

DSC Change Proposal Document

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Xoserve to fill out all of the information in the sections colour

A1: General Details

Change Reference:	XRN 5785		
Change Title:	DDP Release 2 2024/2025		
Date Raised:	24/04/2024		
Sponsor Representative Details:	Organisation :	Correla	
	Name:	John Welch	
	Email:	john.welch@correla.com	
	Telephone:		
Xoserve Representative Details:	Name:	Paul Orsler	
	Email:	paul.orsler@xoserve.com	
	Telephone:		
	Business Owner:		
Change Status:	<input checked="" type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other <Please provide details here>
Justification for Customer Class(es) selection	Changes in scope for the release include those impacting the above parties	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	The request for this Change Proposal is to ensure that there is visibility to ChMC of the changes within scope of DDP Release 2 2024/25 – this aims to provide transparency so the rationale of the priority being applied to DDP scope can be clearly understood.	
Change Description:	<p>This release will consist of three key items.</p> <p>DNs require access to dashboards in DDP that provide visibility of meter points taking part in hydrogen trials, as well as any changes that take place to data items related to those meter points. Data items such as Calorific Value will also be made available in DDP. Dashboards will also be provided to Shipper and IGTs so they can also track MPRNs that are included in any trials. This release will complete the dashboard development and testing for Shippers and IGTs and deploy the dashboards for all customer groups.</p> <p>A report measure entitled AQ Overdue Meter Reading (also known as AQ at Risk) which shows percentage of AQ that has not had a read for over 3 months has been part of the PARR report suite for some time. At present there is no DDP equivalent or method of retrieving MPRN Level detail for this report. The proposal is that a dashboard and MPRN detail page will be developed for this PARR report.</p> <p>There are three remaining Shipper Pack topics which once added to DDP will allow the Shipper Pack to be decommissioned. It is proposed that one topic (Must Read industry totals) be added to DDP as further progress towards decommissioning the Shipper Pack.</p> <p>The release has been scoped based on consultation with the constituent groups, based on expressed priorities and relevant timescales.</p>	
Proposed Release:	Release 2 2024/25: June - July 2024	
Proposed Consultation Period:	<input type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input checked="" type="checkbox"/> Other [For information only]

A4: Benefits and Justification

Benefit Description:	The dashboards will enable DNs to manage meter points participating in hydrogen trials and keep up to date with changes to those meter points data items, as well as viewing items such as the
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	<p>Calorific Value. Shippers and IGTs will also be able to track meter points in their portfolios taking part in Hydrogen trials.</p> <p>Shippers will be able to self-serve trends and backing data for the AQ Overdue Meter Reading (AQ at Risk) PARR measure.</p> <p>Further progress will be made towards the goal of decommissioning the Shipper Pack.</p>
	<p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
Benefit Realisation:	<p>The Benefits are expected to be realised upon implementation.</p> <p><i>When are the benefits of the change likely to be realised?</i></p>
Benefit Dependencies:	<p>There are no benefit dependencies.</p> <p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	Expected to be covered within existing DSC Service Line for DDP reporting		
Level of Impact	None		
If None please give justification			
Impacts on UK Link Manual/ Data Permissions Matrix			
Level of Impact	None		
If None please give justification			
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input type="checkbox"/> Shipper	XX %	XX %
	<input type="checkbox"/> National Gas Transmission	XX %	XX %

	<input type="checkbox"/> Distribution Network Operator	XX %	XX %
	<input type="checkbox"/> IGT	XX %	XX %
	<input checked="" type="checkbox"/> Other <please specify>	XX %	XX %
ROM or funding details:			
Funding Comments:	Funded via annual DSC DDP change delivery costs, which forms part of the General Change Investment within BP24		

Please send the completed forms to: uklink@xserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Draft	24.04	J.Welch	Initial Draft

Template

Version	Status	Date	Author(s)	Remarks	Approved By
3.0	Superseded	17/07/2018	Emma Smith	Template approved at ChMC on 11th July 2018	Change Management Committee
4.0	Superseded	07/09/2018	Emma Smith	Minor wording amendments and additional customer group impact within Appendix 1	Emma Smith
5.0	Superseded	10/12/2018	Heather Spensley	Template moved to new Word template as part of Corporate Identity changes.	Emma Smith
6.0	Approved	12/12/2018	Simon Harris	Cosmetic changes made. Approved at ChMC on the 12 th December 2018.	Change Management Committee
6.1	In Draft	26/03/2019	Richard Johnson/ Alison Cross	The following minor changes were made: <ul style="list-style-type: none"> - Inclusion of an All 'Impacted Parties' option in A2 - Justification section added to section A2 - Change Description replaced with Problem Statement in section A3 - Remove 'X' in Release information (sections A3, A5, A7, C1 and G8) - Updated Service Line and UK Link impacts and funding section (A6) to 	Change Management Committee

				<p>include further detail</p> <ul style="list-style-type: none"> - Amended questions 3 and 4 in section B - Added Service Line/UK link Assessment in section D - Removed Section A5 	
6.2	For approval	14/05/2019	Alison Cross	Following review at DSC Governance review group re-added Change Description text box	Change Management Committee
7.0	Approved	13/06/2019	Richard Johnson	DSC Governance Review Group changes to the template approved at Change Management Committee on 12 th June 2019	Change Management Committee
7.1	Approved	03/03/2021	Rachel Taggart	Updated the email address of where to send new CP (page 3)	Emma Smith
7.2	Approved		Rachel Taggart	Updated CP VA version to be in line with the updates to VB.	Emma Smith
8.0	Approved	09/03/2022	Rachel Taggart	All Change Packs and response forms removed (sections B,D,E,G & H) Sections A7 & A8 removed. Section F removed	Change Management Committee on 09/03/2022
8.1	Approved	25/04/2023	Rachel Taggart	Updated with new font branding	Emma Smith