

UNC DSC Extraordinary Change Management Committee Minutes
Monday 01 November 2021
via teleconference

Attendees			
Yvonne Reid-Healy (Chair)	(YRH)	Joint Office	Non-Voting
Maitrayee Bhowmick-Jewkes (Secretary)	(MBJ)	Joint Office	Non-Voting
Shipper User Representatives (Voting)			
Claire Louise Roberts	(CLR)	Scottish Power	Class A Voting + Class C Voting
Oorlagh Chapman	(OC)	Centrica	Class A Voting
Ross Easton	(RE)	Total Gas & Power	Class B Voting
Alexander Mann	(AM)	Gazprom	Class B Voting + Class C Voting
Transporter Representatives (Voting)			
Richard Pomroy (until 09:30) / Helen Chandler (from 09:30)	(RP) / (HC)	Wales & West Utilities / Northern Gas Networks	DNO Voting
Richard Loukes	(RL)	National Grid	NTS Voting
Andrea Godden	(AG)	National Grid	NTS Voting
Heather Ward	(HW)	IGT Representative	IGT Voting
Kundai Matiringe	(KM)	IGT Representative	IGT Voting
CDSP Change Management Representatives (Non-Voting)			
Emma Smith	(ES)	Xoserve	
James Rigby	(JR)	Xoserve	
Paul Orsler	(PO)	Xoserve	
Observers/Presenters (Non-Voting)			
Andy Clasper	(AC)	Cadent	
Andy Simpson	(AS)	Xoserve	
Clare Manning	(CM)	EON	
Ellie Rogers	(ER)	Xoserve	
Emma Lyndon	(EL)	Correla	
James Barlow	(JB)	Xoserve	
Kate Lancaster	(KL)	Xoserve	
Mark Jones	(MJ)	SSE	
Rachel Taggart	(RT)	Xoserve	
Sally Hardman	(SHa)	SGN	
Simon Harris	(SH)	Xoserve	
Tracy O'Connor	(TOC)	Correla	
Copies of all papers are available at: https://www.gasgovernance.co.uk/dsc-change/011121			

1. Introduction

Yvonne Reid-Healy (YRH) welcomed all to the meeting.

1.1. Apologies for absence

Guv Dosanjh, Transporter Representative (Cadent)

1.2. Alternates

Helen Chandler for Richard Pomroy from 09:30

1.3. Confirm Voting rights

YRH confirmed the voting rights as follows:

Representative	Classification	Vote Count
Shipper		
Claire Louise Roberts	Shipper Class A & C	2 votes
Oorlagh Chapman	Shipper Class A	1 vote
Ross Easton	Shipper Class B	1 vote
Alexander Mann	Shipper Class B & C	2 votes
Transporter		
Richard Pomroy (Helen Chandler after 09:30)	DNO	1 vote
Richard Loukes	NTS	1 vote
Andrea Godden	NTS	1 vote
Heather Ward	IGT	1 vote
Kundai Matiringe	IGT	1 vote

2. Capture

2.1. New Change Proposals

XRN5443 - to support Urgent Modification 0788 Minimising the market impacts of 'Supplier Undertaking' operation

Ellie Rogers (ER) provided brief background to Urgent Modification 0788 explaining it was looking to enable Suppliers who are operating under a Deed of Undertaking following the Termination of the Shipper User, to utilise other existing Shipper User relationships to source additional supplies of gas and make trade nominations to the Terminated Shipper User account to balance that portfolio and mitigate increased costs, until a new 'Registered User' is appointed. ER added that the Modification was progressing under Ofgem's Urgent timetable.

ER explained that a Change Proposal (CP) has been raised to implement the solution required to deliver what is set out within the Modification.

ER noted that Shipper Members and NTS Members would be asked to vote on approving this CP to move to Capture.

Committee Members voted unanimously in favour as follows:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For

Transporter Representatives	Voting Count	For/Against
Richard Loukes	1	For
Andrea Godden	1	For
Total	2	For

2.2. Solution Review – for approval

XRN5431 - Temporary community access to pre-COVID AQ values for Shippers

ER provided a brief background for this CP noting that it had been raised to deliver the service following a request received from Shippers to access historical AQ value on Supply Meter Points in order to assist them in identifying whether there has been any temporary impact to the AQ as a result of COVID restrictions.

ER explained that the aim of the CP is deliver a quick access to the information requested to Shippers as soon as possible and it is anticipated that this service will be temporary and conclude by the end of October 2022.

It was also noted that two Representations to the Solution Change Pack had been received from Distribution Network Operators (DNOs), with both raising governance concerns. ER explained that once REC v3 goes live, the access to AQ data will be governed by REC and this service will no longer be required. Xoserve are therefore proposing this CP is implemented until REC goes live from October 2022 with a short derogation requested, if required.

ER noted that there were 2 solutions for implementation and asked Shipper Members to vote on their favoured option.

Members were asked to vote on solution option 1, 2 or both. Committee Members voted by majority in favour of both options as follows:

Solution Option 1:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	Against
Oorlagh Chapman	1	Against
Ross Easton	1	Against
Alexander Mann	2	Against
Total	6	Against

Solution Option 2:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	Against
Oorlagh Chapman	1	For
Ross Easton	1	Against
Alexander Mann	2	Against
Total	6	Against

Both Solution Options:

Voting Outcome:		

Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	Against
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For

3. Design & Delivery

3.1. November 2021 Release

James Rigby (JR) explained that as the UK gas industry issues have escalated recently, Xoserve have undertaken an impact assessment into the potential risk that the November 2021 Release poses to the current UK Link production service that is supporting the industry Supplier of Last Resort (SoLR) process.

JR noted that Xoserve are recommending that the November 2021 Release should be wholly or partly delayed to 22 and 23 January 2022 to ensure that potential risks identified in the impact assessment do not materialise and lead to the failure of the SoLR process.

Please see the published slides for full details of Xoserve’s recommendation to move the date of the Release.

JR noted that Xoserve have engaged with the industry and are now recommending one of three options for deployment, with Xoserve’s preference being Option 2:

Available deployment options

RAG represents level of risk to SoLR

	Option	Pros	Cons
R	1 Continue as planned to deploy the changes in November 21	<ul style="list-style-type: none"> Meets customer expectations Minimises change congestion 	<ul style="list-style-type: none"> Change to UKL at critical time for industry, introducing risk of service disruption
A / G	2 Deliver XRN5142 (New Allowable Values for DCC Service Flag in DXI File From DCB3 planned in November but defer all other changes to January 2022	<ul style="list-style-type: none"> Reduced likelihood of production issues post go-live Enables delivery v SEC requirements 	<ul style="list-style-type: none"> Still represents change to UKL during a critical period Unknown customer effort in potential decoupling of code changes
G	3 Delay the implementation of the full release to the next available window 22 nd January 2022 (contingency 29 January); This uses the assumption that the M2C implementation is moved to early March in order to accommodate the SAP data migration approach.	<ul style="list-style-type: none"> Gives time for industry situation to subside and any potential change related impacts/issues to be minimised Reduced code decoupling issue for customers 	<ul style="list-style-type: none"> Unknown industry landscape Increased costs for customer project extension

Kundai Matiringe (KM) asked what the impact from delaying the implementation to XRN 4780 would mean. Simon Harris (SH) explained that there would be a derogation of obligations until 24 February 2022 for MAMs (Meter Asset Managers) and the CDSP (Central Data Service Provider) in relation to this CP.

Richard Pomroy (RP) asked what would be the impact if XRN 5142 was not delivered? Paul Orsler (PO) explained that this was related to a SEC (Smart Energy Code) change and the DCC (Data Communications Company) had suggested derogating all gas implementation solutions until a later date.

RP asked that if XRN 5142 was not implemented whether it would put Suppliers in a non-compliant position until derogation was granted. PO noted that Suppliers and DNOs would need some form of derogation under the SEC. PO added that the challenge was that as this CP was related to dual fuels, Suppliers operating in both gas and electric markets needed to be aware of the requirement to seek derogation. RP accepted this explanation.

Committee Members were asked to vote on deployment Options 1, 2 or 3 for November 2021 Release. Committee Members voted unanimously in favour of Deployment Option 2 as follows:

Deployment Option 2:

Voting Outcome:		
Shipper Representatives	Voting Count	For/Against
Claire Louise Roberts	2	For
Oorlagh Chapman	1	For
Ross Easton	1	For
Alexander Mann	2	For
Total	6	For
Transporter Representatives	Voting Count	For/Against
Richard Pomroy	1	For
Richard Loukes	1	For
Andrea Godden	1	For
Heather Ward	1	For
Kundai Matiringe	1	For
Total	5	For

4. Non-DSC Change Budget Impacting Programmes

UK Link Move to Cloud CSSC Programme Update

Emma Lyndon (EL) provided an update on the UK Link Move to Cloud Data Migration.

Please see the published slides for full details of the update.

EL advised the Committee that the SAP led solution is the preferred option for the migration and testing is currently being carried out and the outcomes of this has been positive so far. EL noted the targeted implementation dates are 12 and 13 March 2022. EL added that this is very close to the scheduled CSS (Central Switching Service) transitional activities which are due to commence on 26 March and therefore Xoserve will work in collaboration with the CSS Programme to enable the migration activities to take place.

EL explained that whilst a ‘go-live’ date is yet to be confirmed, 13 June 2022 is being proposed. It was noted an industry wide consultation will be issued to request preferred dates.

5. AOB

None.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/events-calendar/month

Time/Date	Venue	Programme
10.00 Wednesday 10 November 2021	Microsoft Teams	DSC Change Management Committee Agenda