

Joint Office User Representatives Appointment Process 2022/23

Summary

- ▶ The Joint Office of Gas Transporters manage the process for the election of User Representatives before the start of each Gas Year.
- ▶ Having broad and varied representation from Users ensures that the decisions made at Committees are relevant.
- ▶ All appointments commence from the start of the Gas Year (01 October).
- ▶ Duration of appointments:
 - ▶ UNC Panel (including UNCC) appointments are for 2 years (Nominations will **not** be invited this year (2022/23))
 - ▶ All other appointments run for 1 year.
- ▶ Transporters provide their own nominations separately.
- ▶ The documentation for the process can be found here: www.gasgovernance.co.uk/elections

Timescales 2022/23



Lead	April/May	Jun	July	Aug/Sep	Oct
Joint Office of Gas Transporters	Issue reminder to update SPoC Information	Issue invites for Representatives	Issue ballot papers if an Election is required	Elected Candidates confirmed and notified	
Industry Participants	SPoC Information Updated	SPoC Nominates Representatives	SPoC return ballot papers		Elected Representatives take up positions

2022/23 Timeline

▶ **09 May – 27 May**

Single Point of Contact (SPoC) will be reminded to update their contacts and a formal invite will be issued to our UNC mailing list to encourage new SPoC registrations

▶ **06 June – 24 June**

SPoCs are invited to nominate Modification Panel/UNCC and Sub-Committee representatives. The nomination process will last no longer than 3 weeks.

▶ **11 July – 29 July**

If an election is required, the details of candidates and ballot papers are issued to SPoCs. Elections will last no longer than 3 weeks.

▶ **By 01 September**

Joint Office will issue notification of the elected candidates via its UNC distribution list.

▶ **From 01 October**

Elected members will take up positions on the UNC Modification Panel and Sub-Committees.

Demand Estimation Sub-Committee

▶ **5 User Positions**

- ▶ The Demand Estimation Sub-Committee (DESC) is a sub-committee of the Uniform Network Code Committee.
- ▶ The Demand Estimation Sub-Committee has been established to meet and fulfil the functions set out in the Transportation Principal Document (TPD) Section H – Demand Estimation and Demand Forecasting, to meet as necessary to fulfil the functions set out in TPD Section H and consider matters relating to demand estimation.
- ▶ The scope of the committee is outlined within the Demand Estimation Sub-Committee Terms of Reference.
- ▶ Each year a total of up to ten (10) voting members will be appointed comprising:
 - ▶ Users will nominate up to five (5) Voting Members; and
 - ▶ Transporters will nominate up to five (5) Voting Members.
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/desc

Energy Balancing Credit Committee

- ▶ **9 User Positions – currently there are 3 vacant positions**
- ▶ The Energy Balancing Credit Committee (EBCC) is a sub-committee of the Uniform Network Code Committee.
- ▶ The EBCC is a body of User representatives with certain rights and responsibilities relating to the management of the Community's Energy Balancing Credit Risk, detailed in the Energy Balancing Credit Rules. They are entitled to vote and act in accordance with UNC TPD Section X. All decisions are taken on a simple majority.
- ▶ Members are representatives in their own right and do not represent the company by which they are employed. It is recommended that members should have credit management experience or a minimum of three years' experience in the gas industry.
- ▶ Meetings are held quarterly.
- ▶ For the purposes of voting a quorum of three voting members, or appointed alternate(s), is required.
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/ebcc

Performance Assurance Committee

▶ **9 User Positions**

- ▶ The Performance Assurance Committee (PAC) is a sub-committee of the Uniform Network Code Committee, with certain rights and responsibilities relating to the management of the community's Performance Assurance Framework (PAF).
- ▶ PAC shall perform the duties ascribed to it in the "Performance Assurance Framework Document for the (Gas) Energy Settlement Performance Assurance Scheme".
- ▶ PAC is comprised of a Shipper and Transporters constituency comprising 9 Shipper User Representatives (with voting rights), and 3 Transporter appointed Representatives (comprising 2 large Transporters and 1 AiGT all with voting rights). NTS do not have memberships rights. Ofgem have the right to provide a PAC representative in an advisory capacity only.
- ▶ Members are representatives in their own right and do not represent the company by which they are employed. It is recommended that members should have experience in the gas industry
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/pac.
- ▶ All member and appointed alternates are required to sign a Confidentiality Assurance Document and their employer is required to sign an Employer Assurance Documents.

DSC Contract Management Committee

- ▶ **Up to 6 User Representatives. Each Shipper Group has 2 places available to be filled in their Shipper Class – there are currently 2 Class C vacancies; votes for which were redistributed as of 20 October 2021**
- ▶ The DSC Contract Management Committee is a sub-committee of the Network Code, with certain rights and responsibilities relating to the management of the DSC Contract in accordance with the DCSP Service Document – Contract Management Procedures, referred to in GT Section D3.1.4(vi) and Clause 3.3(d) of the DSC Terms and Conditions.
- ▶ The role of the Committee is to monitor the functions, performance and operational requirements fulfilled by the CDSP in connection with the provision of DSC Services.
- ▶ Committee representatives are appointed in accordance with GT Section D – Annex D-2.
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/dsc-contract

CDSP Credit Committee

- ▶ **Up to 6 User Representatives – there is currently 1 vacancy**
- ▶ This is a sub-committee of the DSC Contract Management Committee and comprising of representatives in line with the UNC GT Section D4.1.4.
- ▶ The role of this committee is to assist the CDSP in connection with the management of credit risk to the CDSP in line with the DSC Credit Rules.
- ▶ Members are representatives in their own right and do not represent the company by which they are employed.
- ▶ It is recommended that members should have relevant credit management or gas industry experience.
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/DSC-Credit

DSC Change Management Committee

- ▶ **Up to 6 User Representatives. Each Shipper Group has 2 places available to be filled in their Shipper Class - there are currently 2 Class C vacancies; votes for which were redistributed as of 13 October 2021**
- ▶ The DSC Change Management Committee is a sub-committee of the Network Code, with certain rights and responsibilities relating to the management of the DSC Contract in accordance with the DCSP Service Document – Contract Management Procedures, referred to in GT Section D3.1.4(v) and Clause 3.3(c) of the DSC Terms and Conditions.
- ▶ The role of the Committee is to manage changes to the DSC.
- ▶ Committee representatives are appointed in accordance with GT section D – Annex D-2
- ▶ A list of all members and standing alternates is published on the Joint Office website: www.gasgovernance.co.uk/DSC-Change