

<b>PAC Actions from Previous Meetings</b>					
<i>Ref</i>	<i>Date</i>	<i>Minute Ref</i>	<i>Action</i>	<i>Owner</i>	<b><i>Update to December 2021 Meeting</i></b>
PAC1002	12/10/21	2.1	Reference PC4 Monthly Read Performance – Correla (KK) to investigate whether the PAFA can have access to the month-by-month data within the DDP system. [Relates to update of Meter Read Frequencies under Mod 0692]	Correla (KK)	There are no planned DDP reports for Meter Read Frequency (MRF) updates. MRF will be automatically updated when AQ increases to over 293,000 kWh or when the DDC Flag or AMR status is changed. So there is no delay in updates and there will never be a pot of non-compliant MRFs post implementation of Mod 0692 (XRN4941).
PAC 1009	12/10/21	6.3	Reference Accuracy of Data in Relation to <b>Isolated Sites</b> – Correla (FC) to investigate the AUGE findings with a view to providing an update at the 16 November 2021 PAC meeting.	Correla (FC)	See Action <b>PAC1106</b> below
PAC 1103	16/11/21	2.6	Reference By-Pass Flag and Status Updates – PAFA (RC) and Correla (MA) to provide a comparison of the risk associated with <b>meters on 'Open' by-pass</b> for November 2020 and November 2021.	PAFA (RC) & Correla (MA)	See separate Action Update 1106 ( <i>Item 5 on Website</i> )

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PAC1104	16/11/21	2.6	Reference Shipper Consumption Adjustment Validation – Correla (MA) to investigate what validation processes are followed and thereafter provide an update to the 0763R ‘Review of Gas Meter ByPass Arrangements’ Workgroup.	Correla (MA)	Comment – action is to provide an update/overview to the 0763R ‘Review of Gas Meter By-Pass Arrangements’ Workgroup, not to PAC
PAC1106 Reference	16/11/21	5.1	Class 1 Isolations – Correla (NC) to look to liaise with the CAMs for the four (4) Shipper organisations with the largest number of isolations to identify a suitable way forward in resolving the issue.	Correla (NC)	NC has contacted the DSC Contract Managers of the “Top 4” Shippers. Three have responded and will investigate – they will submit RGMA if required. We will raise with alternative contacts at the fourth Shipper to gain a response.
<b>PAC Actions from July 2021 Meeting</b>					
	13/07/21	3.2	PAC 0705 Reference the Performance Issues Impacting the Success of Faster Switching title change – Correla (KK) to consider providing a new / revised description for this agenda item going forward.	Correla (KK)	Proposed title: “Read Performance Issues relating to Meter Asset & Meter Attribute Misalignment”

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0706	13/07/21	3.5	Reference PAFA Future Projects – PAFA (AJ) and Correla (FC) to consider the immediate issues presented and provide options for mitigation or resolution. Update to be given at August PAC meeting.	PAFA & Correla	Update submitted for PAC meeting: “Outstanding Action Update PAC0706 Update”
<b>PAC Actions from July 2021 Extraordinary Meeting</b>					
0701 (extra)	29/07/21	2.0	CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible.	CDSP	A Variation Request will be signed between CDSP and PAFA this week to see the additional in-flight Performance Improvement Plans through to completion.
0702 (extra)	29/07/21	2.0	CDSP/PAFA to estimate the cost/resource level likely over the next 12- 18 months for PAC/PAFA activities, extrapolating from the current BAU activities	CDSP/ PAFA	<i>See above.</i> A second variation request will also be signed this week to cover PAFA involvement in testing of current phase of DDP enhancements to provide additional PAC reports.