

Agenda

UNC Performance Assurance Committee (PAC)

10:00 Tuesday 16 November 2021

via Microsoft Teams

(Please refer to your email invite for the Microsoft Team details for this meeting)

Please provide all agenda items and any related meeting papers in time to allow publication by
5pm on Monday 08 November 2021

Short notice items are in italics

** indicates where the material is expected to be provided late*

| Item | Topic | Lead | Category |
|---|--|--------------------|-------------|
| 1. Introduction | | | |
| 1.1. | Apologies for absence | | |
| 1.2. | Note of Alternates | | Information |
| 1.3. | Quoracy Status | Chair | |
| 1.4. | Approval of Minutes (12 October 2021) | | Approval |
| 1.5. | Approval of Late Papers | | Approval |
| 2. Monthly Performance Assurance Review Items | | | |
| 2.1. | PARR Report Review - Dashboard update | PAFA (SU) | Discussion |
| 2.2. | Bratislava (CAM's) Weekly Meetings Update | Correla (AG) | Discussion |
| 2.3. | Review of Outstanding PARR Actions | PAFA (RC/SU) | Information |
| 2.4. | Risk & Issues Register Update | PAFA (RC) | Discussion |
| 2.5. | Measurement Error Risk Update | Chair | |
| 2.5.1. | EM009 – Alrewas EM MTD Update | | Discussion |
| 2.6. | Open / Meter by-pass Update * | Correla (MA) | Information |
| 3. Matters for Committee Attention | | | |
| 3.1. | GB Energy Crisis Update | Chair | Information |
| 3.2. | AQ Corrections Requests | Chair | Information |
| 3.3. | Monitoring Vacant Sites Requests (inc. PACs Role) | Chair | Information |
| 3.4. | Dedicated Sprint Planning Update | Correla (KK) | Information |
| 3.5. | PAC Budget and Spend Update | Chair/Correla (FC) | Information |
| 3.6. | Standards of Service Liabilities Report (information only) | Chair | Information |
| 3.7. | Strategic Workshop Strawman | PAFA (RC) | Approval |
| 3.8. | Annual Review 2021 Outputs | PAFA (RC) | Discussion |
| 3.9. | Gas Performance Assurance Portal Update | PAFA (RC) | Information |
| 4. Update on Potential Changes to Performance Assurance Reporting and PARR | | | |

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| 4.1. Industry Meeting Update | Chair / PAFA (RC) | Information |
| 4.2. Modification 0674 - Performance Assurance Techniques and Controls | Chair/MB | Information |
| 4.3. Modification 0734S - Reporting Valid Confirmed Theft of Gas into Central Systems | Chair | Information |
| 4.4. Any Other changes | Chair | Information |
| 5. Review of Outstanding Actions | Chair | Information |
| 6. Any Other Business | Chair | Information |
| 7. Next Steps | Chair | Information |
| 7.1. Key Messages | Chair | Information |
| 8. Diary Planning | Chair | Information |

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PAC Action Table (as at 12 October 2021)

| Action Ref | Meeting Date | Minute Ref | Action | Owner | Status Update |
|-----------------------------|--------------|------------|--|------------------------------|---|
| PARR Report Actions: | | | | | |
| PAC Actions 2020/21: | | | | | |
| PAC 0706 | 13/07/21 | 3.5 | <i>Reference PAFA Future Projects</i> – PAFA (AJ) and Correla (FC) to consider the immediate issues presented and provide options for mitigation or resolution. Update to be given at August PAC meeting. | PAFA (AJ) & Correla (FC) | Carried Forward Update due 16/11/21 |
| PAC 0902 | 14/09/21 | 2.5 | <i>Reference By-Pass Consumption Adjustments</i> - Correla (MA) and PAFA (AJ/SU) to consider the potential risk levels involved, what figures are currently available and what potential mitigation actions might be required going forward. | Correla (MA) | Carried Forward Update due 16/11/21 |
| PAC 0904 | 14/09/21 | 4.3 | PAFA (AJ) to consider a potential date for a dedicated PAC strategic review meeting, including identification of a possible scope and aims. | PAFA (AJ) | Carried Forward Update due 16/11/21 |
| PAC 1001 | 12/10/21 | 2.1 | <i>Reference PC4 Monthly Read Performance</i> – PAFA (SU) and Correla (KK) to liaise with the DDP team to derive reporting on the number of sites being moved from PC4 monthly to PC4 annual. Reporting to be presented back to the PAC at the earliest opportunity. | PAFA (SU) & Correla (KK) | Pending Update due 16/11/21 |
| PAC 1002 | 12/10/21 | 2.1 | <i>Reference PC4 Monthly Read Performance</i> – Correla (KK) to investigate whether the PAFA can have access to the month-by-month data within the DDP system. | Correla (KK) | Pending Update due 16/11/21 |
| PAC 1003 | 12/10/21 | 2.4 | <i>Reference LDZ Offtake Update</i> – Northern Gas Networks (TS) & Cadent (SS) to liaise with the DNs to consider and provide a response to the three (3) | Northern Gas Networks (TS) & | Pending Update due 16/11/21 |

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| | | | <p>questions posed by the Offtake Arrangement Workgroup, namely</p> <p><i>Q1 - Seek clarification from the GDNs that internal processes have been reviewed and any mitigating actions identified and rolled out;</i></p> <p><i>Q2 - Update on Orifice plate removal project, and</i></p> <p><i>Q3 - Should other GDNs apply the learnings and potential mitigations applied to their internal processes?.</i></p> | Cadent (SS) | |
| PAC 1004 | 12/10/21 | 2.4 | Reference Possible Strategy Workshop - PAFA (SU/RC) to create a strawman agenda for a Strategy Workshop and proposed timings for the Workshop to be brought back to the 16 November 2021 PAC meeting for discussion and approval | PAFA (SU/RC) | Pending Update due 16/11/21 |
| PAC 1005 | 12/10/21 | 2.4 | Reference Possible Strategy Workshop – ALL PAC Members to look to provide a view on whether Strategic Workshops would be appropriate, and if so, what agenda items they would like to add (including what would lie within PAC’s remit) | All PAC Members | Pending Update due 16/11/21 |
| PAC 1006 | 12/10/21 | 2.4 | Reference the GB Energy Crisis – Joint Office (PG/MiB) to ensure that a new standing agenda item (within section 3) covering ‘GB Energy Crisis Impacts’ is added to the 16 November 2021. | Joint Office (PG/MiB) | Pending Update due 16/11/21 |
| PAC 1007 | 12/10/21 | 3.1 | Reference XRN5321 Testing & Delivery – Xoserve (ER), Correla (FC/KK) and PAFA (AJ) to consider (offline) what form the testing should take, and which parties are best placed to be involved before providing an update before the next PAC meeting (i.e. no later than week ending Friday 29 October 2021). | Xoserve (ER), Correla (FC/KK) and PAFA (AJ) | Pending Update due 16/11/21 |
| PAC 1008 | 12/10/21 | 6.2 | Joint Office (PG) to request that the UNC Request 0778R Workgroup provides a regular (monthly) progress update to the PAC going forward. | Joint Office (PG) | Pending Update due 16/11/21 |

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| PAC 1009 | 12/10/21 | 6.3 | <i>Reference Accuracy of Data in Relation to Isolated Sites - Correla (FC) to investigate the AUGE findings with a view to providing an update at the 16 November 2021 PAC meeting.</i> | Correla (FC) | Pending Update due 16/11/21 |
| PAC DDP Sprint Actions 2020/21: | | | | | |
| PAC DDP 0701 | 13/07/21 | 5.2 | <i>Reference DDP Review Requirements – Correla (KK) to look to set up and additional Sprint meeting for September 2021.</i> | Correla (KK) | Carried Forward Update due 16/11/21 |
| PAC Extraordinary Actions 29 July 21: | | | | | |
| New Action 0701 (extra) | 29/07/21 | 2. | CDSP to ascertain the cost/resource level required to continue the current PAC/PAFA BAU activities and circulate this to PAC Members as soon as possible. | CDSP | Carried Forward Update due 16/11/21 |
| New Action 0702 (extra) | 29/07/21 | 2. | CDSP/PAFA to estimate the cost/resource level likely over the next 12-18 months for PAC/PAFA activities, extrapolating from the current BAU activities. | CDSP/PAFA | Carried Forward Update due 16/11/21 |

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