

**UNC Independent Gas Transporter Arrangements Document (IGTAD)
Committee Minutes
Monday 25 April 2022
via Microsoft Teams**

Attendees

Alan Raper (Chair)	(AR)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office

IGT Members (Voting)

Cher Harris	(CH)	Indigo Pipelines
Jenny Rawlinson	(JR)	GTC-UK / BUUK
Peter Olsen	(PO)	Energy Assets Pipelines
Stuart Monk	(SM)	Murphy Gas Networks

Transporter Members (Voting)

Darren Lond	(DL)	National Grid NTS
David Mitchell	(DM)	SGN
Richard Pomroy	(RP)	WWU
Tracey Saunders	(TS)	Northern Gas Networks

Papers available at: <https://www.gasgovernance.co.uk/IGTAD/250422>

IGTAD meetings will be quorate where there are at least six Voting Members, of which at least two shall be Independent Gas Transporters (IGTs) and two Transporters.

1. Introduction

Alan Raper (AR) welcomed all parties to the meeting.

2. Confirmation of Membership/Alternates and Apologies for Absence

2.1 Apologies for absence

Brandon Rodrigues, IGT Member.
Guv Dosanjh, Transporter Member.

2.2 Note of Alternates

None provided.

2.3 Quoracy Status

AR confirmed that the meeting was quorate with 4 voting IGT members, and 4 voting Transporter members present.

3. Approval of Minutes (24 January 2022)

The minutes from the previous meeting were approved.

4. New Independent Gas Transporter

Standard agenda item - no known new IGT applications.

5. Withdrawal of Independent Gas Transporter

Standard agenda item - no known withdrawal notifications.

6. IGTAD Subsidiary Document(s)

None to consider.

7. UNC / IGT Cross Code Impacts

AR provided an overview of the intent of each of the live UNC Modifications with a potential IGT impact. The status of each Modification was noted as follows:

0664VVS - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4 (IGT145)

<https://www.gasgovernance.co.uk/0664>.

This Modification will be implemented on a date to be confirmed. A coordinated implementation date is expected no earlier than November 2022.

0674 - Performance Assurance Techniques and Controls (IGT138)

<https://www.gasgovernance.co.uk/0674>

Issued for Consultation at the April UNC Modification Panel ending 20 May 2022. Responses / FMR will be considered at the June UNC Modification Panel.

0710S – CDSP provision of Class 1 read service (IGT148)

<https://www.gasgovernance.co.uk/0710>

Notice of implementation issued on 01 July 2021 with an implementation date of 01 April 2023.

0734S – Reporting Valid Confirmed Theft of Gas into Central Systems

<https://www.gasgovernance.co.uk/0734>

This Modification will be implemented on a date to be confirmed, following February's UNC Modification Panel approval. Consideration being given on whether an IGT Modification is required to compliment UNC implementation.

0763R – Review of Gas Meter By-Pass Arrangements

<https://www.gasgovernance.co.uk/0763>

This Request Workgroup is due report to the UNC Modification Panel on 21 July 2022.

0778R - Gas Vacant Sites Process review

<https://www.gasgovernance.co.uk/0778>

AR provided insight into a potential Modification expected. This Request Workgroup is due report to the UNC Modification Panel on 18 August 2022. Draft business rules are being currently being discussed and developed within the Workgroup.

0783R – Review of AQ Correction Processes

<https://www.gasgovernance.co.uk/0783>

This Request Workgroup is due report to the UNC Modification Panel on 21 July 2022. Potential new AQ amendment reason codes are currently being discussed and developed within the Workgroup.

0799 – UNC arrangements for the H100 Fife project (100% hydrogen)

<https://www.gasgovernance.co.uk/0799>

Issued for Consultation at the April UNC Modification Panel ending 20 May 2022. To be considered at the June UNC Modification Panel.

0800 – Introducing the concept of a derogation framework into Uniform Network Code (UNC) (Authority Direction)

<https://www.gasgovernance.co.uk/0800>

Panel Recommended Implementation, sent to Ofgem for a decision 21 April 2022. An equivalent IGT Modification is being progressed under IGT160.

0803 – Exceptional Circumstances Modification process

<https://www.gasgovernance.co.uk/0803>

Currently being discussed in the Governance Workgroup, the Workgroup Report due August 2022.

0807 – Minor update to the legal text implemented under Modification 0672S

<https://www.gasgovernance.co.uk/0807>

Workgroup Report due August 2022.

Pre-Modification Notification

Tracey Saunders (TS) briefed the Committee on a potential Modification to add clarity to the UNC with regards to the LDZ meter point count and inclusion of IGT meter points, following implementation of *Modification 0797 (Urgent) - Last Resort Supply Payments Volumetric Charges*. TS advised that the intention was to submit this to the June UNC Modification Panel.

8. Matters for Committee Attention

None raised.

9. Communication of Key Messages

There were no key messages for the Committee to communicate.

10. Review of Outstanding Actions

0101: Joint Office (KE) to update the IGTAD Terms of Reference to record meetings are open to IGT UNC representatives.

Update: Alan Raper (AR) provided a marked up version of the Terms of Reference changes, noting some suggested considerations to:

- Include that the IGT UNC Code Administrator may attend meetings, however this required further review due to some duplication within Sections 3 and 5.
- Amend the AIGT reference to Independent Networks Association (INA).
- Clarify the required quoracy within Sections 5 and the IGTAD Section F7.5.1.

It was agreed to separate the changes to allow further consideration on quoracy. AR suggested the Joint Office draft a paper for the July meeting including a comparison with other UNC Sub-Committees. **Closed**

New Action 0401: Joint Office (AR/KE) to provide a changed marked version of the Terms of Reference to include the IGT UNC Code Administrator and INA changes.

New Action 0402: Joint Office (AR/KE) to provide a paper for the Committee to consider relating to quoracy, including a comparison with other UNC Sub-Committees.
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11. Any Other Business

Mark Stuart (MS) wished to note that the go live for the Centralised Switching Service (CSS), will be shortly before the next IGTAD meeting, suggesting this is included on the July Agenda for an update.

12. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Paper Publication Deadline	Venue	Programme
10am Monday 25 July 2022	Friday 15 July 2022	Microsoft Teams	Standard Agenda Items Centralised Switching Service (CSS) Review of Terms of Reference
10am Monday 24 October 2022	Friday 14 October 2022	Microsoft Teams	Standard Agenda Items

Action Table (as of 25 April 2022)

Action Ref	Meeting Date	Min Ref	Action	Owner	Status Update
0101	24/01/22	11.0	Joint Office (KE) to update the IGTAD Terms of Reference to record meetings are open to IGT UNC representatives.	Joint Office (KE)	Closed
0401	25/04/22	10.0	Joint Office (AR/KE) to provide a changed marked version of the Terms of Reference to include the IGT UNC Code Administrator and INA changes.	Joint Office (KE/AR)	Pending
0402	25/04/22	10.0	Joint Office (AR/KE) to provide a paper for the Committee to consider relating to quoracy, including a comparison with other UNC Sub-Committees.	Joint Office (KE/AR)	Pending