

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 12 April 2022

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 04 April 2022

Short notice items are in italics

** indicates where the material is expected to be provided late*

Item	Topic	Lead	Category
1. Introduction			
1.1.	Apologies for absence		Information
1.2.	Note of Alternates		Information
1.3.	Quoracy Status	Chair	Information
1.4.	Approval of Minutes (15 March 2022)		Approval
1.5.	Approval of Late Papers		Approval
1.6.	User Representative Appointment Process	Chair	Information
2. Monthly Performance Assurance Review Items			
2.1.	PARR Report Review - Dashboard update	PAFA (SU)	Discussion
2.2.	Review of Outstanding PARR Actions	PAFA (RC/SU)	Information
2.3.	Risk & Issues Register Update	PAFA (RC)	Discussion
2.4.	Measurement Error Risk Update	Chair	Discussion
2.4.1.	EM009 – Alrewas EM MTD Update		Discussion
2.5.	Open / Meter by-pass Update *	Correla (MA)	Information
3. Matters for Committee Attention			
3.1.	GB Energy Crisis Update	Chair	Information
3.2.	DDP Update	Correla (KK)	Information
3.3.	PAC Budget and Spend Update	Correla (FC)	Information
3.4.	Standards of Service Liabilities Report (information only)	Chair	Information
3.5.	Strategic Workshop Update	PAFA (RC)	Information
3.6.	Annual Review	PAFA (RC)	Information
4. Update on Potential Changes to Performance Assurance Reporting and PARR			
4.1.	Request 0763R – Review of Gas Meter By-Pass Arrangements	Chair	Information
4.2.	Modification 0674 - Performance Assurance Techniques and Controls	Chair/MB	Information

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4.3. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems	Chair	Information
4.4. Request 0778R – Gas Vacant Sites Process review	Chair	Information
4.5. Request 0781R – Review of the Unidentified Gas process	Chair	Information
4.6. Modification 0782 – Creation of Independent AUGÉ Assurer (IAA) role	Chair	Information
4.7. Request 0783R – Review of AQ Correction Processes	Chair	Information
4.8. Any Other changes	Chair	Information
5. Review of Outstanding Actions	Chair	Information
6. Any Other Business		Discussion
7. Next Steps	Chair	Information
7.1. Key Messages	Chair	Information
8. Diary Planning	Chair	Information

PAC Action Table (as at 15 March 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
PARR Report Actions 2022:					
PAC Actions 2022:					
PAC0103	18/01/22	2.6	To investigate an Industry engagement session in September/October following the August Carve out session.	PAFA (RC)	Carried Forward Update due 12/04/22
PAC0104	18/01/22	3.2	To breakdown the Backlog User stories from a costing, timeline, development, and potential other barriers perspective.	CDSP (KK DN)	Carried Forward Update due 12/04/22
PAC0202	15/02/22	2.5	<i>Reference Meter By-Passes with an 'Open' flag status – CDSP (MA) to engage with the Meter Owners and their respective CAM's for the remaining 37 sites where there is an 'Open' status flag in order to ascertain whether these can be resolved.</i>	CDSP (MA)	Carried Forward Update due 12/04/22
PAC0204	15/02/22	3.5	<i>Reference Strategic Workshop Mission Statement & Future Regime Changes document – PAFA (RC) to prepare a draft</i>	PAFA (RC)	Carried Forward

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			document for PAC Members to agree (ex. Committee meeting) prior to formal publication / distribution.		Update due 12/04/22
PAC0205	15/02/22	3.5	<i>Reference Strategic Workshop 2</i> – Joint Office (RH/MB) to look to set up a 2 nd Workshop meeting to take place before 01 April 2022, if possible.	Joint Office (RH/MiB)	Carried Forward Update due 12/04/22
PAC0206	15/02/22	5.1	<i>Reference Isolated Sites with Progressive Reads</i> – CDSP (NC) to write to the 7 largest Shippers involved and offer assistance in resolving their issues and to also investigate how many of these reads are progressive reads following previous estimated reads.	CDSP (NC)	Carried Forward Update due 12/04/22
PAC0301	15/03/22	2.5	<i>Reference Newly Opened Meter By-Passes</i> – Correla (MA) to look to provide a contemporary view on meter by-passes in the last 3 years.	Correla (MA)	Pending Update due 12/04/22
PAC0302	15/03/22	3.6	<i>Reference the Annual Review Awareness Day</i> – Joint Office (RH/MiB) to look to schedule a meeting for either 20 or 21 September 2022.	Joint Office (RH/MiB)	Pending Update due 12/04/22
PAC0303	15/03/22	5.1	<i>Reference the Proposed PARR Report Amendments</i> – Xoserve (KL) to provide an updated version of the PARR Report for consideration at the April 2022 PAC meeting.	Xoserve (KL)	Pending Update due 12/04/22

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