

## Agenda

**UNC Offtake Arrangements Workgroup**  
**10:00 Wednesday 25 May 2022**  
**via Teams: 0203 443 9666, Conference ID 127 670 7#**

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Item	Topic	Lead	Category
<b>1. Introduction and Status Review</b>		Chair	Approval
1.1.	Approval of Minutes (23 March 2022)	Chair	Discussion
1.2.	Approval of Late Papers	Chair	Discussion
1.3.	Review of Outstanding Actions	Chair	Information
1.4.	User Representative Appointment Process	Chair	Information
<b>1. Significant Measurement Error Update EM009 – Alrewas EM MTD</b>		Cadent (SS)	Information
<b>2. Establishing enduring arrangements for Entry Errors</b> (lessons learnt from the Isle of Grain meter error)		SGN (DM)	Discussion
<b>3. Measurement Error Notification Guidelines Review</b>		Chair	Discussion
3.1.	Significant Measurement Error 50GWh threshold	E.ON (CS)	Discussion
3.2.	Requirement for two Independent Technical Experts (ITEs) 500GWh threshold	SGN (DM)	Discussion
3.3.	UNC References to 50 GWh (TPD E)	Corella (FC)	Information
3.4.	End-to-end communication process / timeline	DNs	Discussion
3.5.	Other identified areas for review	DNs	Discussion
<b>4. Any Other Business</b>		Chair	Discussion
<b>5. Diary Planning</b>		Chair	Information

### Action Table (as of 23 March 2022)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
0706	08/07/21	3.0	Transporter Metering Forum to share knowledge of the SE007 – Isle of Grain Measurement Error to ensure awareness and consider mitigating actions.	All Transporters	May 2022	Carried Forward
0708	08/07/21	3.0	Transporters and National Grid to consider how to ensure all Offtake Measurement Errors are captured and	All Transporters	May 2022	Carried Forward

**Action Table (as of 23 March 2022)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Target Date	Status Update
			covered by a documented adjustment process.			
0904	01/09/21	1.3	Offtake Arrangements Workgroup to review the Offtake guidelines to ensure they are fit for purpose.	All Transporters	May 2022	<b>Carried Forward</b>
0907	29/09/21	1.3	Joint Office (AR) to clarify the accounting arrangements for monies paid by Shippers to National Grid as a result of a Measurement Error and add this information to the Measurement Error Guidelines for the future	Joint Office (AR)	June 2022	<b>Carried Forward</b>
0101	07/01/22	1.0	E.ON (CS/KD) to discuss the rationale for two ITE's and to reconcile two the separate reports.	E.ON (CS/KD)	May 2022	<b>Carried Forward</b>
0301	23/03/22	3.0	All to review the Measurement Error Notification Guidelines and identify areas of the document to the Joint Office which need to be reviewed. This is to prompt discussions and allow for an itemised May agenda.	All	May 2022	<b>Pending</b>
0302	23/03/22	3.0	E.ON Energy (CS) to provide further analysis on the potential impact of gas price fluctuations for Measurement Errors.	E.ON Energy (CS)	May 2022	<b>Pending</b>
0303	23/03/22	3.0	Fiona Cottam (FC) to provide known threshold references within the UNC.	Correla (FC)	May 2022	<b>Pending</b>
0304	23/03/22	3.0	National Grid (MN) to confirm if any live errors should be closed.	National Grid (MN)	May 2022	<b>Pending</b>