

**UNC Governance Workgroup Minutes**  
**Monday 08 January 2024**  
**via Microsoft Teams**

<b>Attendees</b>		
Kate Elleman (Chair)	(KE)	Joint Office
Nikita Bagga (Secretary)	(HK)	Joint Office
Andy Clasper	(AC)	Cadent
Charlotte Gilbert	(CG)	BU-UK
David Mitchell	(DM)	Scotia Gas Networks
Edward Allard	(EA)	Cadent
Ellie Rogers	(ER)	Xoserve
Gavin Williams	(GW)	Northern Gas Networks
Gregory Edwards	(GE)	Centrica
James Rigby	(JR)	Xoserve (CDSP)
Jayne McGlone	(JM)	Xoserve (CDSP)
Kirsty Ingham	(KI)	Centrica
Marina Papathoma	(MP)	Wales & West Utilities
Mark Jones	(MJ)	SSE
Matthew Brown	(MB)	Ofgem
Oorlagh Chapman	(OC)	Centrica
Sally Hardman	(SHa)	SGN
Susan Helders	(SH)	Northern Gas Networks

*This Workgroup meeting will be considered quorate provided at least two Transporter and two Shipper User representatives are present.*

*Please note these minutes do not replicate/include detailed content provided within the presentation slides, therefore it is recommended that the published presentation material is reviewed in conjunction with these minutes. Copies of all papers are available at: <https://www.gasgovernance.co.uk/gov/080124>.*

**1. Introduction**

Kate Elleman (KE) welcomed all parties to the meeting and advised that the meeting was not quorate due to an insufficient number of Shipper members. KE checked if the Workgroup were happy to proceed and Oorlagh Chapman (OC) advised she would contact her colleagues to check if anyone could attend.

**1.1. Approval of minutes (06 November 2023)**

The minutes from the previous meeting were approved.

**1.2. Approval of Late Papers**

No late papers to approve.

**1.3. Review of outstanding Actions & Issues Log**

No actions outstanding.

**1.4. Industry Update from Ofgem**

An update was provided from the Ofgem Expected Decision Dates (EDD) publication timetable at: <https://www.ofgem.gov.uk/publications/code-modificationmodification-proposals-ofgem-decision-expected-publication-dates-timetable> (see below table).

<b>Modification</b>	<b>Estimated Decision Date</b>
0808 - Reverse Compression	Implemented Date TBC
0823 - Amendment to the Allocation of Entry Capacity and Flow Quantities to Qualifying CNCCD Routes	Amended to 26 January 2024
0825 – Removal of the remaining Retrospective Asset, Address and Supply Point (RAASP) elements of the Retrospective Adjustment arrangements put in place under Modification 0434	Implemented 15 December 2023
0831/A - Allocation of LDZ UIG to Shippers Based on a Straight Throughput Method	23 January 2024
0839 - Revision of the Modification Panel Membership Cessation Provisions	12 January 2024
0847 – Introduction of a Minimum General Non-Transmission Services Charge	Implemented 19 December 2023
0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident	Amended to 05 January 2024 Minded to Accept

### 1.5. Pre-Modifications Discussions

KE confirmed there were no Pre-Modification discussions.

## 2. New Issues

KE drew attention to the discrepancies regarding the management of UNC Related Documents which came to light during last month's meeting when discussing Modification 0841 and the UK Link Manual. KE advised that there were two options regarding how these were to be dealt with. The first would be to address it during the Governance Workgroup meetings once the Workgroup has the capacity to deal with it. The second would be to create a separate sub-group to look specifically at UNC documents. KE advised that the intention is not to create more work unnecessarily.

Edward Allard (EA) stated that the best option may be to address the discrepancies during the Governance meetings when one of the current agenda items has been completed. EA stated that as this is broad area, keeping it within the Governance Workgroup would allow areas to be focused on to be resolved.

KE confirmed that the Governance Workgroup is the correct forum to discuss issues relating to UNC Related Documents and this would be added as a focus area in the future.

## 3. Workgroups

### 3.1. Modification 0841 – Introduction of cost efficiency and transparency requirements for the CDSP Budget

(Report to Panel 15 February 2024)

<https://www.gasgovernance.co.uk/0841>

**3.2. Modification 0864S – Update of UNC Code Communication Methods**  
(Report to Panel 16 May 2024)  
<https://www.gasgovernance.co.uk/0864>

**4. Any Other Business**

None.

**5. Diary Planning**

Governance meetings are listed at: <https://www.gasgovernance.co.uk/Gov>

All other Joint Office events are available via: <https://www.gasgovernance.co.uk/events-calendar/month>

Time/Date	Meeting Paper Deadline	Venue	Programme
10:00 Monday 05 February 2024	5pm Friday 26 January 2024	Microsoft Teams	Standard Agenda
10:00 Monday 14 March 2024	5pm Friday 06 March 2024	Microsoft Teams	Standard Agenda
10:00 Monday 11 April 2024	5pm Friday 03 April 2024	Microsoft Teams	Standard Agenda
10:00 Monday 26 June 2024	5pm Friday 18 June 2024	Microsoft Teams	Standard Agenda
10:00 Monday 02 September 2024	5pm Friday 23 August 2024	Microsoft Teams	Standard Agenda