

Agenda

Offtake Committee

09:00 Monday 29 January 2024

via Teams: 02076 608 338, Conference ID 647 266 759 #

[Microsoft Teams](#)

Please provide all agenda items and any related meeting papers in time to allow publication by 5pm on 19 January 2024

#Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence	Chair	Information
1.2.	Note of Alternates		Approval
1.3.	Quoracy Status		Approval
1.4.	Minutes (02 November 2023)		Discussion
1.5.	Approval of Late Papers		
1.6.	Review of Outstanding Actions		
2. Offtake Communications Document Amendment Update		NGT (MN)	Information
3. SCO interface procedures in OAD section 3.1.		WWU (RP)	Discussion
4. Transmission System Operator to Distribution System Operator Agreement Guidelines Review		Chair	Discussion
5. Next Steps		Chair	Information
6. Any Other Business		Chair	Information
7. Diary Planning		Chair	Information

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
1101	02/11/23	1.6	Each Party to provide a view on whether the Transmission System Operator to Distribution System Operator Agreement Guidelines document is still required, and if it is what revisions would be required to ensure it remains fit for purpose.	All Transporters	January 2024	Pending
1102	02/11/23	2.0	Committee Members to review and approve via email the Offtake Communications Document .	All Transporters	January 2024	Pending
1102	02/11/23	5.0	NGN to review the Measurement Error Notification Proforma and update the Offtake data as required.	NGN	January 2024	Pending