

Agenda

UNC Offtake Arrangements Workgroup

1.00pm Monday 16 January 2023

via Teams: 0203 443 9666, Conference ID 386 841 061#

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Item	Topic	Lead	Category
1. Introduction and Status Review		Chair	Approval
1.1.	Approval of Minutes (08 December 2022)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Discussion
2. Significant Measurement Error Update EM011 - Thornton Curtis MTA		Cadent (DR)	Information
2.1.	Update on significant Measurement Errors ITE Report (s)		
3. Significant Measurement Error Update EA018 – Royston Measurement Error		Cadent (DR)	Information
3.1.	Update on significant Measurement Error		
4. Measurement Error Notification Guidelines Review (UNCC Request)		Chair	Discussion
4.1.	End-to-end process		
4.2.	Communications		
5. Network Initiatives (periodic updates)		DNs	Information
6. Pre-Modification Discussions		Chair	Discussion
6.1.	Shared Site Drawings	PL	Discussion
7. Workgroups			
7.1.	Modification 0829S - Updates to the Supplemental Agreement Amendments Process (Report to Panel 16 February 2023) https://www.gasgovernance.co.uk/0829	Cadent (SS)	Discussion
8. Any Other Business		Chair	Discussion
8.1.	TBC		Information
9. Diary Planning		Chair	Information

Time/Date	Paper Publication Deadline	Venue	Programme
13:00 Monday 16 January 2023	5pm 06 January 2023	Microsoft Teams	Update of actions to identify Meter Errors Significant Measurement Error Update Measurement Error Notification Guidelines

			Review Review of Actions
10:00 Thursday 09 February 2023	5pm 01 February 2023	Microsoft Team	Measurement Error Notification Guidelines Review

Action Table (as of 08 December 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
1001(c)	26/10/22	1.3	Workgroup Participants to review and consider the outcome of the external audit (when available) and take forward any recommendations for changes to the Reporting Guidelines.	Workgroup Participants	January 2023	Carried forward
1002	26/10/22	1.3	Joint Office (EF) to add agenda item for January Meeting 'Update of actions to identify Meter Errors' due – Jan. '23	Joint Office (EF)	January 2023	Carried forward
1003 (b)	26/10/22	5.1	Cadent (DR) to provide feedback on how the Cadent Audit process will be shared and communicated with all the Networks.	Cadent (DR)	January 2023	Carried forward
1004	26/10/22	5.1	All Networks to conduct an audit of the meter point process and share findings.	All Networks	January 2023	Carried forward
1005 (a)	26/10/22	5.1	Cadent (DR) to provide the scope for the auditing exercise to be discussed with the Networks.	Cadent (DR)	February 2023	Carried forward
1201	08/12/22	5.0	Cadent (SS) to discuss the Measurement Error Notification Guidelines Document internally with Cadent colleagues, specifically Section 7 Table on Page 13.	Cadent (SS)	January 2023	Pending
1202	08/12/22	6.2	Joint Office (EF) to reorder the agenda for the 2023 meeting; Meter stream and then operators' material.	Joint Office (EF)	January 2023	Pending

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UNC Workgroup 0829S

Updates to the Supplemental Agreement Amendments Process

1:00pm Monday 16 January 2023

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Please Note: This meeting will be considered during the Offtake Arrangements Workgroup. The Workgroup Report is due to be presented to the UNC Modification Panel by 16 February 2023.

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1.1.	Approval of Minutes (08 December 2022)	Chair	Approval
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2. Reconsideration of Business Rules		Proposer (SS)	Discussion
3. Review further considerations		Proposer (SS)	Discussion
4. Amended Modification		Proposer (SS)	Discussion
5. Development of Workgroup Report		Chair	Discussion
6. Title		Chair	Information
7. Next Steps		Chair	Information
8. Any Other Business		Chair	Discussion
9. Diary Planning		Chair	Information

Time/Date	Paper Publication Deadline	Venue	Programme
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10:00 Thursday 09	5pm 01 February	Microsoft Team	TBC

February 2023	2023		
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1201	08/12/12	1.0	Cadent (SS) to send the latest version so the Subsidiary Report to all the Workgroup participants to re- familiarise themselves with the content.	Cadent (SS)	January 2023	Pending
1202	08/12/12	1.0	Joint Office (EF) to seek an extension from Panel to May 2023.	Joint Office (EF)	January 2023	Pending

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UNC Workgroup 0829S Updates to the Supplemental Agreement Amendments Process

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