

## Agenda

### UNC Performance Assurance Committee (PAC)

**10:30 Tuesday 13 June 2023**

**at Radcliffe House, Blenheim Court, Warwick Road, Solihull B91 2AA**

<https://www.blenheimcourtsolihull.co.uk>

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by  
**5pm on Monday 05 June 2023**

*Short notice items are in italics*

*\* indicates where the material is expected to be provided late*

| Item  | Topic  | Lead        | Category                |
|---|--|-------------|-------------------------|
| <b>1. Introduction</b>  |  |             |                         |
| 1.1.  | Apologies for absence, Note of Alternates, Quoracy Status                                      | Chair       | Information<br>Approval |
| 1.2.  | Approval of Minutes (16 May 2023)  |             |                         |
| 1.3.  | Approval of Late Papers  |             |                         |
| 1.4.  | Review of Outstanding Actions  |             |                         |
| <b>2. Monthly Performance Assurance Review Items</b>                              |  |             |                         |
| 2.1.  | PARR Report Review – Shipper Performance Analysis  | PAFA        | Discussion              |
| 2.2.  | Risk & Issues Register Update  | PAFA        | Discussion              |
| 2.3.  | Transporter Performance Reporting Update   | PAFA        | Information             |
| <b>3. Matters for Committee Attention</b>   |  |             |                         |
| 3.1.  | Review Open Meter Bypass – Annual Report<br><i>(see Action PARR0602 November 2022 minutes)</i> | CDSP        | Discussion              |
| 3.2.  | AUGE Issues Review   | Engage (DS) | Discussion              |
| 3.3.  | PAFA Contract Extension Discussion   | CDSP        | Approval                |
| 3.4.  | Performance Assurance Techniques   | Chair       | Discussion              |
| <b>4. Update on Potential Changes to Performance Assurance Reporting and PARR</b> |  |             |                         |
| 4.1.  | Revised PARR Report Appendix 1 Version 5.1 (Appendix to PAFD v5.0)                             | CDSP        | Approval                |
| 4.2.  | Review of New Modifications  | All         | Information             |
| 4.3.  | Consider Requirements for Modifications  | Chair       | Discussion              |
| 4.4.  | Shrinkage Model Questions  | Chair       | Discussion              |
| <b>5. Any Other Business</b>  |  | Chair       | Information             |
| 5.1.  | None   |             |                         |
| <b>6. Key Messages</b>  |  | Chair       | Information             |
| <b>7. Diary Planning</b>  |  | Chair       | Information             |

Please refer to your email invite for the teleconference details for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk/PAC](http://www.gasgovernance.co.uk/PAC)

**PAC Action Table (as of 16 May 2023)**

| Action Ref | Meeting Date | Minute Ref | Action   | Owner             | Status Update                                |
|------------|--------------|------------|--|-------------------|--|
| PAC0401    | 18/04/23     | 3.5        | Performance Assurance Techniques (PAT) - Joint Office (KE) to update the document following Committee discussions.   | Joint Office (KE) | <b>Carried Forward</b><br>Update<br>13/06/23 |
| PAC0403    | 18/04/23     | 4.1        | CDSP (FC/MD) to feedback on the approach for proactively engaging with customers for No Meter Recorded and provide PAC feedback (June 2023).   | CDSP (FC/MD)      | <b>Carried Forward</b><br>Update<br>13/06/23 |
| PAC0501    | 16/05/23     | 4.1        | <i>Reference Revoked Shipper Licences &amp; 'Stranded' Supply Points</i> – CDSP (FC) to liaise with the Customer Care Team in order to provide a background update and a view on any potential 'hidden' cost aspects.  | CDSP (FC)         | <b>Pending</b>                               |
| PAC0502    | 16/05/23     | 4.1        | To identify Shipper parties with low read performance and low meter read validity performance as well as those with just low meter read validity to bring back to June 2023 meeting to discuss the next approach.  | PAFA (PR)         | <b>Pending</b>                               |
| PAC0503    | 16/05/23     | 4.3        | <i>Reference Transporter Performance Monitoring MER Biomethane Issues</i> – Joint Office (KE) liaise with her colleague E Fowler to ensure that the Offtake Arrangements Workgroup/Committee consider MER biomethane reporting concerns (inc. HSE Gas Quality Regulation aspects etc.) and provide an update at the June 2023 meeting. | Joint Office (KE) | <b>Pending</b>                               |

Please refer to your email invite for the teleconference details for this meeting

Contact Details: [enquiries@gasgovernance.co.uk](mailto:enquiries@gasgovernance.co.uk)

Papers available at: [www.gasgovernance.co.uk/PAC](http://www.gasgovernance.co.uk/PAC)