend Spreadsheet Category; for those items the proportion payable by Transmission/Distribution Networks is also shown in brackets</i> <i>NB: If change is User Pays, also select the funding pot which will fund the change prior to recovery of costs from Users.</i>	<p><i>Please insert an X in the appropriate box(es):</i></p> <p><input type="checkbox"/> 1 – RGTA Functionality (100/0)</p> <p><input type="checkbox"/> 2 – AT Link Functionality (20/80)</p> <p><input type="checkbox"/> 3 – Distribution Network Only Change (0/100)</p> <p><input type="checkbox"/> 4 – Core Changes – All Networks (11/89)</p> <p><input type="checkbox"/> 5 – Individual Network Changes (Not from Change Budget) <i>(Assumes network selected above receives 100% of charges)</i></p> <p><input checked="" type="checkbox"/> 5 – Multi-Network Changes (Not from Change Budget) <i>{Please specify here how the charges should be split}</i></p> <p><input type="checkbox"/> User Pays - Also select the appropriate funding pot</p> <p><input type="checkbox"/> Other {please specify here}</p>
Change Budget approved by all Change Managers:	<p><i>Please insert an X in the appropriate box:</i></p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
Customer representative	Joanna Ferguson
Customer representative contact details	jferguson@northerngas.co.uk
Subject matter expert / Network Lead	Joanna Ferguson
Subject matter expert contact details	jferguson@northerngas.co.uk
xoserve contact	{Name, if applicable}

Change Details
<p>Change priority : High</p>
<p>Change driver / origin: The HS&E has requested reporting to enable better monitoring of the smart meter roll-out, in particular to enable them to monitor for geographic hot-spots that they can match to RIDDOR reports associated with meter installations.</p>
<p>Change overview: Quarterly report to be provided as a national report to the HS&E and as a GDN level report to each network summarising meter exchanges and installations.</p>
<p>Change information:</p> <ul style="list-style-type: none"> ▪ Report to be set out in post code town or outcode level – i.e. HD3 or HD. As it needs to be split into GDN the outcode level is likely most appropriate and more effective for postal towns with large geographic spread. ▪ Report to provide the following statistical summary associated with meter exchanges and installations: <ul style="list-style-type: none"> ○ Traditional to smart ○ Traditional to traditional ○ Smart to traditional ○ Smart to smart ○ New traditional (first installation at MPRN) ○ New smart (first installation at MPRN) ▪ The report should be delivered quarterly to a defined distribution list that includes the HS&E and each of the GDN contract managers or their named delegate for the purposes of this report. • Additional, in order to ensure that a rolling position can be maintained, the HS&E has requested a historic report to provide a baseline to add to. For these purposes a single report for the 12 months prior to delivery of the new report is requested to be provided to all parties.