DSC Business Evaluation Report (BER)

Change Title	Production Data Back Up
Xoserve reference number (XRN)	5668
Correla Project Manager	Tara Ross
Email address	Tara.Ross@Correla.com
Contact number	0121 229 2705
Target Change Management Committee date	13th September 2023

Section 1: In Scope

XRN	Title	Type	Description	Link to Change Proposal	Impacts
5668	Production Data Back Up	Industry Requested	Take and store a production data back up on the 19th August	xrn5668-production-data-back-up.pdf (xoserve.com)	Shipper, IGT, DNO

Section 2: Out of Scope

Any costs/effort and timeline associated to restoring the data on an environment for use, these will be included in future changes that require the use of the production data back up.

Section 3: Funding required to deliver the change

The following section outlines the proposed costs

XRN Ref	Build £	Test £	Implementation PIS £	MT £	1st Year SaO £	Delivery Total	Risk Margin £	BER Total for Approval £	Shipper £	DNO £	IGT £	NGT £	Total £
5668	0	0	0	0	24,590.52	24,590.5	0	24,590.52	24,590.52	0	0	0	24,590.52

1st year includes costs up to August 2024

Section 4: Estimated impact of the service change on service charges

Impacts to Ongoing Costs

XRN	Xoserve Service Area & Line	Impact	(+/-) Projected Change in Annual Cost
5668	SA 1 – Manage Shipper Transfers	Store the production data back-up in Azure storage disk	+ £24,590.52
		Total	+ £24,590.52

Section 5: Project plan for delivery of the change
Data Cut - 19th August Move to Storage – 21st - 5th September

Data Cut - 19th August
Move to Storage – 21st - 5th September

Section 6: Additional information relevant to the proposed service change

Risk Margin
None

XRN Ref	Risk Margin	Description

There is no current defined end date of the storage, so the ongoing cost will be incurred until we received notification to dispose of the production data back up.

Please send completed form to: box.xoserve.portfoliooffice@xoserve.com

Document Version History

Version	Status	Date	Author(s)	Summary of Changes

Template Version History

Version	Status	Date	Author(s)	Summary of Changes	Approved By
2.0	Approved	17/07/18	Rebecca Perkins	Template approved at ChMC on 11th July	Change Management Committee
3.0	Approved	23/06/2021	James Rigby	Table added to section 1 More detailed table in section 3 More detailed table in section 4 Inserted a project plan example in section 5 Table added in section 6 Updates approved at ChMC July 2022	Change Management Committee
3.0	Review	06/07/2022	Rachel Taggart	No updates required	N/A
3.1	Approved	25/04/2023	Rachel Taggart	Updated font, changed MTB to SaO and changed NTS to NGT	Emma Smith