

DSC Change Completion Report (CCR)



Change Title	Appointment of CDSP as the Scheme Administrator for the Energy Price Guarantee (EPG) for Domestic Gas Consumers (Gas) (UNC0824)
Change reference number (XRN)	XRN5565
Xoserve Project Manager	Dave Turpin
Email address	Dave.Turpin@Xoserve.com
Contact number	0121 229 2022
Target Change Management Committee date	9 th November 2023
Date of Solution Implementation	1 st October 2022

Section 1: Overview of Change Delivery

During the summer months of 2022, HM Government instructed the Department for Business, Energy and Industrial Strategy (BEIS) [now DESNEZ) to identify possible mitigations to protect end-consumers from an escalating energy crisis primarily driven by unprecedented rises to the wholesale price of gas.

In August 2022, an urgent UNC Modification 0824 was submitted to confirm Xoserve into the role of the Gas Scheme Administrator for HM Government's Energy Price Guarantee (EPG) scheme and to provide them with the relevant powers to make changes under the DSC in order to facilitate implementation and administration of this Scheme, from 1st October 2022, in line with the Government direction.

The Government proposed the EPG (Gas) Scheme, for domestic customers, to secure reductions in the energy bills of domestic customers within Great Britain. The intention is for the Central Data Service Provider (CDSP) to perform the function of the EPG (Gas) Scheme (the 'Scheme') Administrator and that the scheme to be implemented by 1st October 2022.

Modification

This change sought to design, build and implement the relevant functionality and processes in order for the CDSP to fulfil its role as the Gas Scheme Administrator. Scope of this project included:

- Full costs to design, build and implement the Gas EPG solution.
- First 6-months of operate costs for Xoserve and Correla resources to run the scheme on a weekly basis so that gas suppliers eligible for support payments under the government's EPG scheme received such payments.

Costs for operating the remaining duration of the scheme (i.e. 14-months of gas reconciliation) were covered within Xoserve's Business Plan for 23/24 and 24/25.

Xoserve Service Area	Xoserve Service Line	(+/-) Projected Change in Annual Cost	(+/-)Actual Change in Annual Cost
N/A	N/A	N/A	N/A

Section 2: Confirmed Funding Arrangements

Gas Industry Participant	BER Share of Cost	Actual Share of Cost	BER Cost Value	Actual Cost Value
Shippers:	100% (Domestic Only)	100% (Domestic Only)	£800,000	£723,117.96
IGTs				
DNOs				
Transmission				
DN's & IGT				

Section 3: Provide a summary of any agreed scope changes

The scope of XRN5565 ran from 1st October 2022 to 31st March 2023 for which no scope changes were incurred. The impacts to EPG scheme operations that came about because of HM Government's decision to extend weekly EPG payments for a further 3-months from March 2023 to the end of June 2023 were handled within investment funds that were specifically reserved for EPG scheme operation within Xoserve's BP23/23 business plan.

As an increase in resource from January 2023 was not required the contingency of £15,061.20 was not drawn on.

Section 4: Detail any changes to the Xoserve Service Description

No impacts to existing DSC service lines, and no additional DSC services to be added to represent the CDSP's involvement in the government's domestic EPG scheme.

Section 5: Provide details of any revisions to the text of the UK Link Manual

No impacts or revisions to the UK Link Manual were incurred as a result of HM Government and Ofgem's instruction to appoint Xoserve as the Gas EPG Scheme Administrator.

Section 6: Lessons Learnt

Went well:

- Creation of a cross-functional team across the CDSP ensured a wide range of skills and knowledge and set the project up to deliver on time
- Re-use of existing data items and file flows ensured that the new calculation process could have a very quick turnaround
- Reuse of Xoserve's existing Accounts Payable systems removed the need to develop a dedicated invoicing solution
- Establishment of payment arrangements and contact details with Suppliers at very short notice

Areas for Improvement:

- There was a change in reporting frequency requirement to external stakeholders post scheme start.
 - In future this should be discussed at an earlier stage
- Not all parties participating in the scheme had the same level of gas industry knowledge.

- In similar schemes in the future increased attention should be given to how to communicate changes to parties with differing levels of industry knowledge

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Document Version History

Version	Status	Date	Author(s)	Summary of Changes
0.1	For Review	23/10/23	James Barlow	All sections created

Template Version History

Version	Status	Date	Author(s)	Summary of Changes	Approved By
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11 th July	Change Management Committee
3.0	Approved	19/12/18	Heather Spensley	Moved onto Xoserve's new Word template in line with new branding	Change Management Committee
3.0	Reviewed	21/03/2022	Rachel Taggart	Reviewed – no updates required	N/A
3.1	Approved	25/04/2023	Rachel Taggart	Updated with new font branding	Emma Smith