

**Change Order Form**  
**for**  
**Mod 455S**  
**Updating of Meter Asset Information by the**  
**Transporter**

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Title	Updating of Meter Asset Information by the Transporter
Submission date	23/12/13
Service & Level of Quote/Estimate Robustness Requested	<p><b>Evaluation Services</b></p> <input type="checkbox"/> RULE Analysis <input type="checkbox"/> ROM estimate for Analysis & Delivery <input type="checkbox"/> High Level Estimate for Analysis & Delivery  <p><b>ASA Change Order Services</b></p> <input type="checkbox"/> Firm quote for Analysis <input checked="" type="checkbox"/> Firm quote for both Analysis & Delivery
Additional Information required	
Customer's change reference	
Impact & Communication	<input checked="" type="checkbox"/> All Networks (Transmission & Distribution)  <input type="checkbox"/> National Grid Transmission <input type="checkbox"/> National Grid Distribution <input type="checkbox"/> Scottish & Southern Gas Networks <input type="checkbox"/> Wales & West Utilities <input type="checkbox"/> Northern Gas Networks <input type="checkbox"/> Other - {please specify here}  <i>Report to all Industry Users (i.e. publication via the Joint Office)?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Customer view of change funding	<p><i>Please insert an X in the appropriate box(es):</i></p> <input type="checkbox"/> 1 - RGTA Functionality (100/0) <input type="checkbox"/> 2 - AT Link Functionality (20/80) <input checked="" type="checkbox"/> 3 - Distribution Network Only Change (0/100) <input type="checkbox"/> 4 - Core Changes - All Networks (11/89) <input type="checkbox"/> 5 - Individual Network Changes (Not from Change Budget) <small>(Assumes network selected above receives 100% of charges)</small> <input type="checkbox"/> 5 - Multi-Network Changes (Not from Change Budget) {Please specify here how the charges should be split} <input type="checkbox"/> User Pays - Also select the appropriate funding pot <input type="checkbox"/> Other {please specify here}
Change Budget approved by all Change Managers:	<p><i>Please insert an X in the appropriate box:</i></p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Customer representative	Alan Raper
Customer representative contact details	<a href="mailto:alan.raper@nationalgrid.com">alan.raper@nationalgrid.com</a>
Subject matter expert / Network Lead	Chris Warner
Subject matter expert contact details	<a href="mailto:Chris.warner@nationalgrid.com">Chris.warner@nationalgrid.com</a>
xoserve contact	

Change Details
<p><b>Change priority :</b> Medium</p> <p>Please develop a proposal that accommodates the process steps described in the mod and develop a system solution that permits Xoserve to update Sites &amp; Meters with meter asset details.</p>
<p><b>Change driver / origin:</b> Modification Proposal 0455S</p>
<p><b>Change information:</b> Solution as transcribed from Mod 455S</p> <p>TPD Section M of the UNC states the following:</p> <p>3.2.15 Where at any time in respect of any Supply Meter Point the Transporter becomes aware that the Meter Information held in the Supply Point Register is incorrect (other than where the Transporter has received this information from the Registered User) within 6 Business Days of the Day upon which it becomes aware of this, the Transporter will so notify the Registered User and provide all relevant details and the Registered User will as soon as reasonably practicable review such details, and where necessary update the Meter Information and submit to the Transporter a Meter Information Notification or a Meter Information Update Notification containing such update in respect of such Supply Meter Point. It is proposed that the UNC be amended to enable the updating of Meter Information (commonly termed meter asset data) on the Supply Point Register by the Transporter in the following circumstances:</p> <ol style="list-style-type: none"> <li>1. Where the Transporter becomes aware that Meter Information held in the Supply Point Register is incorrect it will notify the Registered User or previous Registered User (being the User previously registered to the relevant Supply Point where the same Supply Meter as that previously notified as being removed is found to be capable of flowing gas)</li> <li>2. Where the Transporter has provided the Registered User with a notification of incorrect or absent Meter Information, to require the Registered User to review this and update the Meter Information within 40 Business Days of such notification or provide the Transporter with an explanation of why it would be inappropriate to do so</li> <li>3. The Registered User may at its discretion and by exception advise the Transporter that additional time not exceeding 20 Business Days is required to review the Meter Information.</li> <li>4. Where the Registered User has not complied with (2) and, where applicable, (3) the Transporter will at its sole discretion update the Meter Information and notify the Registered User of this action</li> <li>5. Where the Transporter has undertaken the action identified in (4), this will be deemed to be an update by the Registered User who will then be liable for a User Pays charge to be detailed in the Agency Charging Statement 0455S Modification</li> <li>6. Where the UNC identifies that the previous Registered User has a residual responsibility for the Supply Point then (2), (3), (4) and (5) applies (to the extent that the previous Registered User is deemed to be the Registered User). For the avoidance of doubt this excludes the Previous Registered User as defined in TPD M3.2.20(h) 2.3.20(h)</li> <li>7. In circumstances where no Registered User is present or has residual responsibility in accordance with (6), the Transporter may elect at its discretion to update the Meter Information</li> <li>8. The Transporter will undertake the activity in (1) regardless of whether the source of the Meter Information inaccuracy was the Registered User or previous Registered User</li> </ol>