

Agenda

UNC Performance Assurance Committee (PAC)

10:30 Tuesday 14 November 2023

(09:30 PAFA Contract Meeting)

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 06 November 2023

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1.	PAFA Contract (<i>separate meeting invite</i>) 09:30 – 10:30	CDSP	Information Discussion
2.	Introduction 1.1. Apologies for absence, Note of Alternates, Quoracy Status 1.2. Approval of Minutes (17 October 2023) 1.3. Approval of Late Papers 1.4. Review of Outstanding Actions	Chair	Information Approval
2.	PAC Escalation Meeting 2.1. Pre Discussion ahead of the confidential session 2.2. Escalation Meeting (<i>separate meeting invite</i>) 11:00 – 11:30	PAFA / PAC	Confidential Session
3.	Matters for Committee Attention 3.1. Annual Review 2023 – Consultation Feedback 3.2. Appeals Process	PAFA / CDSP	Discussion
4.	Monthly Performance Assurance Review Items 4.1. PARR - Shipper Performance Analysis (Holistic Matrix) 4.1.1. AQ at Risk 4.2. Risk & Issues Register Update 4.3. RFI Approach	PAFA	Discussion
5.	Update on Potential Changes to Performance Assurance Reporting and PARR 5.1. Review of New Modifications 5.2. Review of Modifications with potential impacts to Settlement	Chair	Discussion
6.	AOB 6.1. None	Chair	Information
7.	Key Messages	Chair	Information

Please refer to your email invite for the teleconference details for this meeting

Contact Details: enquiries@gasgovernance.co.uk

Papers available at: www.gasgovernance.co.uk/PAC

8. Diary Planning Next Meeting: Tuesday 12 December 2023	Chair	Information
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PAC Action Table

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
PAC1001	17/10/23	3.2	Joint Office (KE) to add the location of GPAP to the PAC web page.	Joint Office (KE)	Pending
PAC1002	17/10/23	4.0	PAFA to draft a letter to be issued to the seven Shippers in relation to Meter Read Validity. The draft is to be emailed to the PAC for approval	PAFA	Pending
PAC1003	17/10/23	4.1	Performance Improvement Plan (PIP) Update - PAFA to add the HPM score at the point active monitoring started and the current score.	PAFA	Pending
PAC1004	17/10/23	4.3	PAFA to write to the parties involved in the RFI to thank respondents and provide a summary of what has been identified and highlighted so far.	PAFA (AJ)	Pending
PAC1005	17/10/23	4.3	PAC members are to review and consider the 'Further Areas of Consideration' presented within the slide pack (Disputed Improvement Plan Request, Combining Plans, Stretch Targets and Continuous Improvement) and to feedback any comments they may have in relation to these to PAFA@gemserv.com	PAC Members / PAFA	Pending
PAC1006	17/10/23	4.3	Joint Office (KE) to write to SEC about the issues raised in the RFI.	Joint Office (KE)	Pending
PAC1007	17/10/23	4.3	PAC members to consider the principles around the Further Areas of Consideration and feedback to PAFA: Disputed Improvement Plan request; Combining Plans Stretch Targets Continuous Improvement	PAC members	Pending Duplicated with PAC1005
PAC1008	17/10/23	4.3	PAFA (PR) to consider how the Holistic Performance Matrix could work based on Shipper size (e.g. small medium large)	PAFA (PR)	Pending

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Joint Office of Gas Transporters

PAC1009	17/10/23	5.1	Joint Office (KE/HB) to create a log of outstanding Modifications that may impact Settlement to be used for PAC review at each meeting	Joint Office (KE/HB)	Pending
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